



## City of Spearfish

Legal, Finance, and Public Safety Committee Minutes

January 13, 2021

The Legal, Finance and Public Safety Committee met at 4:15 p.m. via Zoom videoconference system on Wednesday, January 13, 2021 with the following committee members present: Jacobs, Klarenbeek and Lee. Absent: None. Also present were: City Administrator Harmon, City Attorney McDonald, City Planner Watson, Public Safety Director Rotert, Fire Chief Ladson, and Finance Officer DeNeui.

### Finance

**Transfers** – Committee recommended to full council authorization for the finance office to make the following transfers at the end of each quarter in 2021 for Personnel and IT Administrative fees:

#### Admin Fees - Personnel

From	104-Wildland Fund	104-42290-4291 (Fire - Admin Fees Personnel)	\$2,926.75	
	602-Water Fund	602-43350-4291 (Water-Admin Fees Personnel)	\$82,323.75	
	603-Hydro Fund	603-43410-4291 (Hydro-Admin Fees Personnel)	\$29,848.25	
	604-Sewer Dept	604-43250-4291 (Sewer-Admin Fees Personnel)	\$80,766.75	
	604-WWTP Dept	604-43270-4291 (WWTP-Admin Fees Personnel)	\$29,214.25	
	606-Airport Fund	606-43500-4291 (Airport-Admin Fees Personnel)	\$29,618.25	
	610-Parking Fund	610-43610-4291 (Parking-Admin Fees Personnel)	\$3,605.75	
	612-Solid Waste Fund	612-43230-4291 (Solid Waste-Admin Fees Personnel)	\$56,127.50	
	615-Campground Fund	615-45150-4291 (Campground-Admin Fees Personnel)	\$29,267.00	
To	101-General Fund	101-36902 (Admin Revenue-Personnel)		\$343,698.25

#### Admin Fees - IT

From	602-Water Fund	602-43350-4292 (Water-Admin Fees IT)	\$8,451.75	
	603-Hydro Fund	603-43410-4292 (Hydro-Admin Fees IT)	\$4,226.00	
	604-Sewer Dept	604-43250-4292 (Sewer-Admin Fees IT)	\$8,451.75	
	604-WWTP Dept	604-43270-4292 (WWTP-Admin Fees IT)	\$8,451.75	
	606-Airport Fund	606-43230-4292 (Airport-Admin Fees IT)	\$4,226.00	
	612-Solid Waste Fund	612-43230-4292 (Solid Waste-Admin Fees IT)	\$8,451.75	
	615-Campground Fund	615-45150-4292 (Campground-Admin Fees IT)	\$4,226.00	
To	101-General Fund	101-36903 (Admin Revenue-IT)		\$46,485.00

### Human Resources

**Promotion** – Committee recommended to full council, consent agenda, to promote Shawn Fox to police detective, grade 19, step 7, \$27.19 per hour, effective 1/10/2021.

**Volunteers** – Committee recommended to full council, consent agenda, to add Lucas Hogrefe, Zachary Carey, William Hover, and Hans Grassman to the 2021 Volunteer Fire Department list.

## **Planning & Zoning**

**Resolution 2021-01** – Committee recommended to full council to hold a public hearing and approve Resolution 2021-01 – A Resolution to Vacate a Public Access Easement Located on Tract A, of the Oak Draw Subdivision, General Townsite of Spearfish, City of Spearfish, Lawrence County, South Dakota, as Shown on Plat Document No. 2012-5297 as Recorded in the Office of the Lawrence County Register of Deeds. Authorization for Mayor Boke to sign a new public easement agreement with Shirley Meier will following the action on the resolution during the meeting.

**Input** – City Planner Watson noted an input session will be held during the full council session regarding a request for zoning approval adjacent to city limits for the Heartland Subdivision.

## **Public Safety**

**Proposal** – Committee recommended to full council to accept the proposal from Alex Air Apparatus for Drager Self Contained Breathing Apparatus (SCBA) equipment at a cost of \$238,870.25, funded from Fire Capital.

## **Public Comment**

The public comment section was opened at 4:21 p.m. and closed with no comments.

No additional discussions were held and the meeting was adjourned at 4:23 p.m.

