

# Spearfish City Council

## Regular Session Minutes



**Date:**  
January 20, 2009

The Spearfish City Council met in Regular Session in the Council Chambers of the Municipal Services Centre at 7:00 p.m. on Tuesday, January 20, 2009 with the following members present: Dardis, Davis, Morgan, Quinn, Schmit and Young. Also present: City Administrator Sund, Police Chief Rotert, Public Works Administrator Johnson, City Planner Watson, Fire Chief Kellogg, Assistant Finance Officer Dutton and City Attorney Pluimer. Mayor Krambeck presided and called the meeting to order. All stood and recited the Pledge of Allegiance.

### TIMETABLE

**Public Hearing - Temporary Malt Beverage and Wine Retailers License** - Public Hearing began at 7:15 PM to consider the application from Liz Manning with Spearfish Foundation for Public Education for a planned event at the Matthews Opera House on January 31, 2009 at 6:00 PM. There were no public comments and Public Hearing was closed at 7:16 PM.

**MOTION:** Quinn

**SECOND:** Schmit

To approve a Temporary Malt Beverage and Wine Retailers License for Liz Manning with the Spearfish Foundation for Public Education at the Matthews Opera House on January 31, 2009 starting at 6:00PM.

**DISPOSITION:** Motion passed on voice vote.

### BHSU Update

At 7:35 Dr. Schallenkamp from BHSU presented BHSU Happenings: the new Student Union is expected to be open fall of 2009, the elevator in Woodburn hall will be installed before the next play (mid-February) and the new Science Building Bid Opening will be at the end of May 2009 with estimated completion in 2010. Dr. Schallenkamp also presented the Strategic Plan for BHSU.

### CONSENT AGENDA

**MOTION:** Quinn

**SECOND:** Davis

To approve the consent agenda which included:

- Approval of minutes of the Regular Session of January 5, 2009
- Approval of Treasurer's Report Dated December 31, 2009
- Approval to hire Janelle Rauterkus as Campground Manager - 880 hours total at \$10.50/hour
- Approval to hire two campground couples effective May 1, 2009 - Paul & Diane Thibodeaux and Milford & Helen Sandy - \$8.00/hour, 40 hours/week for this season, plus full hookup site
- Approval to set February 25, 2009 4:15 PM in Council Chambers as date, time and location for bid opening for Maitland Road Drainage Improvements Project

- Authorization for out of state travel for Dennis Hafner, March 1-6, to Denver for International Code Council Training.
- Authorization of Brown Bag Permit for Bunko Babes - Hudson Street Hall - February 12, 2009.

**DISPOSTION:** Motion passed on voice vote.

**REGULAR AGENDA**

**A. BIDS AND PROPOSALS**

**1. Enhanced De-Icing Product Bid**

**MOTION:** Dardis

**SECOND:** Schmit

To award bid for Enhanced De-icing Product to Cargill at \$109.93/ton.

**DISCUSSION:** Only one bid was received.

**DISPOSITION:** Motion passed on voice vote.

**B. RESOLUTIONS AND ORDINANCES**

**1. Ordinance Proposal – Full Service Restaurant On-Sale Alcoholic Beverage License**

**MOTION:** Davis

**SECOND:** Quinn

To approve the First Reading of Ordinance 1090 – Full Service Restaurant On-Sale Alcoholic Beverage License and set a public hearing for February 2, 2009 at 7:15PM in the Council Chambers of the Municipal Services Centre at 625 N. 5<sup>th</sup> St.

**DISCUSSION:** This is an ordinance to establish a Full Service Restaurant On-Sale Alcoholic Beverage License category. City Administrator Sund pointed out the State approved the ability to establish this license category during the 2008 Legislative Session and there are bills ready for the 2009 Legislative Session to edit the law. This is a new license category, is transferable and requires annual renewal. This license category contains a 60% food sales requirement with reporting. Once ordinance is approved, price of the license must be set via Resolution within 90 days and must be based on the market price of recent on-sale license sales.

**DISPOSITION:** Motion passed on voice vote.

**C. LEGAL AND FINANCE**

**1. Visit Spearfish Funding**

**MOTION:** Quinn

**SECOND:** Dardis

To pay Visit Spearfish in one annual subsidy payment of \$160,000.00, payable on the January 20, 2009 Revised Bill List.

