

Spearfish City Council

Special Session Minutes



Date:
December 30, 2009

The Spearfish City Council met in Special Session in the Council Chambers of the Municipal Services Centre at 5:00 PM on Wednesday December 30, 2009 with the following members present: Baker, Davis, Morgan, Schmit, Quinn and Young. Also present: Public Works Administrator Johnson, Public Works Coordinator Klunder, Police Chief Rotert, City Planner Watson, Assistant Finance Officer Dutton, Human Resource Director Friedel, Recreation Facility Director Hoffman, Environmental Services Manager Callaway and City Attorney Pluimer. Mayor Krambeck presided and called the meeting to order. All stood and recited the Pledge of Allegiance.

Morgan moved, Schmit seconded and all voted to approve the Minutes from Regular Session of December 21, 2009.

Acting Finance Officer - Young moved, Quinn seconded and all voted to approve David H. Dutton as Acting Finance Officer.

Animal Control Officer - Quinn moved, Morgan seconded and all voted to approve moving Dee Richards to full-time Animal Control Officer effective 12/27/2009.

Facility Maintenance Tech II - Quinn moved, Morgan seconded and all voted to approve moving Don Clyne to full-time, benefit eligible, Facility Maintenance Tech II effective 12/27/2009.

Patrol Officer Position – Schmit moved, Morgan seconded and all voted to approve filling a patrol officer position. This will be to replace Kevin Klunder who will retire on January 8, 2010.

Utility Write Offs – Morgan moved, Young seconded and all voted to approve the list of 2009 Utility Account Write-offs due to uncollectible status.

Water Bill Forgiveness – BH Amphitheater had not previously been metered and meters were installed this June. After installation, high usage indicated leakage. Deterioration and leaks were found in the existing lines and BH Amphitheatre took immediate corrective action and the lines were repaired. Forgiveness of the portion deemed due to leakage is recommended as well as the waste water fees associated as this water was absorbed into the ground. It is recommended to forgive late fees as well since our billing system calculated them while we were determining the recommendation. Quinn moved to forgive the total maximum recommended credit of \$2,136.19, Young seconded and motion passed on voice vote with Morgan voting no.

Contingency Fund Transfer – Morgan moved and Schmit seconded and all voted to approve to transfer \$150,000.00 from Contingency Fund (101-41150-4510) to:

Information Systems – Professional Services (101-41930-4220)	\$ 5,000.00
Streets-Salaries/Wages (101-43120-4110)	\$ 1,000.00
Snow Removal – Machinery & Equipment (101-43125-4340)	\$26,400.00
Snow Removal – Chemicals (101-43125-4268)	\$10,600.00
Snow Removal- Professional Services (101-43125-4220)	\$10,000.00
Snow Removal – Salaries/Wages (101-43125-4110)	\$ 3,000.00
Spectator Recreation – Salaries/Wages (101-45130-4110)	\$ 800.00
Motor Pool-Salaries/Wages (101-48110-4110)	\$ 9,100.00
Promoting the City – Professional Services (213-46530-4220)	\$25,100.00
Employee Insurance – Self Insurance Fund (652-41970-4210)	\$59,000.00

Withdraw grant request – Quinn moved, Davis seconded and all voted to withdraw the grant request for the receipt of the 2010 -3rd and final installment, from Spearfish Area Community Foundation for \$16,666 for Spearfish Rec. and Aquatics Center. SACF has asked that this request be withheld to give the fund time to recover from the economic turns.

Grant Approval – Davis moved, Quinn seconded and all voted to approve the following 2009 grants from the Spearfish Area Community Foundation:

Lawrence/Meade County Teen Court:	\$500
Northern Hills Clothe-a-Kid:	\$500
SCAH (Opera House):	\$500

Exit 10 Authorizations – Young moved, Quinn seconded and all voted to authorize Mayor Krambeck to sign the Agreement with State of South Dakota for \$3,760.00 for land conveyed, temporary easement and improvements and damage for the I-90, 2011 Exit 10 project. Document package includes the Right-of-Way agreement, Warranty Deed and Temporary Construction Easement.

Main Street Project Amendment – Quinn moved, Schmit seconded and all voted to authorize Mayor Krambeck to sign Amendment to Funding Agreement for Letting and Construction of Project P 8301(01) PCN 6884 located on Main Street Spearfish.

