



Spearfish City Council
Regular Session Minutes
January 16, 2024 5:30 p.m.

The Spearfish City Council met at 5:33 p.m. on Tuesday, January 16, 2024. Mayor Senden was present via Zoom so Dan Hodgs, council president, presided and called the meeting to order. Roll call was taken with the following members present: Clark, Hodgs, Hourigan, Klarenbeek, and Rath. Absent: Jacobs. Also present: City Attorney McDonald, Finance Officer DeNeui, Public Safety Director Rotert, Interim Public Works Director McMahon, Planning Director Kapsa, Parks and Recreation Director Ehnes, and City Engineer Mathis. All stood and recited the pledge of allegiance.

Clark moved, Rath seconded, and all voted to amend the agenda to add item 10D – Approve a property tax abatement of \$23,077.35 for Pioneer Bank & Trust as the parcel should have received the discretionary reduction on new construction and removed item 8A. Clark moved, Hourigan seconded, and all voted to approve the agenda as amended. No potential conflicts of interest were noted.

Public Comment – At 5:35 p.m. a time for public comment was opened. Jan Loux, resident, spoke on snow plowing and snow removal and requested the item be addressed at a future meeting. No further comments were received and the time for public comment was closed at 5:40 p.m.

Consent Agenda – Klarenbeek moved, Rath seconded, and all voted to approve the consent agenda as follows:

- A. Approve the minutes of the City Council regular session dated January 2, 2024.
- B. Approve the treasurer’s report dated December 31, 2023.

Other Items

East Low Zone Water Project Purchases – Rath moved, Clark seconded, and with Clark, Hodgs, Hourigan, Klarenbeek, and Rath voting aye, motion passed to approve the land purchase from 2-Bar-T Ranch, LLC for \$186,620, for 6.02 acres for the water tank and future well site. Rath moved, Clark seconded, and with Clark, Hodgs, Hourigan, Klarenbeek, and Rath voting aye, motion passed to approve the purchase of a 60-foot access easement from 2-Bar-T Ranch, LLC for \$21,720. Rath moved, Hourigan seconded, and with Clark, Hodgs, Hourigan, Klarenbeek, and Rath voting aye, motion passed to approve the purchase of a 60-foot waterline easement from 2-Bar-T Ranch, LLC for \$3,960. Hourigan moved, Rath seconded, and with Clark, Hodgs, Hourigan, Klarenbeek, and Rath voting aye, motion passed to approve the purchase of a 20-foot waterline easement from 2-Bar-T Ranch, LLC for \$19,096. Rath moved, Hourigan seconded, and with Clark, Hodgs, Hourigan, Klarenbeek, and Rath voting aye, motion passed to approve the purchase of a 20-foot waterline easement from Centennial Mountain, LLC for \$4,514.

License – A public hearing to consider an application from Stephanie Butt for the transfer of a retail (on-off sale) wine and cider license from Stephanie Butt to Piranha Salon LLC located at 1011 N Main St. was opened at 5:46 p.m. and closed with no oral or written comments being received. Hourigan moved, Klarenbeek seconded and all voted to approve the license transfer.

License – A public hearing to consider an application from Scott and Kayla Betten with Spearfish Canyon Lodge for a special on-sale liquor license for Chinook Days on January 20, 2024, from 3:00 p.m. to 8:00 p.m. at the former Passion Play parking lot was opened at 5:47 p.m. and closed with no oral or written comments being received. Klarenbeek moved, Rath seconded, and all voted to approve the license.

License – A public hearing to consider an application from Brenda Thanh Vu with Brenda & Penny, Inc. dba Mimosa Beauty Spa & Nails for a retail (on-off sale) wine and cider license located at 2547 Yukon Place was opened at 5:48 p.m. and closed with no oral or written comments being received. Klarenbeek moved, Hourigan seconded, and all voted to approve the license.

Abatement – Clark moved, Rath seconded, and all voted to approve a property tax abatement of \$23,077.35 for Pioneer Bank & Trust as the parcel should have received the discretionary reduction on new construction.

Construction Manager at Risk – Hourigan moved, Rath seconded, and with Clark, Hodgs, Hourigan, Klarenbeek, and Rath voting aye, motion passed to award Ainsworth-Benning Construction as the Construction Manager at Risk for the construction of the 2024 Bandshell Project.

Ordinance 1389 – Klarenbeek moved, Rath seconded, and all voted to approve the first reading of Ordinance 1389 – An Ordinance Amending Appendix A – Zoning of the Revised Ordinances of the City of Spearfish by Zoning Certain Property.

Final Plat – A public hearing to consider the Final Plat of Lot 1 and Lot 2 of Dailey Subdivision was opened at 5:55 p.m. and closed with no oral or written comments being received. Hourigan moved, Rath seconded, and all voted to approve the Final Plat.