**DISPOSITION:** Motion passage on voice vote.

**D. PLANNING & ZONING**

N/A

**E. PUBLIC WORKS**

**1. Second Annual Health Fair**

**MOTION:** Dardis

**SECOND:** Morgan

To approve sponsoring the 2nd Annual Health Fair at the Rec. Center February 21st - 10am - 3pm.

**DISPOSITION:** Motion passed on voice vote.

**2. Rec Center Policies and Procedures Amendment**

**MOTION:** Davis

**SECOND:** Dardis

To table this amendment indefinitely.

**DISCUSSION:** Davis stated that the alcohol policy is not the issue with rentals at the Rec. Center and the entire scope of rentals needs to be revisited in policy before making a decision of no alcohol at the facility.

**DISPOSITION:** Motion passed on voice vote.

**G. BILLS**

**MOTION:** Schmit

**SECOND:** Dardis

To approve of the Bill List dated January 20, 2009 including the payment to Visit Spearfish of \$160,000.

<b>01/20/09 COUNCIL BILL LIST- REVISED</b>	
4IMPRINT, INC.	POLICE PENCILS \$ 472.82
A & B WELDING SUPPLY	CYLINDER RENTALS \$ 32.40
ABC BUSINESS SUPPLY	COPY PAPER/OFFICE SUPPLIES \$ 721.79
ADAMS MACHINING, INC	REPAIR CYLINDER \$ 108.48
ALPINE IMPRESSIONS	LOGO WEAR-CHRIS P \$ 10.00
ALTAIRE ENTERPRISES, INC	WWTP 2009 INTERNET FEE \$ 200.00
AMCON DISTRIBUTING CO	REC CENTER CONCESSIONS \$ 950.33
APPLE SCIENTIFIC, INC	LATEX GLOVES/BUFFER/AMMONIA \$ 632.72
ATCO INTERNATIONAL	TAR REMOVER \$ 1,322.00
LEGEND COMMUNICATIONS	BID RADIO ADVERTISING \$ 1,039.80
BASSCO, LLC	CASTER PLATES \$ 319.84
BELLE FOURCHE LANDFILL	LANDFILL FEES \$ 17,840.82
BLACK HILLS AUTO PARTS	FILTERS/TURN LAMP \$ 219.96
BLACK HILLS PAINTING CORP	PAINT \$ 78.88
BLACK HILLS PIONEER	DEC 2008 LEGAL PUBLISHING/ADS \$ 788.58

