

# Spearfish City Council

## Regular Session Minutes



Date:  
January 4, 2010

The Spearfish City Council met in Regular Session in the Council Chambers of the Municipal Services Centre at 7:00 PM on Monday January 4, 2010 with the following members present: Baker, Davis, Schmit, Quinn and Young. Morgan was absent. Also present: Public Works Administrator Johnson, Police Chief Rotert, Fire Chief Kellogg, City Planner Watson, Acting Finance Officer Dutton, Human Resource Director Friedel and Acting City Attorney Wilde. Mayor Krambeck presided and called the meeting to order. All stood and recited the Pledge of Allegiance.

**Consent Agenda** – Quinn moved, Schmit seconded and all voted to approve the Consent Agenda.

- A. Approve minutes of the Special Session of December 30, 2009.
- B. Request approval of the following Brown Bag Permit Applications:

Facility	Applicant	Event	Date
Pavilion	Spf Bicycle Co-op	Fund Raiser Dance	01/22/2010
Snappers Club	Dorsett Home	Employee Party	01/15/2010
Snappers Club	Bonnie Klunder	Retirement Party	01/08/2010

**Life Saver Award** – Police Chief Rotert presented a Life Saver Ribbon to Officer John Arneson. While attending jury duty last summer, Officer Arneson's quick action and response saved the life of a juror who had experienced a heart attack. This is the second Life Saver award Officer Arneson has received.

### **BIDS AND PROPOSALS**

**Bid Award** – Baker moved, Quinn seconded and all voted to award bid for a damaged 2007 Dodge Charger to A-1 Auto Recyclers for \$4,505.00. The following bids were received and opened on Monday, December 28, 2009:

Jerry Peters - \$427.00  
B & B Auto Salvage - \$2,800.00  
A-1 Auto Recyclers - \$4,505.00

### **RESOLUTIONS AND ORDINANCES**

**Ordinance 1115** – Schmit moved, Young seconded and all voted to approve Second Reading of Ordinance 1115 – An Ordinance Establishing an Alternate Date for Regular Municipal Elections and the Combined Election Agreement among City, Lawrence County, Spearfish School District and Butte County.

**Annual Resolutions** – Quinn moved, Schmit seconded and all voted to approve seven annual resolutions:

- 2010-01 – A Resolution Assuring Fair Housing;
- 2010-02 – A Resolution Adopting a Code of Conduct;
- 2010-03 – A Resolution Designating Officials for Community Development Block Grant From the US Department of Housing and Urban Development as Administrated by the State of South Dakota;
- 2010-04 – A Resolution Establishing an Excessive Force Policy;
- 2010-05 – A Resolution Regarding Restrictions on Lobbying;
- 2010-06 – An Employment Policy Resolution; and
- 2010-07 – A Resolution Designating the Official Newspaper for the City of Spearfish For the Municipal Year Beginning January 1, 2010.

## **LEGAL AND FINANCE**

**City Facebook and Twitter Accounts** – Young moved, Schmit seconded and all voted approval to continue the update and maintenance of the City of Spearfish Facebook and Twitter Accounts. Eric Davis, Karla Weber and Pat Rotert will be set up as administrators of the sites.

## **HUMAN RESOURCES**

**2010 Employee/Wage Listing** – Council approved this list on 12-21-09 and this must be published in the minutes of the first meeting of the year.

