



Spearfish City Council
Regular Session Minutes
April 3, 2023 5:30 p.m.

The Spearfish City Council met at 5:30 p.m. on Monday, April 3, 2023. Mayor Senden presided and called the meeting to order. Roll call was taken with the following members present: Clark, Hodgs, Hourigan, Jacobs, Klarenbeek, and Rath. Absent: none. Also present: City Administrator McFarland, City Attorney McDonald, Finance Officer DeNeui, Public Safety Director Rotert, Public Works Director Broyles, City Planner Kapsa, Parks and Recreation Director Ehnes, and Assistant Public Works Director McMahon. All stood and recited the pledge of allegiance.

Clark moved, Rath seconded, and all voted to approve the agenda as presented. No potential conflicts of interest were noted.

Public Comment – At 5:31 p.m. a time for public comment was opened and closed with no comments being received.

Consent Agenda – Clark moved, Hodgs seconded, and all voted to approve the consent agenda as follows:

- A. Approve the minutes of the City Council regular session dated March 20, 2023.
- B. Approve an application from the Holiday Inn for a special on-sale liquor license for a wedding on June 17, 2023 from 5:00 p.m. to midnight at the Tretheway Pavilion.
- C. Approve an application from the Spearfish Chamber of Commerce for a special malt beverage and on-sale wine license for Taste of Spearfish on April 24, 2023 from 5:00 p.m. to 8:00 p.m. at the Tretheway Pavilion.

Other Items

Resolution 2023-10 – Klarenbeek moved, Hourigan seconded and all voted to approve Resolution 2023-10 as follows:

RESOLUTION 2023-10

**A RESOLUTION OF INTENT TO ENTER INTO A PASTURE LEASE AGREEMENT
FOR CERTAIN CITY PROPERTY AT THE MCLAUGHLIN SAWMILL**

WHEREAS, SDCL § 9-12-5.2 authorizes the City of Spearfish to lease municipally owned property to a private person, and

WHEREAS, the Common Council of the City of Spearfish intends to enter into a pasture lease agreement with Swanson Ranch, LLC to lease portions of city property at the McLaughlin Sawmill, and

WHEREAS, a copy of such lease agreement is on file in the Finance Office and available for public inspection,

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Spearfish that the Council intends to enter into such lease, and a public hearing for considering the same shall be conducted at 5:30 p.m. on April 17, 2023.

Dated this 3rd day of April, 2023.

CITY OF SPEARFISH

(Seal)

By: _____
John Senden, its Mayor

Attest:

Michelle DeNeui, Finance Officer

Adopted: April 3, 2023
Published: April 7, 2023
Effective: April 27, 2023

Skate Park – Public comments were received from Cody Klein and Nate Arnett regarding the proposed skate park designs and support for design option one. Following discussions, Hourigan moved, Hodgs seconded, and all voted to approve concept design one (an approximately 8,800 square feet design to be placed on the lower field at Spartan Park) for the new proposed skate park.

Contract – Clark moved, Hourigan seconded and all voted to approve the Playground Renovation Contract for the Rocket Ship Playground at Evans Park.

Change Order – Hodgs moved, Rath seconded and with Clark, Hodgs, Hourigan, Jacobs, Klarenbeek, and Rath voting aye, motion passed to approve Change Order #2 for the Sky Ridge Sports Complex Project for an increase of \$307,753.38 bringing the total cost to \$10,177,854.69.

Proposal – Clark moved, Klarenbeek seconded and with Clark, Hodgs, Hourigan, Jacobs, Klarenbeek, and Rath voting aye, motion passed to approve Interstate Engineering’s proposal for engineering services for the East Main Alley Waterline replacement Project at a cost not to exceed \$8,740.