Vacate Easement – Rath moved, Hourigan seconded, and all voted to approve a Sewer Easement Vacation for property located at 325 North 3rd Street.

Amendment Proposal – Klarenbeek moved, Rath seconded, and with Clark, Hodgs, Hourigan, Klarenbeek, and Rath voting aye, motion passed to approve the HDR Engineering, Inc. amendment proposal for engineering services for the Sky Ridge Sports Complex project for an additional \$61,008, bringing the not to exceed total to \$177,409.

Bill List – Klarenbeek moved, Hourigan seconded, and with Clark, Hodgs, Hourigan, Klarenbeek, and Rath voting aye, motion passed to approve the bill list dated January 16, 2024, as follows:

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
A & B BUSINESS INC	PRINTER CONTRACTS	\$2,592.92
AMAZON CAPITAL SERVICES	FILE FOLDERS-PAPER-CORDS-LIGHTS	\$3,047.26
APCO INTERNATIONAL INC	APCO MEMBERSHIP DUES	\$375.00
AUSCAR X	SNOW REMOVAL DEC 2023	\$1,028.06
BEE WELL	HONEY STICKS REC CENTER CONCES	\$277.20
BELLE FOURCHE LANDFILL	DEC 2023 LANDFILL	\$24,817.75
BLACK HILLS ENERGY	NOV/DEC 2023 USAGE	\$16,694.02

BLACK HILLS CHEMICAL CORP	BATTERY-VAC SWEEPER-CLEANING SUP	\$9,079.24
BLACK HILLS PIONEER	DECEMBER 2023 LEGALS	\$664.83
BLACK HILLS PURE INC	WATER FOR CITY BUILDINGS	\$24.25
BOBCAT GULCH LLC	SNOW REMOVAL 12/26-12/27	\$1,696.25
JT VENTURES LLC	OCT-DEC 2023 FLEET WASHES	\$331.65
BUTTE ELECTRIC COOP	625 MATTLAND 11/6-11/27	\$40.87
CASH-WA DISTRIBUTING CO	CONCESSIONS FOR REC CENTER	\$2,430.94
CBH COOPERATIVE	DEC 23 FUEL USAGE	\$35,320.95
CENGAGE LEARNING	BOOKS FOR LIBRARY	\$120.36
CIVICPLUS	ANNUAL FEES-MASS NOTIFICATIONS	\$3,145.40
CNA SURETY	RENEW NOTARY BONDS	\$243.75
DIAS, GREGORY K	BACKUP ONLINE	\$56.97
BEGG BOROUGH STEEL LLC	SCISSOR LIFT RENTAL-HYDRO	\$535.00
DIVISION OF MOTOR VEHICLES	FEE AND TITLE VIN# 498104	\$26.70
EDDIE'S TRUCK CENTER - EFT	TIRE CHAIN BUNGEE	\$162.44
FIB-AP PURCHASE CARDS	FIB PURCHASES DEC 2023	\$4,277.73
FORTIN TRUCKING & EXCAVATI	SNOW HAULING 12/25/-1/5/24	\$5,980.00
VIEHAUSER ENTERPRISES LLC	LOCKS AND HARDWARE SKY RIDGE	\$3,918.46
GUNDERSON, PALMER,NELSON &	GENERAL FILE- ATTORNEY FEES	\$350.00
MIDWEST TAPE LLC	AUDIOBOOKS-MOVIES-MUSIC LIBRAR	\$1,004.60
HOUCHEN BINDERY LTD CORP	LIBRARY MATERIALS	\$346.00
HRTRAINONLINE.COM	POLICE DEPARTMENT TRAINING	\$149.00
JACKSON, TRISTYN	SILVER SNEAKERS INSTRUCTOR	\$193.74
KELLEY BLOCK LLC	ANNUAL LEASE OF RESTROOM DWTN	\$3,600.00
KNECHT HOME CENTER INC	DELUXE EDGEGUARD SPREADER	\$99.99
KONE INC	MAINT PERIOD 1/1/24-3/31/24	\$193.57
LEAGUE OF NEBRASKA MUNICIP	WEBSITE CLASSIFEDS CITY ADMIN	\$55.90
LITTLE CAESARS	FOOD FOR SNOW REMOVAL TEAM	\$82.47
LUEDERS FOOD CENTER	2023 EMPLOYEE GIFT CARDS	\$5,074.99
MCKIRDY-WILSEY, EMMA	DEC 23 ZUMBA CLASSES	\$54.00
MIDCONTINENT TESTING LABS,	WATER TESTING W/S DEC 2023	\$530.56
MONEY MOVERS	MAINT FEE FOR REC CENTER NOV	\$10.00
MUNRO EARTHMOVING LLC	PIPE REPLACEMENT-PINEDALE	\$22,581.67
PETTY CASH	PLAT REIMB 10/23	\$200.00
RAPID DELIVERY	WATER SAMPLES FOR TESTING	\$51.40
RIVERFRONT BROADCASTING LL	ADVERTISING REC CENTER	\$3.00
RONALD BRIGHT	FITNESS CLASS DEC 23	\$75.00
SD BOARD OF TECH PROFESSIO	RENEW APPLICATION	\$80.00
SOUTH DAKOTA ONE CALL	DEC 2023 MESSAGE FEES	\$101.85
SDPAA	COVERAGE RENEWAL	\$387,982.17
SOUTH DAK STATE TREASURER	DEC 23 SALES TAX PAYMENT	\$10,432.40
STEC'S INNOVATIVE SAFETY S	STEC'S POINTS NOV 2023	\$1,714.48
SUPER CAR WASH	OCT-DEC 2023 FLEET WASHES	\$703.00

