



Spearfish City Council
Regular Session Minutes
August 1, 2022 5:30 p.m.

The Spearfish City Council met at 5:30 p.m. on Monday, August 1, 2022. Mayor Senden presided and called the meeting to order. Roll call was taken with the following members present: Clark, Hodgs, Hourigan, Jacobs, Klarenbeek, and Rath. Absent: none. Also present: City Administrator McFarland, City Attorney McDonald, Finance Officer DeNeui, City Planner Broyles, Parks and Recreation Director Ehnes, City Engineer Mathis, Public Safety Director Rotert and Assistant Public Works Director McMahon. All stood and recited the pledge of allegiance.

Clark moved, Hourigan seconded and all voted to amend the agenda to add item 14A – Appoint Rick Tysdal to the planning commission. Clark moved, Rath seconded and all voted to approve the agenda as amended. No potential conflicts of interest were noted.

Public Comment – At 5:31 p.m. a time for public comment was opened. Comments were received from Erica Douglas regarding closing Main Street for the trunk-or-treat event in the fall and from Sharleen Ewing regarding traffic on 10th Street and landscaping on Jackson Boulevard. No further comments were received and the time for public comment was closed at 5:34 p.m.

Consent Agenda – Clark moved, Jacobs seconded and all voted to approve the consent agenda as follows:

- A. Approve the minutes of the City Council regular session dated July 18, 2022.

Other Items

Agreement – Hodgs moved, Rath seconded and all voted to approve the Spearfish Economic Revolving Fund Loan Agreement with Spearfish Economic Development Corporation, Inc.

Resolution 2022-23 – Clark moved, Hourigan seconded and all voted to approve Resolution 2022-23 as follows:

RESOLUTION 2022-23

**A RESOLUTION OF INTENT TO ENTER INTO A PRIVATE HANGAR GROUND
LEASE AGREEMENT**

WHEREAS, SDCL § 9-12-5.2 authorizes the City of Spearfish to lease municipally owned property to a private person, and

WHEREAS, the Common Council of the City of Spearfish intends to enter into a private hangar ground lease agreement with Door 4, LLC to lease portions of the Black Hills Airport – Clyde Ice Field, and

WHEREAS, a copy of such lease agreement is on file in the Finance Office and available for public inspection,

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Spearfish that the Council intends to enter into such lease, and a public hearing for considering the same shall be conducted at 5:30 p.m. on August 15, 2022.

Dated this 1st day of August, 2022.

CITY OF SPEARFISH

By: _____
John Senden, its Mayor

(Seal)

Attest:

Michelle DeNeui, Finance Officer

Adopted: August 1, 2022

Published: August 5, 2022

Effective: August 25, 2022

Bid Update – City Engineer Mathis reported that Elkhorn Ridge awarded the Elkhorn Ridge Lift Station A&B Project bid to Mainline Contracting for total of \$7,490,218.44. Per the agreement with Elkhorn Ridge and the previously approved capacity upsize, the City’s portion of the construction costs are \$3,306,225.73 to be financed through Sewer Funds.

Bid Update – Mathis noted that the SD Department of Transportation rejected all bids for the Exit 8 Community Path Project – Phase 2 due to the amounts being well above the engineer’s estimate. The City will pursue a third grant for phase 3 of the recreation path project and if awarded, will re-bid phase 2 and 3 in spring 2023.

Resolution 2022-24 – Clark moved, Rath seconded and all voted to approve Resolution 2022-24 as follows:

RESOLUTION 2022-24

A RESOLUTION AUTHORIZING EXECUTION OF GRANT AGREEMENTS

WHEREAS, the United States Congress has passed and the President of the United States has signed into law the American Rescue Plan Act of 2021; and

WHEREAS, the United States Department of the Treasury has issued final guidance for use of funds appropriated by the American Rescue Plan Act of 2021; and

WHEREAS, the South Dakota Department of Agriculture and Natural Resources has committed to providing an additional \$2,556,300 in a Clean Water grant (grant number 2022G-ARP-444) and \$1,386,00 in a Drinking Water grant (grant number 2022G-ARP-445); and

WHEREAS, the City of Spearfish’s capital improvement plan identified multiple projects that require the replacement of water and wastewater infrastructure; and

WHEREAS, the City of Spearfish applied for and has been approved for funding from the South Dakota Department of Agriculture and Natural Resources SRF Program for the Wastewater Conveyance and Treatment Improvement Project and the Exit 17 Water Tank and Well Project; and

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Spearfish that it hereby authorizes the Mayor or City Administrator to sign and otherwise execute all required grant agreements and all payment requests necessary for these grants.

Dated this 1st day of August, 2022.