Bill List – Clark moved, Jacobs seconded and with Clark, Hodgs, Hourigan, Jacobs, Klarenbeek, and Rath voting aye, motion passed to approve the bill list dated April 3, 2023, as follows:

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
A & L CONTRACTORS LLC	SNOW REMOVAL-DIG WATER LINES	\$5,518.38
LAUREN ALBRECHT	REFING 3 ON 3	\$312.50
AMAZON CAPITAL SERVICES	PAPER-FAUCET-LIBRARY SUPPLIES-	\$3,483.33
BAKER & TAYLOR	CD PROCESSING-BOOKS FOR LIBRARY	\$1,762.47
BLACK HILLS ENERGY	FEB/MAR 2023 BHE BILL	\$12,815.85
BLACK HILLS & BADLANDS TOU	BH VACATION GUIDE	\$360.00
BLACK HILLS CHEMICAL CORP	SYNTHETIC SMALL GLOVE-CLN SUPPLIES	\$1,231.06

BLACK HILLS PIONEER	PD SUBSCRIPTION 2023 YEARLY	\$191.55
BOMGAARS SUPPLY INC	DRILL-MAGNET-FASTENER-GLOVES	\$2,689.17
BORDER STATES INDUSTRIES I	LOCKING EXTRA DUTY-COVER BOX	\$123.46
CAPTAIN CLEAN OF THE NHILL	DETAIL PD TRANSPORTATION	\$155.00
CASH-WA DISTRIBUTING CO	REC CENTER CONCESSIONS	\$2,383.99
CENGAGE LEARNING	BOOKS FOR LIBRARY	\$193.87
TMT INC	CLEANER FOR FLOORS	\$251.04
DG INVESTMENT INTERMEDIATE	HARDWARE TECH REC CENTER	\$459.00
CREEKSIDE DEVELOPMENT LLLP	FEB TAX INCREMENT DUE	\$121,765.82
DEMCO INC	BOOK SUPPLIES FOR LIBRARY	\$619.72
DENR	WTR PRMT FEE SKY RIDGE-AIRPORT	\$2,300.00
DIVISION OF MOTOR VEHICLES	REGISTRATION FEES	\$30.00
ELKHORN RIDGE @ FRAWLEY RA	FEB 2023 TAX INCREMENT	\$22,169.22
ENTENMANN-ROVIN	BADGE ORDER AND CASE	\$179.25
FMG INC	EXIT 8 AREA PATH	\$896.00
THE GLASS SHOP	SURFACE MOUNT VERTICAL RODS	\$1,336.82
GOLDIES TRAILER SALES LLC	UTILITY TRAILER	\$5,475.00
GREAT WESTERN TIRE INC	RPLC REAR AXEL TIRES FRGHTLNR	\$120.00
HAWKINS INC	CHLORINE CYLINDERS	\$1,895.82
HDR ENGINEERING INC	SWR CLCN MASTER PLAN-SWR UPSIZE	\$24,113.75
HEISLER HARDWARE	WET PVC CEMENT-FASTENERS-SQUEEG	\$1,973.70
INTERSTATE ENGINEERING INC	MTN SHDWS GRN ACRES PATCH ST	\$1,938.00
JI TOOLS	SLACK ADJUSTER	\$51.00
JOHNSON, BRAD	TRAINING BASIC CRISIS NEGOTION	\$383.40
KONE INC	ELEVATOR MAINT	\$867.99
KTM DESIGN SOLUTIONS, INC.	N AVE ST REPAIR PROJECT	\$12,070.00
MAINLINE CONTRACTING INC	ELKHRN LFT A&B SCH A #8	\$399,175.59
MONTANA-DAKOTA UTILITIES	FEB/MAR MDU BILL	\$10,893.97
NORTHERN HILLS VENTURES IN	APRIL 0365 NETWORK ADMIN	\$19,585.20
POOL AND SPA CENTER-RAPID	ANCHOR BRASS SCREW FOR COVER	\$250.60
POWERPLAN	CROSS BEARING ASSEMBLY-DRIVESHAFT	\$1,859.04
QUALITY INN- OACOMA	P/W CONFERENCE	\$273.00
QUIK SIGNS INC	PERFORATED MOUNT REC CNTR	\$119.51
SD WILDLAND FIRE	FD SUPPLY ORDER	\$8,197.69
SDML	ASSIT PLAN DIRECTOR DUES	\$79.00
SENDEN, JOHN	TRVL REIMBURSEMENT JAN-MARCH	\$44.94
SIMON CONTRACTORS OF SD IN	LIMESTONE FOR PARKS	\$239.46
SPEARFISH GLASS INC	PLEXI GLASS	\$143.36
STAN HOUSTON EQUIPMENT	PERMAPATCH 50 BAGS	\$947.50
STEC'S INNOVATIVE SAFETY S	REWARDS PROGRAM FEB 23	\$146.46
TYLER TECHNOLOGIES INC	MAY-JUL 23 MAINT	\$1,007.88
CITY OF SPEARFISH	FEB/MARCH 23 CAMPGROUND	\$1,085.46
VISIT SPEARFISH INC	BID BOARD ALLOCATION MARCH 23	\$9,558.00