<b>Name</b>	<b>Position</b>	<b>Wage</b>
Adams, Colleen	Dispatcher/Matron	\$ 17.48/\$17.48
Alberts, Lee	Solid Waste Collector/Operator	\$14.34
Alderman, Daryl	Recreation Maintenance Coordinator	\$18.36
Allart, Katie	Police Officer	\$19.29
Allison, Elizabeth	Reserve Officer	\$12.07
Arneson, John	Police Officer	\$18.82
Bowers, Eric	Janitorial Laborer	\$7.47
Brenneisen, Gardner	Library Page	\$8.54
Brewer, Stephanie	Reference Librarian	\$14.34
Burtzloff, Miles	Water/Sewer Operator III	\$19.29
Callaway, Tom	Environmental Services Manager	\$35.77
Cano, Jeremiah	Wastewater Treatment Facility Operator III	\$22.93
Capp, Melinda	Registration Desk Attendant	\$10.41
Carroll, Paul	Reserve Officer	\$12.07
Clyne, Donald	Facility Maintenance Tech II	\$13.00
Dargatz, Tony	Parks, Rec., Forestry Tech III	\$16.23
Davis, Nathan	Police Officer	\$19.29
Dean, Boyd	Police Sergeant	\$26.59
DeNeui, Jason	Police Detective	\$21.83
Domagall, William	Fitness Coordinator	\$13.99
Dowdy, Jennifer	Utility Billing Coordinator	\$17.91
Dutton, Dave	Assistant Finance Officer	\$25.94
Eggebraaten, Alisa	Library Page	\$8.13
Ehnes, Tyler	Parks, Rec., Forestry Tech III	\$15.45
Elletson, Kelly	Community Activities Coordinator	\$16.63

Ervin, Jan	Facility Maintenance Tech II Wastewater Treatment Facility	\$15.45
Evridge, Robert	Superintendent	\$33.21
Foster, Bill	Solid Waste Collector/Operator	\$17.48
Friedel, Jodi	Human Resource Director	\$26.59
Garlick, Kris	Recreation Administrative Secretary	\$13.65
Gillick, Mary	Reference Librarian	\$15.45
Green, Daniel	Solid Waste Laborer, Collector/Operator	\$12.07/\$13.99
Haag, Robert	Hydro Electric Plant Operator	\$24.69
Hafner, Dennis	Building Inspector	\$20.27
Hafner, Jamie	Finance Accountant II	\$17.91
Hansen, Michael	Police Officer	\$17.91
Hanson, Steve	Hydro Electric Plant Operator	\$24.69
Hauck, Richard	Registration Desk Attendant	\$10.93
Hefner, Carolyn	Meter Reader/Installer	\$16.23
Henry, Sharon	Children's Librarian	\$16.63
Hepper, Keith	Parks, Rec., Forestry Superintendent	\$29.35
Herman-Spilde Lisa	Dispatcher/Matron	\$13.00/\$16.23
Heser, Lloyd	Mechanic II	\$19.77
Hoffman, Alecia	Recreation Facility Director	\$24.09
Hoffman, Sarah	Janitorial Laborer	\$7.47
Hofmann, Steve	Police Corporal	\$22.93
Hoyt, Clark	Parks, Rec., Forestry Tech II	\$13.65
Huddleston, Rodney	Wastewater Treatment Facility Operator III	\$20.77
Iverson, Andrew	Dispatcher	\$13.65
Jacobs, Curt	Police Lieutenant	\$29.35
Jacobs, Howard	Rubble Site Operator	\$13.32
Jahner, Scott	Recreation Assistant	\$10.93
Johnson, Annette	Registration Desk Attendant	\$10.41
Johnson, Bonnie	Recreation Facility Maintenance Tech I	\$12.68
Johnson, Cheryl	Public Works Administrator	\$42.51
Johnson, Patrick	Reserve Officer	\$12.07
Johnson, Ross	Police Lieutenant	\$30.09
Jones, Michael	Recreation Assistant	\$10.41
Klapperich, William	Construction Inspector	\$20.77
Klein, Kelly	Fitness Instructor	\$10.41
Kloppel, Donna	Police Administrative Assistant	\$15.83
Klumb, Kathy	Technical Services Librarian	\$17.48
Klunder, Bonnie	Public Works Administrative Coordinator	\$21.29
Klunder, Kevin	Police Sergeant	\$27.94
Lahren, Paula	Recreation Assistant	\$10.93
Langenfeld Athow, Carol	Registration Desk Attendant	\$10.67
Larson, Brian	Police Officer	\$17.48
Lillehaug, Gary	Hydro Electric Plant Superintendent	\$30.09
Little, Verla	Police Officer	\$21.29
Martin, George	Street Superintendent	\$29.35