CITY OF SPEARFISH

By: _____
John Senden, its Mayor

(Seal)

Attest:

Michelle DeNeui, Finance Officer

Adopted: August 1, 2022
Published: August 5, 2022
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Transfer – Klarenbeek moved, Rath seconded and all voted to transfer \$808,442.92 from 216-Special Assessment Revolving Fund to 201-Second Penny Sales Tax Fund and close out fund 216.

Resolution 2022-25 – Jacobs moved, Hourigan seconded and all voted to approve Resolution 2022-25 as follows:

RESOLUTION NO. 2022-25

A RESOLUTION OF APPLICATION FOR THE TRANSPORTATION ALTERNATIVE GRANT TO AID IN FINANCING THE EXIT 8 MULTI-USE CONNECTOR REC PATH.

WHEREAS, Transportation Alternatives (TA) is a program that uses federal transportation funds, designated by Congress, for specific activities that enhance the intermodal transportation system and provide safe alternative transportation options;

WHEREAS, the Exit 8 Multi-Use Connector Rec Path would be a desirable improvement to the City of Spearfish’s existing rec path system.

NOW, THEREFORE BE IT RESOLVED by the Common Council of the City of Spearfish, South Dakota:

1. That Tyler Ehnes (Parks and Recreation Director) or his delegate is hereby authorized to execute and file an application on behalf of the City of Spearfish with the State of South

Dakota, Department of Transportation, for a Transportation Alternative grant to aid in financing the Exit 8 Multi-Use Connector Rec Path for the City of Spearfish South Dakota and its Environs.

2. That Tyler Ehnes or his delegate is hereby authorized and directed to furnish such information as the above mentioned federal and/ or state agencies may reasonably request in connection with the application which is hereby authorized to be filed.
3. That the City of Spearfish shall provide a minimum of 18.05% of the total cost of the project; and will assume all responsibility in the operation and maintenance of the project upon completion of construction, for the reasonable life expectancy of the facility.

Dated this 1st day of August, 2022

CITY OF SPEARFISH

(Seal)

By: _____
John Senden, its Mayor

Attest:

Michelle DeNeui, Finance Officer

Adopted: August 1, 2022
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Bill List – Administrator McFarland noted a grant for the Airport Taxilane Project has not yet been approved but the construction work has been done and the contractor (North Star Construction) is included on the list of vendors to pay. Staff will continue to pursue the grant or other grant funding for the project. Klarenbeek moved, Hourigan seconded and with Clark, Hodgs, Hourigan, Jacobs, Klarenbeek, and Rath voting aye, motion passed to approve the bill list dated August 1, 2022 as follows:

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
ALEX AIR APPARATUS INC	CHECK FLOW TESTS ON FD MASKS	\$3,357.97
ALLSTATE PETERBILT CO	KIT HARDWARE-VALVE EXPAN	\$1,625.40
ANDERSON, MICHAEL	WILDFIRE REIMBURSEMENT	\$850.00
BAKER & TAYLOR	BOOKS FOR LIBRARY	\$1,230.83
BEAL, SCOTT	BEAL BOOT REIMBURSEMENT	\$100.00
MOELLER, CHRIS	ROAD KILL JUNE	\$60.00
BLACK HILLS ENERGY	JUNE/JULY 2022 ELECTRICITY	\$15,563.68
BIG SKY COMMUNICATIONS	ENCOREPRO VOICE TUBE	\$165.00
BLACK HILLS CHEMICAL CORP	TRASH BAGS-GLOVES-PEROXIDE-TP	\$3,359.42
BLACK HILLS EQUIPMENT RENT	EXCAVATOR RENTAL WWTP-PLASMA	\$1,232.27
BLACK HILLS PIONEER	ADVERTISING REC CENTER JUNE	\$331.50
BLACK HILLS PURE INC	COOLER RENTAL-HDYRO PLANT	\$11.50
BLACK HILLS TITLE INC	CLOSING FOR 10 SKY RIDGE HOUSES	\$1,164.50
BOMGAARS SUPPLY INC	ROCK-JIGSAW BLADE-TUBING-BOLTS	\$2,077.21

