



Spearfish City Council
Regular Session Minutes
January 2, 2024 5:30 p.m.

The Spearfish City Council met at 5:30 p.m. on Tuesday, January 2, 2024. Mayor Senden presided and called the meeting to order. Roll call was taken with the following members present: Clark, Jacobs, Klarenbeek, and Rath. Absent: Hodgs and Hourigan. Also present: City Attorney McDonald, Finance Officer DeNeui, Public Safety Director Rotert, Interim Public Works Director McMahon, Planning Director Kapsa, Parks and Recreation Director Ehnes, and City Engineer Mathis. All stood and recited the pledge of allegiance.

Clark moved, Rath seconded, and all voted to approve the agenda as presented. No potential conflicts of interest were noted.

Public Comment – At 5:31 p.m. a time for public comment was opened and closed with no comments being received.

Consent Agenda – Clark moved, Jacobs seconded, and all voted to approve the consent agenda as follows:

- A. Approve the minutes of the City Council regular session dated December 18, 2023.
- B. Approve the minutes of the City Council special session dated December 27, 2023.
- C. Approve the 2024 volunteer listing as provided.

Other Items

Agreement – Jacobs moved, Klarenbeek seconded, and all voted to approve the Private Hangar Gound Lease Agreement with Black Hills Hangars, LLC.

Proposal – Clark moved, Rath seconded, and with Clark, Jacobs, Klarenbeek, and Rath voting aye, motion passed to approve the FMG Engineering proposal for design of standard light pole footings details for the upcoming City Standards and Construction Specifications at a fixed fee cost of \$5,400.

License – A public hearing was opened at 5:35 p.m. to consider an application from Zac Eixenberger with Spread the Tunes for a special malt beverage (beer) license for Chinook Days on January 20, 2024, from 1:00 p.m. to 9:00 p.m. at the former Passion Play parking lot. No oral or written comments were received and the hearing was closed. Clark moved, Rath seconded, and all voted to approve the special malt beverage (beer) license.

Bid Award – Klarenbeek moved, Jacobs seconded, and with Clark, Jacobs, Klarenbeek, and Rath voting aye, motion passed to approve the lowest responsive and responsible bid for the Frawley Pond Dredging Project to Veit & Company, Inc. at a total amount of \$393,605 with a future supplement to be approved for the streets budget.

Proposal – Rath moved, Jacobs seconded, and with Clark, Jacobs, Klarenbeek, and Rath voting aye, motion passed to approve the FMG Engineering proposal for surveying and preliminary drainage

improvements analysis services for the East Chipmunk Gulch Drainage Improvement Planning Study at a cost not to exceed \$45,620.

Bill List – Klarenbeek moved, Jacobs seconded, and with Clark, Jacobs, Klarenbeek, and Rath voting aye, motion passed to approve the bill list dated January 2, 2024, as follows:

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
AINSWORTH-BENNING INC	SKY RIDGE SPORTSPLEX PH 11 PE5	\$302,074.45
BLACK HILLS & BADLANDS TOURIS	RENEWAL MAPS MEMBERSHIP 24	\$1,509.00
BOGUE	HEADLIGHT ASSEMBLY	\$1,238.00
CIVICPLUS, LLC	2024 HOSTING-REC CIVICREC-RENEWAL	\$17,300.78
DANR WASTE MANAGEMENT PR	WWTP 2024 NPDES	\$12,500.00
EDDIES TRUCK CENTER	KIT-WASTE GATE-LED-DRYER	\$4,339.50
HUB INTERNTL MTN STATES LT	COMMERCIAL PACKAGE RENEWAL	\$30,141.00
SAMSON ONI-INSTIGO	RETAINER FEES	\$4,000.00
KO SAFETY SERVICES, LLC	4 GAS MONITOR-GAS BLEND FOR FD	\$1,838.00
NORTHERN HILLS VENTURES IN	NETWORK SERVICES JANUARY 24	\$24,176.81
OPENGOV, INC	2024 SOFTWARE	\$37,410.00
RIVERSIDE TECHNOLOGIES INC	DESKTOP MINI	\$829.00
SANITATION PRODUCTS	SENSOR GARBAGE TRUCK	\$1,603.55
SD ASSOCIATION OF CODE ENF	CODE ENFORCEMENT DUES	\$75.00
SD GOVERNMENTAL FINANCE OF	FO MEMEBERSHIP DUES	\$160.00
SD POLICE CHIEF'S ASSOC	MEMBERSHIP DUES X 3	\$200.00
SDML	SDML 2024 MEMBERSHIP DUES	\$7,900.48
SDML WORKERS COMPENSATION	2024 RENEWAL BILLING	\$143,250.00
UNITED STATES POSTAL SERV	BULK POSTAGE REFILL JANUARY 2024	\$10,310.00
VISIT SPEARFISH INC	ALLOCATION, BID BOARD, COST SHR	\$133,750.00
WESTERN HILLS HUMANE SCTY	SEMI ANNUAL KENNEL CONTRACT	\$6,000.00
		\$740,605.57

