



City of Spearfish

City Council Study Session Minutes

May 11, 2022, 4:15 p.m.

The City Council Study Session was called to order by Mayor Senden at 4:15 p.m. in the Council Chambers of City Hall on Wednesday, May 11, 2022. The following council members were present: Clark, Hodgs, Hourigan, Jacobs, Klarenbeek, and Rath. Absent: none. City staff present were: City Administrator McFarland, City Attorney McDonald, Finance Officer DeNeui, Public Safety Director Rotert, City Planner Watson, Public Works Director Hinton, Human Resource Director Mathis, Assistant Public Works Director McMahan, and Recreation Facility Superintendent Rauterkus.

Clark moved, Rath seconded and all voted to amend the agenda to add items to the discussion listing of Sky Ridge Housing Income, Highway 85 Corridor Group, and to move public comment to the end of the agenda. Clark moved, Jacobs seconded and all voted to approve the agenda as amended.

Items for Council Consideration:

Finance

Licenses – Approval of special malt beverage licenses for the B&B Lounge, False Bottom Bar, and Iron Phnx for Downtown Friday Nights was forwarded to the council consent agenda. The events are held each Friday starting June 3rd through July 29th and August 19th from 5:00 p.m. to 10:00 p.m. on Main Street from Illinois Street to Hudson Street.

Renewals – Approval of the 2022-2023 malt beverage and SD farm wine license renewals for the following was forwarded to the council agenda:

| | <u>License Owner</u> | <u>Address</u> |
|----|--------------------------------|-----------------------------------|
| 1 | A Perfect 10 Nail & Beauty Bar | 2430 Platinum Drive Suite 4 |
| 2 | Antunez | 117 E. Illinois Street |
| 3 | Aladdin @ BHSU | 4200 University Street |
| 4 | Atomic Pizza | 608 N Main Street |
| 5 | B&B Lounge | 703 N. Main Street |
| 6 | Barbacoa's | 305 W. Jackson Blvd |
| 7 | Best Western Black Hills Lodge | 540 E. Jackson Blvd |
| 8 | Chris' Campground | 701 Christensen Drive |
| 9 | The Clubhouse of Spearfish | 3540 Colorado Blvd |
| 10 | Common Cents Food Store | 546 W. Jackson Blvd |
| 11 | Creekside Bean & Vine | 2545 Yukon Place |
| 12 | Double Barrel Liquor & Casino | 6764 Colorado Loop |
| 13 | Dough Trader | 543 W. Jackson Blvd |
| 14 | Elkhorn Ridge Golf Course | 6845 St. Onge Road |
| 15 | Elkhorn Ridge RV Park | 20189 US Hwy 85 |
| 16 | Exit 8 Phillips 66 | 3275 Old Belle Road |

| | | |
|----|--------------------------------|--|
| 17 | False Bottom Bar | 645 Main Street |
| 18 | Family Dollar Store | 2431 E. Colorado Blvd |
| 19 | Fuji Sushi Bar & Grill | 126 W. Hudson Street |
| 20 | Golden Dragon Restaurant | 1850 North Avenue |
| 21 | Grant Street Liquor | 127 West Grant Street |
| 22 | Happy Jacks | 520 W. Jackson Blvd 6764 Colorado Blvd Suite 2 541 W Jackson Blvd Apt 2 |
| 23 | Himalayan Indian Cuisine | 715 N. Main Street |
| 24 | Jade Palace China Buffet | 813 N. Main Street |
| 25 | Loaf N Jug | 1740 Ryan Road |
| 26 | Lucky Strike Lanes | 620 7th Street |
| 27 | Lueders Food Center | 612 Main Street |
| 28 | Matthews Opera House | 820 E. Colorado Blvd |
| 29 | Minitman Food & Fuel | 611 E. Jackson Blvd |
| 30 | Minitman Too | 544 N. Main Street |
| 31 | Nonna's Kitchen | 1830 N. Main Street |
| 32 | Northern Hills Cinema | 109 E. Hudson Street |
| 33 | Nowhere Clothier | 210 E. Rushmore Street |
| 34 | Queen City Liquor | 741 N. Main Street Suite 130 |
| 35 | Spearfish Brewing Co | 350 W. Highway 14 |
| 36 | Spearfish Sasquatch Baseball | 850 South Dakota Way |
| 37 | Spearfish Softball Association | 2615 E. Colorado Blvd |
| 38 | Speedy Mart | 3226 W. Fairground Loop |
| 39 | Sunshine Saloon | 923 E. Colorado Blvd |
| 40 | Triple 7 Casino | 447 N Main Street |
| 41 | Uncle Louie's | 1430 North Avenue |
| 42 | Walgreens | 2728 1st Avenue |
| 43 | Yesway | |

DeNeui noted #3 – Aladdin @ BHSU will not be renewing as a new vendor will be taking over the services at the University. Clark noted an incorrect address for #23 – Himalayan Indian Cuisine and it will be corrected on the council agenda.