BLACK HILLS POWER & LIGHT	ELECTRICITY	\$	7,254.45
BLACK HILLS PURE, INC	COOLER RENTAL/WATER	\$	46.50
BLACK HILLS TIMBER EQUIPMENT BOARD OF OPERATOR CERTIFICATION	SNOW REMOVAL SERVICE	\$	747.50
BUTLER MACHINERY COMPANY	2009 OPERATOR CERTIFICATIONS	\$	204.00
CAREER CENTER BHSU	CYLINDER	\$	998.35
CARGILL, INC	2009 SPRING CAREER FAIR	\$	50.00
CENGAGE LEARNING	BULK DEICER	\$	10,785.45
CHAIN SAW CENTER	2009 STANDING BOOK ORDERS	\$	495.00
CHRIS SUPPLY COMPANY	SKIDSTEER & SCISSOR LIFT RENTAL	\$	1,952.95
CLAUSER MACHINE WORKS	USB PORTS & CABLES	\$	159.90
CUMULUS BROADCASTING-SIOUX FALLS	REBUILD SHAFT	\$	320.73
DAKOTA BACKUP	SNOW PROMO-BID BOARD	\$	1,518.00
DAKOTA BUS SERVICE	NETWORK BACKUP SERVICES	\$	472.19
DAKOTA SECURITY SYSTEMS	NEW YEARS SHUTTLE-BID BOARD	\$	3,400.00
DENEUI, JASON	REPAIR ALARM PANEL	\$	181.12
EDDIE'S TRUCK SALES, INC	TRAVEL-PIERRE	\$	36.78
ENERGY ELECTRIC COMPANY	TENSENIOR BELT	\$	119.86
ENERGY LABORATORIES	SIGNALS-JACKSON & CANYON	\$	11,476.70
FASTENAL COMPANY	LAB TESTS	\$	236.50
FIRST WESTERN INS SPEARFISH	HARDWARE	\$	12.69
FISHER SAND & GRAVEL CORP	2009 EMPLOYEE BLANKET BOND	\$	1,341.00
FRONTIER GLASS	SANDING MATERIAL	\$	572.67
FSH COMMUNICATIONS, LLC	CHIP REPAIR	\$	20.00
GALLS INCORPORATED	PAYPHONE SERVICES	\$	240.00
GENE'S LOCK SHOP	PEPPER SPRAY	\$	100.93
GOLDEN WEST TECHNOLOGIES	LOCK & KEY REPAIRS SERVICES	\$	725.48
GRAINGER, W.W., INC	2009 PAGER SERVICE WWTP/WATER	\$	322.52
HEARTLAND PAPER COMPANY	FILTERS & LIGHT BULBS	\$	151.20
HIGH PLAINS GALLERY	TRASH CANS-REC CENTER	\$	693.66
HILLYARD / SIOUX FALLS	PRINT-SHERRY HANSON	\$	60.00
INCODE	BATH TISSUE	\$	379.32
INGRAM LIBRARY SERVICES	2009 SUBSCRIPTION-ONLINE TRAINING	\$	1,865.00
JENNER EQUIPMENT COMPANY	BOOKS	\$	534.55
JH HILT ENGINEERING INC	HARNESS/EDGES/HARDWARE	\$	560.65
KAZCO, INC	REPAIR GUARDRAIL @ BURGERKING	\$	1,550.40
KNECHT HOME CENTER, INC	CARD READER/BUZZER/COMPUTER HANDLE/BREAKER/ELECTRICAL REPAIRS	\$	752.47
KONE, INC	1ST QTR 2009 MAINT CONTRACT	\$	25.72
KT CONNECTIONS	KILLSPAM	\$	200.73
LAZY B ENTERPRISES	OFFICE PAPER RECYCLING SERVICES	\$	60.00
HUYCK, PHILIP	SCREWDRIVER BIT SET	\$	28.00
MAILWORKS PLUS	MAIL & SHIPPING SERVICES	\$	55.99
MEL NORTHEY COMPANY, INC	STREET LIGHT REPAIRS	\$	26.42
		\$	463.00

MID-STATES ORGANIZED CRIME	2009 ANNUAL MEMBERSHIP	\$	150.00
MIDCONTINENT COMMUNICATIONS	CAMPGROUND CABLE	\$	166.74
MOBILE ELECTRONIC SERVICE	REPAIR MIC JACKS	\$	137.80
NEVE'S UNIFORMS, INC	FLASHLIGHT RING	\$	5.50
NEW RUSHMORE RADIO, INC	NEW YEARS ADVERTISING-BID BOARD	\$	2,000.00
NORTHERN HILLS TRAINING CENTER	JANITORIAL/SNOW REMOVAL SERVICE	\$	745.76
NORTHWEST PIPE FITTING CO	PVC PIPE	\$	244.29
OCCUPATIONAL HEALTH NETWORK	PRE-EMPLOYMENT SCREENING	\$	38.00
OFFICE TECHNOLOGY & SUPPLY	LABELS/TABBING SHEILDS	\$	48.96
ONE CALL SYSTEMS, INC	LOCATE REQUEST TICKETS	\$	23.00
HOPE SEPTKA	SNAPPER RENTAL OVERPAYMENT REFUND	\$	50.00
PENWORTHY COMPANY	BOOKS	\$	532.64
QWEST	JAN 2009 PHONE/INTERNET/911	\$	1,184.66
RAPID DELIVERY	PICKUP & DELIVERY SERVICES	\$	44.40
REGAN SERVICES	HYDRO CONTROL PROGRAMMING	\$	264.00
SAND CREEK PRINTING CORP	BUSINESS CARD PRINTING SERVICES	\$	140.00
SANITATION PRODUCTS CORP	CLUTH ASSEMBLY-SNOGO	\$	2,311.35
SCHAEFFER MFG. CO	SYNTHETIC OIL	\$	4,320.25
SD PUBLIC ASSURANCE ALLIANCE	2009 LIABILITY INSURANCE	\$	179,171.53
SDRS 401(A) SPECIAL PAY	ENROLLMENT FEE SHARON HENRY MAT/FLUSHER/MOP/UNIFORM RENTAL	\$	45.00
SERVALL TOWEL & LINEN		\$	550.20
SOUTH DAKOTA MUNICIPAL LEAGUE	2009 LEGISLATIVE DAY FEES	\$	90.00
SOUTH DAKOTA STATE TREASURER	DEC 2009 SALES TAX REMITTANCE	\$	4,912.36
SOUTH DAKOTA WATER & WASTE	2009 DUES-C JOHNSON & ST HANSON	\$	20.00
SPEARFISH AMBULANCE SERVICE	FIRST AID TRAINING & CPR MASKS-REC CTR	\$	168.00
SPEARFISH AUTO SUPPLY	SIMPLE GREEN/FILTER	\$	227.49
SPEARFISH BUILDING & SUPPLY	PADLOCK/SAFETY HASP	\$	24.96
SPEARFISH CANYON RESORTS	PRESENTATIONS-BID BOARD	\$	153.40
SPEARFISH CHAMBER OF COMMERCE	2009 DUES-CITY/CAMPGROUND/REC CENTER	\$	1,145.50
SPEARFISH EXCAVATING, INC	REPAIR 12" WATER MAIN HWY 14A	\$	9,918.41
STATE RADIO COMMUNICATION	TELETYPE SERVICE 1ST HALF 2009 SEWER DRAIN & CAMERA-SHOOT	\$	2,400.00
SUPERIOR SANITATION	THE BULL	\$	450.00
SYSCO FOOD SERVICES OF MT	REC CENTER CONCESSIONS	\$	803.81
TEE'S PLUS	DARE POLO SHIRTS	\$	108.00
TTG ENTERPRISES	DRYER CIRCUIT REPAIR/REPAIR ROTOMAT	\$	2,490.95
USA BLUE BOOK	AMMONIA/BUFFER	\$	67.57
VERIZON WIRELESS	JAN 2009 CELL PHONE BILL	\$	1,888.14
VISIT SPEARFISH	2009 ANNUAL DMO FUNDING	\$	160,000.00
WESTERN COMMUNICATIONS	PATRIOT 911 SYSTEM/REPAIR ANTENNA	\$	153,235.20