WALMART CAPITAL ONE	FLASHLIGHTS-BINDERS-ALARM CLOCKS	\$537.20
WHITE'S QUEEN CITY MOTORS	BELT KIT-HARNESS	\$319.06
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		\$684,579.08
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March 2023 Salary Expense & Credit Card Fees

	<u>Gross</u>		<u>Gross</u>		
	<u>Wages/Benefits</u>		<u>Wages</u>	<u>Benefits</u>	
Mayor/Council	\$8,981.00	1.00%	\$8,342.72	\$638.28	1.15%
City Administrator	21,114.56	2.35%	16,982.34	4,132.22	2.33%
City Attorney	11,663.02	1.30%	9,656.00	2,007.02	1.33%
Finance	26,829.47	2.99%	21,996.00	4,833.47	3.02%
Human Resources	9,907.46	1.10%	8,123.20	1,784.26	1.12%
Gov't Buildings	18,546.14	2.07%	14,490.42	4,055.72	1.99%
Engineering	36,528.40	4.07%	29,502.98	7,025.42	4.05%
Public Safety Admin	24,983.14	2.78%	19,954.84	5,028.30	2.74%
Police	256,026.06	28.52%	216,560.18	39,465.88	29.75%
Fire	12,055.96	1.34%	10,420.00	1,635.96	1.43%
Building Inspection	13,761.08	1.53%	10,691.20	3,069.88	1.47%
Streets & Snow	91,137.61	10.15%	73,271.20	17,866.41	10.07%
Cemetery	8,936.70	1.00%	6,610.84	2,325.86	0.91%
Animal Control	4,646.71	0.52%	3,288.15	1,358.56	0.45%
Recreation/Aquatic	57,139.14	6.36%	45,649.68	11,489.46	6.27%
Parks	39,965.82	4.45%	31,678.51	8,287.31	4.35%
Library	34,062.60	3.79%	27,334.46	6,728.14	3.76%
Plan & Zone	20,141.34	2.24%	15,869.62	4,271.72	2.18%
Motor Pool	22,732.31	2.53%	17,434.80	5,297.51	2.40%
Wildland Fire	7,623.90	0.85%	5,694.77	1,929.13	0.78%
Police Comm	39,672.20	4.42%	30,646.17	9,026.03	4.21%
SAFER Grant	6,273.82	0.70%	5,208.67	1,065.15	0.72%
Water	22,797.38	2.54%	17,994.47	4,802.91	2.47%
Electric Production	17,114.93	1.91%	13,555.32	3,559.61	1.86%
Sewer	21,325.30	2.38%	16,849.66	4,475.64	2.31%
WWTP	35,390.24	3.94%	28,265.28	7,124.96	3.88%
Solid Waste	27,049.28	3.01%	20,788.81	6,260.47	2.86%
Campground	1,359.38	0.15%	1,052.63	306.75	0.14%
Totals	<hr/>		<hr/>	<hr/>	<hr/>
	\$897,764.95	100.00%	\$727,912.92	\$169,852.03	100.00%
Banking Fees February	0.00				
Credit Card Fees					
February	10,228.36				
Grand Total	<hr/>		<hr/>		
	\$907,993.31				