Proposal – Acceptance of the Managed Print Services Solution proposal from A&B Business Solutions for 11 new copier machines and a pool of prints to be shared among 15 printers for a monthly rental cost of \$2,542.94 was forwarded to the council agenda.

Proposal Amendment – Acceptance of Northern Hills Technology’s proposal amendment to switch to a Managed Network Subscription for 60 months at an annual cost of \$99,864, an increase of \$4,975.44 per month was forwarded to the council agenda.

FYI – Proclamations for EMS Week and EMS for Children Day will be presented during the May 16, 2022 City Council regular session.

Human Resources

Hire – The hiring of Gordon Johnke as a full-time (benefit-eligible) facility maintenance technician, grade 10, step 1, \$17.91 per hour, effective 5/10/22 was forwarded to the council consent agenda. This is a replacement position.

Hire – The hiring of Reece Walno as a full-time (benefit-eligible) police officer, grade 17, step 1, \$25.31 per hour, effective 6/6/22 was forwarded to the council consent agenda. This is a replacement position.

Hire – The hiring of Nick Broyles as a full-time (benefit-eligible) planning director, grade 23, step 5, \$43.57 (salaried-exempt position \$90,625.60), effective on or after 5/26/22 and the approval of the following adjustment to Nick’s vacation accrual: “Immediately upon commencement of employment, employee shall be granted forty (40) hours of paid vacation time. Thereafter, employee shall be granted 4.62 hours of paid vacation per pay period, to begin accruing immediately upon commencement of employment with employer. Upon completion of six full and continuous years of service, 6.15 hours of paid vacation per pay period shall accrue. Upon completion of 25 full and continuous years of service, 40 additional hours of vacation shall be granted, and 7.70 hours of paid vacation per pay period shall be accrued. In addition, employee shall receive all other paid leave benefits in accordance with the Spearfish Personnel Policy Manual” was forwarded to the council consent agenda.

Move – The moving of Jayna Watson to part-time hourly (limited) effective 6/13/22 to assist with the transition of the planning director position was forwarded to the council consent agenda.

Hire – The hiring of the following temporary/seasonal employees effective 5/17/22 (unless otherwise notated) was forwarded to the council consent agenda:

| Department | Position | Wage |
|---------------------------|---|------------------------------|
| Rec & Aquatics | | |
| Ella Laird | Lifeguard | \$14.50 |
| Benjamin Wise | WSI/Lifeguard | \$15.50 (effective 5/4/2022) |
| Abbi Johnson | WSI/Lifeguard | \$15.00 |
| Evan Wilson | Lifeguard | \$14.50 |
| Cole Malo | Lifeguard | \$14.50 |
| Fire Department | | |
| Makyah Seguin | Seasonal/Temporary Wildland Firefighter | \$15.00 |

Parks and Recreation

Resolution 2022-17 – The adoption of Resolution 2022-17 – A Resolution to Declare Certain Personal Property Surplus was forwarded to the council agenda. Rauterkus noted the item is a pressure washer and will be used for trade on a new one.

Planning and Zoning

Agreement – Approval of the Cost Agreement for 344 Main Street related to right-of-way vacate activities for Main Street and Federal Street was forwarded to the council agenda.

Agreement – Approval of a Water Services Agreement for 5935 East Colorado Boulevard was forwarded to the council agenda.

Items for Council Discussion:

Wage and Stipend – McFarland discussed wage and stipend issues. More information will be presented at the June 1 study session.

Sky Ridge Housing Income – Mayor Senden discussed issues raised by lenders to qualify buyers for the Sky Ridge houses because of the limitations being based on income tax brackets. An amendment to the development agreement with Dream Design International, Inc. will be on the council agenda for consideration.

Highway 85 Corridor – Mayor Senden requested a work group to review and recommend changes to the Highway 85 corridor annexation agreement. Watson will coordinate the work group with property owners.

Public Comment

The public comment section was opened at 4:55 p.m. and closed with no comments.

Hinton noted a proposal for the Sanitary Sewer Collection System Master Plan has been received and will be on the council agenda for consideration.

No additional discussions were held, and the meeting was adjourned at 4:57 p.m.