Main Street Right of Way Certificate – Schmit moved, Quinn seconded and all voted to authorize Mayor Krambeck to sign Right of Way Certificate reference project P 8301(01) PCN 6884 (Main Street Project).

Main Street Project Utility Certificate – Morgan moved, Young seconded and all voted to authorize Mayor Krambeck to sign the Utility Certificate for 2010 Main Street Project with SD DOT, Project P 8301(01) PCN 6884. This document defines our responsibility to relocate utilities for the Main Street Project.

Bill List - Morgan moved, Davis seconded and all voted to approve the Bill List dated December 30, 2009.

VENDOR	DESCRIPTION	AMOUNT
A & B WELDING SUPPLY CO	NOZZLE/LINER/WIRE/ARGON/RENTALS	\$153.90
ABC BUSINESS SUPPLY	COPY PAPER/OFFICE SUPPLIES	\$1,243.47
ALPINE IMPRESSIONS	FIRE DEPT SHIRTS	\$1,173.00

AMCON DISTRIBUTING CO	REC CENTER CONCESSIONS	\$54.24
AMERICAN CEMETERY	2010 & 2011 SUBSCRIPTION	\$85.00
AMERICAN LEGAL PUBLISHING	ORDINANCE SUPPLEMENT PAGES	\$584.17
BAY LEAF CAFE	HOLIDAY EVENT CAKE	\$88.00
BLACK HILLS AUTO PARTS INC	FILTERS/FLUID/OXYGEN/REPAIRS	\$311.35
BLACK HILLS PIONEER	PARKING CLASSIFIED AD	\$64.00
BLACK HILLS POWER & LIGHT	ELECTRICITY	\$9,071.20
BLACK HILLS STATE UNIVERSITY	INSERT UTILITY BILLS/COPY SERVICES	\$2,143.85
BRADY PLUIMER, P.C.	NOV & DEC 2009 LEGAL SERVICES	\$9,955.15
CANFIELD BUSINESS INTERIOR	TWO OFFICE CHAIRS	\$911.60
CETEC ENGINEERING SERVICES	TIF#2 SUMMIT WELL ENGINEERING	\$7,807.27
CHAIN SAW CENTER	REPAIR WATER PUMP	\$113.00
CIT TECHNOLOGY FIN SERVICES	3 X COPIER LEASE	\$691.40
CNA SURETY	DUTTON-FINANCE OFFICER BOND	\$825.00
CULLIGAN SOFT WATER CORP	WATER	\$58.50
DAKOTA AMMO, INC	AMMUNITION	\$2,306.70
DAKOTA BUSINESS CENTER	TELEPHONE REPAIR SERVICE	\$100.00
DAKOTA SUPPLY GROUP	FILTERS	\$209.40
DEMCO, INC	DVD CASES/LABELS/ALBUMS	\$285.32
DIAS, GREGORY K	LIBRARY NETWORK ADMINISTRATION	\$619.32
DIESEL MACHINERY INC	LIFT STATION GENERATOR REPAIR	\$639.64
DIVISION OF MOTOR VEHICLES	CTY5114 SPECIAL LICENSE FEE	\$10.00
DUTTON, DAVID H	TRAVEL-BHAFOA MEETING-RAPID	\$25.00
ECOLAB PEST ELIMINATION	RODENT CONTROL PROGRAM	\$56.00
EDDIE'S TRUCK SALES, INC	FUEL FILTER	\$28.33
ENCYCLOPEDIA BRITANNICA INC	2010 PRINT SETS	\$1,295.00
GALLS INC - ARAMARK	NAMETAGS	\$122.39
GENE'S LOCK SHOP	MASTER PADLOCKS	\$53.94
GLOBAL GOV'T/ED	THREE COMPUTERS	\$2,159.97
GOLDEN WEST TECHNOLOGIES	SWITCH UPGRADES/SONIC WALLS	\$14,257.00
GRIMM'S PUMP SERVICE	FUEL PUMP REPAIRS	\$1,364.51
HAWKINS, INC	AQUA HAWK 1124	\$4,703.60
HEIMAN FIRE EQUIPMENT, INC	STOLEN BLAZE FIGHTER GLOVES	\$61.80
HEISLER HARDWARE	BATTERIES/BULBS/SAW & BLADES	\$241.10
HIGHSMITH CO	DVD CASES	\$17.48
HUDDLESTON, ROD	REIMIBURSE CDL TEST EXPENSES	\$109.80
IACP MEMBERSHIP	2010 MEMBERSHIP-ROTERT	\$120.00
INTEGRITY FORD CORP	REPAIR PD1 & PD10/WHEEL COVERS	\$4,342.24
JENNER EQUIPMENT CO	BOBCAT 5600 TOOLCAT W/BUCKET	\$35,507.90
KNECHT HOME CENTER, INC	GLOVES/HARDWARE/DECORATION	\$126.96
KNOLOGY INC	DEC 2009 TELEPHONE/INTERNET	\$2,314.29
KONE, INC	ELEVATOR REPAIR SERVICE	\$428.79
	INSTALL DATA CABLE/NETWORK	
KT CONNECTIONS	ADMIN	\$2,636.58
LIGHTING MAINTENANCE	LIGHTING MAINTENANCE SERVICE	\$126.00