Added or Adjusted Wages

Employee Name	Position	Wage	Stipend	Effective Date
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Woods, Christopher	police corporal	\$2.00	3/19/2023
Fox, Shawn	police detective	\$2.00	3/19/2023
Smith, Collin	police detective	\$2.00	3/19/2023
Black, Karsyn	police officer	\$2.00	3/19/2023
Bradley, Hunter	police officer	\$2.00	3/19/2023
Drapeaux, Austin	police officer	\$2.00	3/19/2023
Hess, Matthew	police officer	\$2.00	3/19/2023
Johnson, Brad	police officer	\$2.00	3/19/2023
Miller, Kelsey	police officer	\$2.00	3/19/2023
Ruvolo, Dustin	police officer	\$2.00	3/19/2023
Walno, Reece	police officer	\$2.00	3/19/2023
Funk, Samuel	police officer	\$2.00	3/19/2023
Gellett, Jason	police officer	\$2.00	3/19/2023
Bush, Dustin	police sergeant	\$2.00	3/19/2023
Hofmann, Steve	police sergeant	\$2.00	3/19/2023
Rosenau, Samantha	police sergeant	\$2.00	3/19/2023
Ash, Dylan	communications officer	\$2.00	3/19/2023
Lolley, Dawn	communications officer	\$2.00	3/19/2023
Reurink, Tyler	communications officer	\$2.00	3/19/2023
Vosburg, Brian	communications officer	\$2.00	3/19/2023
Xu, Alexandra	communications officer	\$2.00	3/19/2023
Vinton, Brian Scott	communications supervisor	\$2.00	3/19/2023
Grosz, Hayden	campground attendant	\$15.50	4/1/2023
Ostler, Wyatt	campground attendant	\$15.25	4/1/2023
Smith, Levi	campground attendant	\$15.50	4/1/2023
Streff, Connie	campground attendant w/site	\$10.80	4/1/2023
Ott, Clark	campground groundskeeper	\$15.50	4/1/2023
Streff, Mike	campground groundskeeper w/site	\$10.80	4/1/2023
Wanner, Bradley Dean	campground groundskeeper w/site	\$10.80	4/1/2023
Clay, Jacob	cemetery summer laborer	\$15.50	4/1/2023
Gregory, Guy	cemetery summer laborer	\$15.25	4/1/2023
Koistinen, Kody	cemetery summer laborer	\$15.75	4/1/2023
Baker, Jameson	lifeguard	\$14.75	4/1/2023
Cota, Ryan	lifeguard	\$14.75	4/1/2023
Harris, Natalie	lifeguard	\$14.75	4/1/2023
Abbitt, Claire	lifeguard	\$14.75	4/1/2023
Abbitt, Lucy	lifeguard	\$14.75	4/1/2023
Adams, Elouise	lifeguard / WSI	\$15.50	4/1/2023
Albrecht, Lauren	lifeguard / WSI	\$15.25	4/1/2023
Badwound, Sydney	lifeguard / WSI	\$15.25	4/1/2023
Bensen, Alaina	lifeguard / WSI	\$15.50	4/1/2023
Brown, Danika	lifeguard / WSI	\$15.25	4/1/2023