BROWN, HEATH G	WILDFIRE REIMBURSEMENT	\$850.00
JT VENTURES LLC	FLEET WASH APR-JUNE	\$48.25
CASH-WA DISTRIBUTING CO	CANDY-CHIPS-CONCESSIONS FOR REC	\$8,071.76
CENGAGE LEARNING	BOOKS FOR LIBRARY	\$227.12
CLAUSER MACHINE WORKS	MACHINE BRASS-PARTS VALVES	\$800.60
DG INVESTMENT INTERMED	SERVER UPGRADE 2022	\$7,888.26
DAKOTA FLUID POWER INC	COMPRESSOR FLUID	\$90.87
DIESEL MACHINERY INC	PEDAL ASSY	\$481.39
DIVISION OF MOTOR VEHICLES	PLATE/TITLE FEES VIN05246	\$24.20
DAKOTA REDI-MIX, INC	SKY RIDGE PHASE 2	\$171,288.15
MEDNANSKY, DOUGLAS	BULBS- SOLAR STREET FLOOD LIGHT	\$623.56
ENTENMANN-ROVIN	FLAT BADGE-POCKET HOLDER-	\$172.25
FOTH INFRASTRUCTURE & ENVI	EAST LOW ZONE WATER IMPROV	\$17,702.40
GAHAGAN WOOD PRODUCTS	WOOD FOR CAMPGROUND	\$600.00
VIEHAUSER ENTERPRISES LLC	BOB CAT KEYS FOR WATER	\$21.00
GREAT WESTERN TIRE INC	REPAIR TIRES- REPLACE TIRES X4-CAPS	\$4,318.20
GTI COMPANIES INC	PAVE MAINT GRN AC PE 2-SNSTN SWR	\$127,100.90
GUNDERSON TRUCKING INC	TRANSPORT #2 TO GILLETTE	\$5,400.00
HAGEMAN, THOMAS	WILDFIRE REIMBURSEMENT	\$850.00
HAWKINS INC	BLEACH-ACID-CHLORINE-ALKALI REC	\$10,655.36
HDR ENGINEERING INC	SEWER COLLECTION SYSTEM	\$7,078.51
HEISLER HARDWARE	BOLT-PAINT-PVC COUPLING-TAPE	\$1,028.63
INTERSTATE ENGINEERING INC	CAMPGROUND WATERLINE RPLC	\$15,552.46
JJ TOOLS	FLEX LIGHT GREEN W/ALUM HEAD	\$303.00
KETEL THORSTENSON LLP	AUDIT WORK	\$22,429.26
KONE INC	ELEVATOR ISSUE CITY HALL	\$604.37
LEXIPOL, LLC	FIRE PLATFORM/MOBIL SOLUTION	\$3,060.00
LINDSTAD'S ALIGNMENT/BRAKE	GARBAGE TRUCK 2 AXLES	\$100.00
MACK'S AUTO BODY LLC	2015 TAHOE REPAIR-2020 FORD INTER	\$1,547.31
MACQUEEN EQUIPMENT, LLC DB	E ONE PUMPER-REBUILD VALVE	\$6,242.00
MEREDITH SERVICES CO INC	MOBILZATION LOADER FROM AIRPRT	\$200.00
MID-AMERICA GOLF AND LANDS	SKY RIDGE SPRT CMP PE 12	\$410,033.84
MIDCONTINENT TESTING LABS,	WATER TESTING WATERPARK	\$336.00
PATTLEN ENTERPRISES INC DB	RAIN SENSOR-ROTOR TURF	\$2,154.75
NORTHERN HILLS VENTURES IN	CONTRACT ADJUSTMENTS	\$19,645.03
NORTH STAR CONSTRUCTION	TAXILANE-HANGER AREA	\$340,551.24
NSG LOGISTICS, LLC	ICE SLICER	\$50,917.21
ONE TIME VENDORS	MARY CAMPBELL:CAMP REFUND	\$185.00
PETTY CASH	PLAT REIMBURSEMENT PETTY CASH	\$382.00
SCHREINER ENTERPRISES, INC	CAMPGROUND DOOR HANGERS	\$361.95
RECREATION SUPPLY CO	POX O FILL GALLON WATERPARK	\$636.36
ROSENAU, SAMANTHA	TCX3 TRAINING PD	\$146.00
RIVERSIDE TECHNOLOGIES INC	2 COMPUTERS	\$4,509.00
SACRISON ASPHALT INC	ASPHALT	\$3,281.52
SOUTH DAKOTA ONE CALL	MESSAGE FEES FOR JUNE	\$257.25

SPEARFISH ECON DEV	DRAW 1 ATLAS LOAN	\$350,000.00
SIMON CONTRACTORS OF SD IN	BALLAST	\$224.04
SUNSHINE TOWING	TOW PARKS DEPT TRUCK	\$80.00
SUPERIOR SANITATION LLC	JUNE RENTAL	\$704.00
SYSCO FOOD SERVICES OF MT	REC CENTER CONCESSIONS	\$1,945.00
TRUGREEN CHEMLAWN	SERIVCE DATES 6/6/22	\$1,865.85
SD DEPARTMENT OF LABOR & R	6/30/22 BENEFIT CHARGES	\$1,950.81
US BANK NATIONAL ASSOCIATI	GOLLIHER TANK SRF CLN WTR	\$91,072.41
WALMART CAPITAL ONE	HS FOGGERS	\$77.22
INTEGRITY ACQUISITION LLC	ELEMENT	\$160.00
	TOTAL	<u>\$1,727,965.57</u>