Added or Adjusted Wages: The following are effective 12/24/2023 unless noted otherwise:

Employee name	Position	Wage	CDL Stipend	Effective Date
Addison, Jade	code enforcement officer	\$24.73		
Alberts, Lee	mechanic	\$35.82	\$3.00	
Alderman, Daryl	recreation facility maintenance supervisor	\$33.26		
Anderson, Cole	parcs maintenance and forestry technician	\$24.73	\$3.00	
Ash, Dylan	communications officer	\$22.41	\$2.00	
Baker, Dalton	water/wastewater utility operator III	\$29.40	\$3.00	
Ball, Amber	communications officer	\$21.86	\$2.00	
Bardsley, Jeffrey	parcs maintenance and forestry technician	\$24.13	\$3.00	
Barrie, Michael	public service superintendent	\$39.54	\$3.00	
Beach, Jonathan	water/wastewater utility operator I	\$21.86	\$3.00	
Beal, Scott	animal control officer/parking attendant	\$21.33		
Beert, Logan	customer service assistant - pt	\$17.08		

Black, Karsyn	police officer	\$31.66	
Block, Dion	street technician	\$24.13	\$3.00
Bowers, Eric	janitorial laborer - pt	\$11.20	
Bradley, Hunter	police officer	\$34.09	
Brosnahan, Dawn	recreation facility maintenance technician	\$22.41	
Broyles, Nicholas	public works director	\$54.50	
Buff, Darryl	solid waste operator	\$22.97	\$3.00
Bull, McKenzie	recreation assistant - pt	\$17.08	
Burtzloff, Miles	water/wastewater utility superintendent	\$43.64	\$3.00
Bush, Dustin	police sergeant	\$40.53	
Bussiere, Erica	administrative assistant	\$23.54	
Caiati, Taylor	fitness & aquatics coordinator	\$27.30	
Caul, Lily	customer service assistant	\$17.08	
Cormier, Kaylee	recreation assistant	\$17.94	
Culver, Jansen	mechanic	\$26.63	\$3.00
Damberg, Brittany	customer service assistant - pt	\$17.50	
Dean, Boyd	assistant chief of police	\$60.16	
Deaver, Scott	fire chief	\$48.17	
DeNeui, Michelle	finance officer	\$58.69	
DeNoma, Stephanie	library page - pt	\$14.02	
Dittus, Dean	parks facilities maintenance tech - pt	\$19.32	
Drapeaux, Austin	police officer	\$32.45	
Drew, Kadya	project inspector	\$34.95	
Ecker, Jaymia	assistant planning director	\$39.54	
Eddie, Jim	parks maintenance and forestry technician	\$24.13	\$3.00
Eddy, Travis	wildland engine boss/firefighter	\$30.13	\$3.00
Ehnes, Tyler	parks and recreation director	\$53.17	\$3.00
Evridge, Bob	wastewater treatment superintendent	\$54.50	\$3.00
Falkner, Angie	accounting specialist	\$27.30	
Fox, Shawn	police detective	\$37.63	
Freed, Michele	administrative coordinator	\$24.13	
Frerer, Caleb	police officer	\$34.95	
Funk, Sam	police officer	\$34.09	
Gallagher, Caleb	parks maintenance and forestry technician	\$22.41	\$3.00
Gengler, Paula	executive assistant	\$27.98	
Gose, Kevin	traffic signal technician - pt	\$31.66	
Granbois, Darrell	solid waste operator - pt	\$24.13	\$3.00
Granbois, Darrell	water/wastewater service worker - pt	\$22.41	\$3.00
Hafner, Dennis	building inspector	\$36.71	
Hansen, Petra	customer service assistant - pt	\$17.08	
Hanson, Dean	public works technician	\$25.35	\$3.00
Hargens, Gary	facility maintenance superintendent	\$38.57	
Havemeier, Kenneth	solid waste operator	\$22.97	\$3.00
Heiting, Barbara	recreation front desk/concessions coordinator	\$24.13	
Herring, Janet	recreation facility maintenance technician	\$22.41	