TREMCO	REFUND PAYMENT	-\$141.90
TYLER TECHNOLOGIES INC	TRANSACTIONFEES1/1/23-12/31/23	\$5,665.00
CITY OF SPEARFISH	CITY WATER USAGE 11/30-12/31	\$6,657.76
WALL STREET JOURNAL	JANUARY 2024 SUBSCRIPTION	\$54.99
WRIGHT PERSONAL TRAINING	PERSONAL TRAINER DEC 23	\$187.50
WYSS ASSOCIATES, INC.	ELKHORN RIDGE LIFT STATION	\$2,001.04
		<u>\$562,704.45</u>

December 2023 Salary Expense & Credit Card Fees

	<u>Gross</u>				
	<u>Wages/Benefits</u>		<u>Gross Wages</u>	<u>Benefits</u>	
Mayor/Council	\$13,953.82	1.14%	\$13,258.58	\$695.24	1.24%
City Administrator	119,183.87	9.75%	115,054.70	4,129.17	10.74%
City Attorney	16,203.95	1.33%	14,484.00	1,719.95	1.35%
Finance	39,147.34	3.20%	34,296.00	4,851.34	3.20%
Human Resources	13,689.55	1.12%	1,284.80	12,404.75	0.12%
Gov't Bldgs	25,395.11	2.08%	22,176.74	3,218.37	2.07%
Engineering	50,315.64	4.12%	44,418.35	5,897.29	4.15%
Public Safety Admin	34,574.90	2.83%	30,203.42	4,371.48	2.82%
Police	217,710.22	17.82%	189,427.65	28,282.57	17.69%
Fire	25,943.44	2.12%	22,419.20	3,524.24	2.09%
Bldg Inspection	32,847.21	2.69%	28,526.40	4,320.81	2.66%
Streets & Snow	131,568.38	10.77%	115,798.20	15,770.18	10.81%
Cemetery	5,869.69	0.48%	5,008.81	860.88	0.47%
Animal Control	5,862.70	0.48%	4,896.58	966.12	0.46%
Recreation/Aquatic	82,305.33	6.74%	72,478.68	9,826.65	6.77%
Parks	63,610.62	5.21%	55,639.65	7,970.97	5.20%
Library	46,428.48	3.80%	40,830.39	5,598.09	3.81%
Plan & Zone	29,706.77	2.43%	26,342.40	3,364.37	2.46%
Motor Pool	30,334.06	2.48%	26,285.73	4,048.33	2.45%
Wildland Fire	9,178.54	0.75%	7,779.69	1,398.85	0.73%
Police Comm	59,598.73	4.88%	52,010.41	7,588.32	4.86%
Water	31,895.50	2.61%	27,963.17	3,932.33	2.61%
Electric Production	22,160.86	1.81%	19,484.94	2,675.92	1.82%
Sewer	30,135.67	2.47%	26,430.75	3,704.92	2.47%
WWTP	49,090.29	4.02%	43,008.82	6,081.47	4.02%
Solid Waste	35,138.05	2.88%	31,384.62	3,753.43	2.93%
Campground	0.00	0.00%	0.00	0.00	0.00%
Totals	<u>\$1,221,848.72</u>	<u>100.00%</u>	<u>\$1,070,892.68</u>	<u>\$150,956.04</u>	<u>100.00%</u>
Banking Fees November	68.07				
Credit Card Fees November	<u>\$8,092.26</u>				
Grand Total	<u>\$1,229,940.98</u>				

There being no further business, Clark moved, Rath seconded, and all voted to adjourn at 6:01 p.m.

Dated this 16th day of January 2024.

Attest:

By: _____
John Senden, Mayor

Michelle DeNeui, City Finance Officer

Published once at the approximate cost of _____.