MICROMARKETING, LLC	CDs	\$101.96
MINITMAN INC	DIESEL	\$1,652.07
NORTHWEST SCIENTIFIC, INC	SODIUM CHLORIDE SOLUTION	\$69.31
ONE TIME VENDORS	VARIOUS REFUNDS	\$148.38
3BG LLC	UTVS UNIVERSAL ROOF	\$193.45
PENWORTHY CO	BOOKS	\$606.72
SERVALL TOWEL & LINEN	MOP/FLUSHER/UNIFORM/MAT RENTAL	\$1,745.38
MILANO, ANDREA	DECALS FOR FIRE TRUCK	\$337.50
SOUTH DAKOTA DENR	2010 SD0020044 WASTE H2O PERMIT	\$10,500.00
SOUTH DAKOTA DOT	BRIDGE INSPECTIONS	\$830.39
SPEARFISH AUTO SUPPLY	REPAIRS/MIRROR	\$1,433.92
SPEARFISH BUILDING & SUPPLY	TEXTURE SPRAY	\$13.99
SPEARFISH CHOPHOUSE	2009 HOLIDAY EVENT	\$1,580.00
SPEARFISH MOTORS, INC	SERVICE PD6	\$44.70
SPEEDY MART, INC	DIESEL	\$382.24
ST PAUL STAMP WORKS, INC	ANIMAL TAGS	\$65.01
STADEL, BRENDA	WEBSITE ADMINISTRATION	\$200.00
THE MERCANTILE	WIRE/POSTS/CLIPS/STAPLES/TOOLS	\$86.17
THE UPS STORE #5137	SHIPPING-IPMA HR	\$11.85
TYLER TECHNOLOGIES	DUTTON SIGNATURE FONT	\$138.00
UNITED STATES POSTAL SERVICE	2010 BULK PERMIT #59 FEE	\$6,185.00
WELLS FARGO BUSINESS CARD	PLASTIC BUCKETS/BASKETS	\$42.16
WESTERN STAR, INC	REPAIR PD DOOR	\$125.84
WOLFF'S PLUMBING & HEATING	REPLACE GB DISPOSAL/RPR TOILET	\$291.67
** TOTALS **		\$136,388.87

APPROVAL INITIALS

Mayor Krambeck
David Baker
Eric Davis
Mary Morgan
Tom Quinn
Doug Schmit
Paul Young

Rec. Center Status Report – Recreation Facility Director Hoffman presented a report as of December 29th for the 2009 fiscal year of the Rec and Aquatics Center. Actual revenue was more than \$600,000 - \$420,000 was budgeted. She stated that the Anniversa-free' promotion turned 30% into memberships. A large majority of the more than \$80,000 concession revenue was generated during the Water Park season which saw 68,000 people this summer. The Water Park experienced 21 days of weather closure and six days of partial closure due to weather this season. Public Works Administrator Johnson commended all staff at the facility for making this first year a success.

There being no further business before the Council, Quinn moved, Morgan seconded and all voted to adjourn at 5:36 PM.

Dated this 30th day of December 2009.

CITY OF SPEARFISH

BY: _____
Jerry A. Krambeck, Mayor

ATTEST:

David H. Dutton, Acting Finance Officer

Published once at the approximate cost of _____.