Hoffman, Nancy	special events assistant	\$25.35	
Hoffman, Sarah	janitorial laborer - pt	\$11.20	
Hofmann, Steven	police sergeant	\$48.17	
Hoyle, Brian	facility maintenance tech	\$20.30	
Hughes, Dayla	customer service assistant - pt	\$17.50	
Hunt, Bradly	wastewater treatment operator III	\$27.98	\$3.00
Jacobsen, David	street technician	\$22.41	\$3.00
Jensen, Chris	shop/fleet foreman	\$27.98	\$3.00
Johannesen, Joel	solid waste operator	\$24.13	\$3.00
Johnke, Gordon	facility maintenance technician	\$20.30	
Johnson, Brad	police corporal	\$33.26	
Jones, Riley	building official	\$54.50	
Kaitfors, Stephanie	assistant library director	\$32.45	
Kapsa, Marlo	planning director	\$51.88	
Kindsfater, Katie	communications officer - pt	\$22.41	\$2.00
King, Greg	hydroelectric plant operator - pt	\$25.98	\$3.00
Kostur, Lee Ann	library assistant - pt	\$18.85	
Krogstad, James	rubble site lead operator	\$19.80	
LeRoy, William	parks, maintenance and forestry tech	\$21.86	\$3.00
Lillehaug, Gary	hydroelectric plant technical advisor - pt	\$49.38	
Lolley, Dawn	communications officer	\$24.73	\$2.00
Mathis, Jodi	human resources director	\$53.17	
Mathis, Kyle	city engineer	\$68.07	
McDonald, Ashley	city attorney	\$63.21	
McDonald, Rex	parks maintenance and forestry superintendent	\$37.63	\$3.00
McMahon, Adam	interim public works director	\$57.26	12/31/2023
McMahon, Adam	assistant public works director	\$54.50	
Merchen, Alex	police officer	\$30.89	
Miller, Tanner	street technician	\$22.97	\$3.00
Monnens, Shayna	librarian	\$30.89	
Musonda, Ebony	recreation assistant - pt	\$17.50	
Nelson, Austin	facility maintenance technician - lead	\$24.13	\$3.00
Nenstiel, Gina	communications officer	\$21.86	\$2.00
Nicholas, Nicolle	water/wastewater utility operator III	\$27.30	\$3.00
Nordsven, Shane	Solid Waste Operator	\$21.86	\$3.00
Palmer, Woodrow	wastewater treatment operator II	\$25.98	\$3.00
Pitman, Cassie	accounts payable/cemetery coordinator	\$24.13	
Plocek, Richard	rubble site operator - pt	\$20.81	
Powell, Jennifer	administrative coordinator	\$33.26	
Price, Jim	recreation facility maintenance technician	\$18.45	12/4/2023
Price, Jim	recreation facility maintenance technician	\$18.85	
Rauterkus, Brett	recreation facility superintendent	\$39.54	
Reiling, Bob	floodplain administrator	\$36.71	
Richards, Edward	mechanic - pt	\$29.40	\$3.00
Rosenau, Samantha	police sergeant	\$37.63	