July 2022 Salary Expense & Credit Card Fees

	<u>Gross Wages/Benefits</u>		<u>Gross Wages</u>		<u>Benefits</u>	
Mayor/Council	\$8,553.28	0.99%	\$7,945.48	\$607.80	1.07%	
City Administrator	19,127.33	2.21%	16,156.62	2,970.71	2.18%	
City Attorney	10,783.19	1.25%	9,190.40	1,592.79	1.24%	
Finance	47,628.37	5.51%	42,513.58	5,114.79	5.73%	
Human Resources	9,116.82	1.06%	7,732.80	1,384.02	1.04%	
Gov't Bldgs	16,022.88	1.85%	13,158.05	2,864.83	1.77%	
Engineering	27,235.88	3.15%	22,985.93	4,249.95	3.10%	
Public Safety Admin	22,751.92	2.63%	18,921.26	3,830.66	2.55%	
Police	133,829.44	15.49%	110,148.98	23,680.46	14.85%	
Fire	13,313.19	1.54%	11,749.80	1,563.39	1.58%	
Bldg Inspection	20,366.89	2.36%	17,009.62	3,357.27	2.29%	
Streets & Snow	52,436.28	6.07%	44,182.22	8,254.06	5.96%	
Cemetery	15,987.05	1.85%	14,327.70	1,659.35	1.93%	
Animal Control	3,881.04	0.45%	3,108.07	772.97	0.42%	
Recreation/Aquatic	144,760.04	16.76%	131,502.34	13,257.70	17.73%	
Parks	62,856.98	7.28%	54,816.63	8,040.35	7.39%	
Library	29,702.07	3.44%	24,974.24	4,727.83	3.37%	
Plan & Zone	14,727.10	1.70%	12,898.58	1,828.52	1.74%	
Motor Pool	15,199.34	1.76%	13,085.50	2,113.84	1.76%	
Wildland Fire	20,929.96	2.42%	18,664.65	2,265.31	2.52%	
Police Comm	38,198.92	4.42%	31,099.45	7,099.47	4.19%	
SAFER Grant	2,597.04	0.30%	2,245.60	351.44	0.30%	
Water	21,487.22	2.49%	17,916.81	3,570.41	2.42%	
Electric Production	16,054.93	1.86%	13,527.75	2,527.18	1.82%	
Sewer	20,351.00	2.36%	16,989.47	3,361.53	2.29%	
WWTP	34,408.60	3.98%	29,084.73	5,323.87	3.92%	
Solid Waste	25,666.89	2.97%	21,353.22	4,313.67	2.88%	
Campground	15,846.52	1.83%	14,213.85	1,632.67	1.92%	
Totals	<u>\$863,820.17</u>	<u>100.00%</u>	<u>\$741,503.33</u>	<u>\$122,316.84</u>	<u>100.00%</u>	

Banking Fees July	161.37
Credit Card Fees July	<u>\$12,067.22</u>
Grand Total	<u><u>\$875,887.39</u></u>

Administrator McFarland noted a request for proposals for a housing study will be prepared; the last study was completed in 2016. Additionally, he noted that building permits and sales tax revenues are above 2021 and budgeted amounts. Finally, he noted that a reception for Sandford Underground Lab will be held on Tuesday, 8/2/2022, 5-7 p.m. at the High Plains Western Heritage Center.

Assistant Public Works Director McMahon noted a public service announcement was posted on July 29, 2022 regarding the extended closure of Sandstone Hills Drive due to numerous delays and a water main break on Colorado Boulevard. The closure will likely continue until fall of 2022.

Added or Adjusted Wages:

Employee Name	Position	Wage	CDL Stipend	Effective Date
Jacobsen, David	street technician	\$20.36	\$3.00	8/15/2022
Heinert, Avery	wsi/lifeguard	\$15.00		04/11/2022
Blanchard, Leighton	customer service assistant	\$15.91		7/19/2022
Laird, Ella	wsi/lifeguard	\$15.00		5/18/2022

There being no further business, Hourigan moved, Hodgs seconded and all voted to adjourn at 5:57 p.m.

Dated this 1st day of August, 2022.

CITY OF SPEARFISH

By: _____
John Senden, Mayor

ATTEST:

Michelle DeNeui, Finance Officer

Published once at the approximate cost of _____.