Carlson, Quinten	lifeguard / WSI	\$15.50	4/1/2023
Caul, Lily	lifeguard / WSI	\$15.50	4/1/2023
Clapp, Ashley	lifeguard / WSI	\$15.50	4/1/2023
Doren, Maddison	lifeguard / WSI	\$15.75	4/1/2023
Edwards, Abigail	lifeguard / WSI	\$15.25	4/1/2023
Flemming, Brooklyn	lifeguard / WSI	\$15.50	4/1/2023
French, Daryn	lifeguard / WSI	\$15.25	4/1/2023
Gasper, Sydney	lifeguard / WSI	\$15.25	4/1/2023
Heinert, Avery	lifeguard / WSI	\$15.50	4/1/2023
Hobbs, Aubrie	lifeguard / WSI	\$15.25	4/1/2023
Johnson, Abbi	lifeguard / WSI	\$15.50	4/1/2023
Kelley, Madeline	lifeguard / WSI	\$15.25	4/1/2023
Krebs, Carleen	lifeguard / WSI	\$15.75	4/1/2023
Lueken, Isabella	lifeguard / WSI	\$15.50	4/1/2023
Marcus, Stella	lifeguard / WSI	\$15.75	4/1/2023
Mitchell, Justine	lifeguard / WSI	\$15.75	4/1/2023
Overvold, Keelie	lifeguard / WSI	\$15.25	4/1/2023
Parks, Halle	lifeguard / WSI	\$15.50	4/1/2023
Robinson, Lacey	lifeguard / WSI	\$15.25	4/1/2023
Snow, Brisa	lifeguard / WSI	\$15.50	4/1/2023
Sundstrom, Gavin	lifeguard / WSI	\$15.50	4/1/2023
Swaney, Alexa	lifeguard / WSI	\$15.25	4/1/2023
Symonds, KyleeJo	lifeguard / WSI	\$15.50	4/1/2023
Tennant, Lucie	lifeguard / WSI	\$15.50	4/1/2023
Truax, Kadence	lifeguard / WSI	\$15.50	4/1/2023
Udager, Owen	lifeguard / WSI	\$15.25	4/1/2023
Verhulst, Ayden	lifeguard / WSI	\$15.25	4/1/2023
Wince, Callie	lifeguard / WSI	\$15.25	4/1/2023
Cermak, Lauren	lifeguard coordinator	\$17.00	4/1/2023
Mollman, Jaci	lifeguard coordinator	\$16.75	4/1/2023
Peldo, Anna	lifeguard coordinator	\$16.25	4/1/2023
Potter, Madelyn	lifeguard coordinator	\$15.75	4/1/2023
Durfey, Shanai	seasonal CSA	\$14.50	4/1/2023
Laird, Emery	seasonal CSA	\$14.25	4/1/2023
Pilster, Laci	seasonal CSA	\$14.25	4/1/2023
Tichi, Ka	seasonal CSA	\$14.25	4/1/2023
Treat-Frost, Matilda	seasonal CSA	\$14.25	4/1/2023
Trewhella, Marcie	seasonal CSA	\$14.25	4/1/2023
Byrd, Aiyana	seasonal parks laborer	\$15.50	4/1/2023
Bellis, Phil	seasonal parks laborer	\$15.50	4/1/2023
Coppe, Josh	seasonal parks laborer	\$15.75	4/1/2023

Culbertson, Emily	seasonal parks laborer	\$15.25	4/1/2023
Dohman, Zade	seasonal parks laborer	\$15.75	4/1/2023
Huseby, Colter	seasonal parks laborer	\$15.25	4/1/2023
Lange, William	seasonal parks laborer	\$15.25	4/1/2023
Sandness, Leith	seasonal parks laborer	\$15.25	4/1/2023
Schuman, Larry	seasonal parks laborer	\$15.25	4/1/2023
Tieszen, Grace	seasonal parks laborer	\$15.75	4/1/2023
Turney, Carl	seasonal parks laborer	\$15.50	4/1/2023
Hageman, Thomas	seasonal wildland FF	\$16.50	4/1/2023
Jerrel, McKinsey	seasonal wildland FF	\$15.25	4/1/2023
Masiero, Anthony	seasonal wildland FF	\$15.25	4/1/2023
Zaweski, Andrew	summer rec assistant	\$14.25	4/1/2023

Appointment – Clark moved Hodgs seconded and all voted to appoint Nicky Winterstein to the Parks, Recreation and Forestry Advisory Board as the BHSU liaison with a term expiring December 31, 2025.

There being no further business, Clark moved, Hourigan seconded, and all voted to adjourn at 6:05 p.m.

Dated this 3rd day of April 2023.

CITY OF SPEARFISH

By: _____
John Senden, Mayor

Attest:

Michelle DeNeui, Finance Officer

Published once at the approximate cost of _____.