Mathis, Kyle	City Engineer	\$34.89
McGinnis, Nancy	Street Tech III	\$20.77
Miles, Adam	Dispatcher	\$14.34
Mizera, David	Mechanic II	\$24.69
Morgan, Daniel	Police Officer	\$17.91
	Planning & Zoning Administrative	
Mowell, Sherry	Assistant	\$20.27
Myers, Julie	Public Works Administrative Secretary	\$13.32
Nicholas, Glen	Solid Waste Collector/Operator	\$14.70
Nore, Lori	Fitness Instructor	\$10.41
Olson, Janet	Facility Maintenance Tech II	\$14.34
Paisley, Tom	Building Official	\$25.31
Pedneau, Darin	Police Detective	\$24.09
Piekkola, John	Water/Sewer Operator I	\$16.63
Powell, Chris	Parks, Rec., Forestry Tech III	\$15.07
Rafferty, Leah	Dispatch Supervisor/Matron	\$19.77/\$19.77
Rauterkus, Brett	Recreation and Aquatics Specialist	\$19.77
Richards, Dee	Animal Control	\$13.32
Richards, Ed	Lead Mechanic	\$25.31
Richards, Keith	Street Tech III	\$17.48
Robison, Tim	Sewer Foreman	\$24.09
Rogers, Homer	Water Foreman	\$25.94
Rotert, Pat	Police Chief	\$38.52
Seiler, Joshua	Fitness Instructor	\$10.41
Septka, Brad	Rubble Site Lead Operator	\$13.65
Smith, Chris	Wastewater Treatment Facility Operator II	\$20.27
Smith, Keith	Police Officer - University	\$24.09
Sorensen, Myrna	Library Aide	\$12.37
Steigerwald, Ute	Dispatcher/Matron	\$13.32/\$16.23
Sund, Greg	City Administrator	\$45.55
Symonds, Matt	Reserve Officer	\$12.07
Tish, Jonathan	Police Officer	\$18.82
Vanden Hoek, Jennifer	Fitness Instructor	\$10.41
Verhulst, Harley	Street Tech III	\$20.77
	Engineering Tech/Flood Plain	
Vig, Tonya	Administrator	\$20.77
Warner, Judith	Dispatcher/Matron	\$13.99/\$16.23
Watson, Jayna	City Planner	\$34.04
Watts, Candi	Police Officer - SRO	\$19.77
Weber, Karla	Administrative Assistant to Administration	\$16.23
Weber, Mark	Police Corporal	\$22.93
Wenzel, Michelle	Finance Accountant II	\$17.91
Wilde, Amber	Library Director	\$24.09
Williams, Mark	Wastewater Treatment Facility Operator III	\$22.37
Williamson, Patrice	Facility Maintenance Coordinator	\$18.82
Wintersteen, Jeana	Recreation Administrative Coordinator	\$18.36

Witt, LeRoy	Water/Sewer Operator I	\$15.45
Worman, Mary	Library Aide	\$13.32
Young, Tomas	Rubble Site Operator	\$11.21
<b>Elected Officials:</b>		
Krambeck, Jerry	Mayor	\$20,600.00
Baker, David	Council Member Ward III	\$10,557.50
Davis, Eric	Council Member Ward III	\$10,557.50
Morgan, Mary	Council Member Ward I	\$10,557.50
Quinn, Tom	Council Member Ward I	\$10,557.50
Schmit, Doug	Council Member Ward II	\$10,557.50
Young, Paul	Council Member Ward II	\$10,557.50

**Seasonal Hires** – Davis moved, Quinn seconded and all voted to hire two seasonal employees for 2010, Amanda Nelson in Streets, \$9.25/hour and John Schlesselman in Engineering, \$10.50/hour both effective 1/5/2010.

**PLANNING AND ZONING**

**Use Permit Amendment** – Bert Oxborrow/Yesterday’s Inn, located on the corner of Jackson Blvd. and 8<sup>th</sup> Street has applied for Use Permit Amendment to allow for two more parking stalls on the public boulevard, on 8<sup>th</sup> Street. Schmit asked if there was a problem getting people to park on Jackson Blvd. for the majority of overflow parking. The applicant was present and stated that guests have been good about following directions for overflow parking. City Planner Watson stated that boulevard parking is not limited for residential but is for commercial. Planning Commission has recommended approval of the Use Permit Amendment. Quinn moved, Schmit seconded and all voted approval of Yesterday’s Inn Use Permit Amendment.