Rotert, Patrick	public safety director	\$75.13	
Rovere, Tayler	wastewater treatment operator II	\$26.63	\$3.00
Ruvolo, Dustin	police officer	\$32.45	
Schlinkert, Celeste	library assistant - pt	\$20.30	
Shinabarger, Richard	street technician	\$24.73	\$3.00
Smith, Collin	police lieutenant	\$39.54	
Smith, Troy	hydroelectric operator	\$27.30	\$3.00
Spindler, Adam	assistant city engineer	\$53.17	
Sprigler, Kayla	administrative coordinator	\$26.63	
Stulken, Tom	librarian	\$27.98	
Sundberg, Amy	library assistant - pt	\$19.80	
Swanson, Carrie	library page - pt	\$14.02	
Swisher, Kaija	records manager - public information officer	\$27.98	
Symonds, Jared	street technician	\$22.41	\$3.00
Tieszen, Benjamin	hydroelectric plant superintendent	\$40.53	
Torres, Saul	police officer	\$30.89	
Tyler, Angelica	assistant finance officer	\$39.54	
Ulmer, Brian	plumbing/mechanical inspector	\$33.26	
Vinton, Brian	communications supervisor	\$31.66	\$2.00
Visser, Carlie	library page - pt	\$14.02	
Vosburg, Brian	communications officer	\$22.97	\$2.00
Votroubek, Stephanie	group fitness instructor	\$19.32	
Walno, Reece	police officer	\$31.66	
Walters, Trent	project engineer	\$49.38	
Weatherstone, Ralph	rubble site operator - pt	\$19.80	
Wetz, Kayla	recreation & campground coordinator	\$29.40	
Wilde, Amber	library director	\$48.17	
Williams, Mark	wastewater treatment operator III	\$36.17	
Williams, Scott	water/wastewater utility operator I	\$23.54	\$3.00
Woodroof, Justin	water/wastewater utility operator III	\$29.40	\$3.00
Woods, Christopher	police corporal	\$34.09	
Xu, Alex	communications officer	\$21.86	\$2.00
Ziegler, Brian	deputy fire chief	\$38.57	
Zimmerman, Tyler	parks recreation and forestry technician	\$23.54	\$3.00

Elected Officials		Annually
Senden, John	Mayor	\$27,191.84
Senden, John	Mayor additional duties (absence administrator)	\$71,011.20
Clark, Marty	Council Member	\$13,937.04
Hodgs, Dan	Council Member	\$13,937.04
Hourigan, Scott	Council Member	\$13,937.04
Jacobs, Pam	Council Member	\$13,937.04
Klarenbeek, Larry	Council Member	\$13,937.04
Rath, Ariana	Council Member	\$13,937.04

Interim Public Works Director McMahon noted an additional proposal for installing underground electrical lines for the Elkhorn Ridge Lift Station was obtained from Mainline Contracting. During the December 18, 2023, City Council regular session two proposals were reviewed to accommodate the lift station installation by moving the power lines. Option A was to temporarily move the electrical lines for \$63,276.84. Option B was to permanently move 1,600 feet of electrical lines to underground for \$377,241.22. At that time the council voted to move forward with the temporary move of the electrical lines. Upon further conversation with the contractor Option C has been received to permanently move approximately 900 feet of the electrical lines underground, for \$279,039.62. No motions were made, and staff will continue with the December 18, 2023, action to temporarily move the electrical lines.

There being no further business, Clark moved, Rath seconded, and all voted to adjourn at 5:47 p.m.

Dated this 2nd day of January 2024.

Attest:

By: _____
John Senden, Mayor

Michelle DeNeui, City Finance Officer

Published once at the approximate cost of _____.