WILLIAMS STANDARD SERVICE	WINDSHIELD WIPER	\$	15.75
WOLFF'S PLUMBING & HEATING	SUMP PUMP & PIT-140 CANYON	\$	1,756.46
** TOTALS **		\$	607,986.88

**DISPOSITION:** Motion passed on voice vote.

## **H. REPORTS**

### **1. Public Works Administrator**

Public Works Administrator Johnson reported that staff members Callaway and Klapperich are currently in Ft. Pierre at the Storm Water Pollution Prevention Plan Conference.

City Planner Watson discussed the Amendment to TID No. 1 Project Plan requested by Mr. Propp's attorney Roger Tellinghuisen. If the City Council agrees to let go of the City's dedication of TIF funds for a new water well and some recreation improvements, it would make the funding available for other development issues. Ms. Watson said she will be asking the City Council to make a decision on this issue in the near future.

### **2. Police Chief**

Police Chief Rotert reported that Fiesta Cancun is not able to sell any alcoholic beverages due to non-compliance with SD Dept. of Revenue.

### **3. Fire Chief**

Fire Chief Kellogg reported that the Fireman's Banquet last weekend had an excellent turnout and that he was re-elected as Fire Chief.

### **4. City Administrator**

City Administrator Sund reported that representation will be present at Municipal Government Day in Pierre February 3rd and 4th.

City Administrator Sund and Public Works Administrator Johnson reported that bid openings will be scheduled to occur outside of committee meetings to ensure that staff has time to put together bid tabs, evaluate alternates and provide a staff recommendation at committee. A calendar is being established with bid openings - advertised and public - to occur on Mondays, 1:00 or 2:00 PM a week prior to committee meetings.

City Administrator Sund provided an overview of a Property Tax History Spreadsheet which explained tax revenues from Property Tax in Spearfish by the school district, county, and city - one year reviewed.

City Administrator Sund discussed the East Elementary Evaluation Summary.

There being no further business before the Council, Morgan moved, Dardis seconded and all voted to adjourn at 8:13 p.m.

Dated this 20th day of January 2009.

CITY OF SPEARFISH

BY: \_\_\_\_\_  
Jerry A. Krambeck, Mayor

ATTEST:

\_\_\_\_\_  
Greg Sund, City Administrator