**BILL LIST** – Davis moved, Quinn seconded and all voted to approve the Bill List dated January 4, 2010.

<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
ALLDATA	2010 SUBSCRIPTION RENEWAL	\$1,500.00
FIRST WESTERN INS SPEARFISH	2010 EMPLOYEE BLANKET BOND	\$1,357.00
GENE'S LOCK SHOP	KEY & LOCK SERVICE AND REPAIRS	\$313.46
KELLEY, DAVE	SNOW REMOVAL SERVICES	\$1,500.00
METZGER-HOLCOMB ANIMAL CLINIC	EUTHANASIA CONTRACT	\$100.00
POWERPLAN	REPAIR PARTS	\$83.52
SD PUBLIC ASSURANCE ALLIANCE	2010 LIABILITY/PROPERTY INSURANCE	\$191,022.35
SDRS 401(A) SPECIAL PAY	ENROLLMENT FEE-KEVIN KLUNDER	\$45.00
SPEARFISH SENIOR SERVICE CENTER	MONTHLY ALLOTMENT	\$925.00
VISIT SPEARFISH INC	INITIAL 2010 DMO ALLOCATION	\$40,000.00
WESTERN HILLS HUMANE SOCIETY	MONTHLY ALLOCATION	\$1,000.00
** TOTALS **		\$237,846.33

**December 2009 Salary Expense - Bill List 01/04/10**

	Gross Wages/Benefits		
Mayor/Council	\$	10,137.93	1.73%
City Administrator		16,977.19	2.90%
Finance		13,452.65	2.30%

Human Resources	7,354.90	1.26%
Gov't Bldgs	14,400.57	2.46%
PW Admin	30,351.77	5.18%
Police	139,993.57	23.90%
Police Comm	37,097.50	6.33%
Fire	1,603.95	0.27%
Bldg Inspect	14,022.52	2.39%
Streets	17,335.16	2.96%
Snow Removal	14,126.60	2.41%
Storm Water	-	0.00%
Cemetery	5,317.40	0.91%
Animal Control	3,280.09	0.56%
Recreation/Aquatic	52,069.13	8.89%
Spectator Recreation	1,604.69	0.27%
Parks	16,025.88	2.74%
Library	23,084.64	3.94%
Plan & Zone	13,590.07	2.32%
Motor Pool	15,648.37	2.67%
Water	28,758.27	4.91%
Electric Production	15,391.61	2.63%
Sewer	24,454.76	4.17%
WWTP	38,928.37	6.65%
Parking	745.80	0.13%
Solid Waste	28,120.63	4.80%
Campground	1,944.82	0.33%
Totals	<u>\$ 585,818.84</u>	<u>100.00%</u>

**APPROVAL**

**INITIALS**

Mayor Krambeck  
David Baker  
Eric Davis  
Mary Morgan - Absent  
Tom Quinn  
Doug Schmit  
Paul Young

**REPORTS**

**Snow Removal Update** - Public Works Administrator Johnson stated that we are continuing to remove and haul away snow in preparation for the next snow event. Overall, all streets are passable and open and we are trying to widen several areas. We still have a problem with vehicles parked on the street that have not yet been moved. Mayor Krambeck reminded that there should be no snow blowing or shoveling of snow into the streets after the plows have gone through as per ordinance. Police Chief Rotert stated that the police department will start addressing and tagging vehicles that have not moved since the blizzard.

**Fire Chief** - Fire Chief Kellogg reported that the new fire truck is here and was used the day after its arrival for a fire in Beulah.

There being no further business before the Council, Young moved, Davis seconded and all voted to adjourn at 7:28 PM.

Dated this 4th day of January 2010.

**CITY OF SPEARFISH**

BY: \_\_\_\_\_  
Jerry A. Krambeck, Mayor

**ATTEST:**

\_\_\_\_\_  
David H. Dutton, Acting Finance Officer

Published once at the approximate cost of \_\_\_\_\_.