

Library Board of Trustees Meeting
Thursday, May 24, at 4:00 p.m.
Library Meeting Room

Minutes

Roll Call – Kelly Kirk, Chris Davis, Sheleen Bauer, Julie Gardner, Richard Sleep, Amber Wilde

Consent Agenda

Approval of March minutes – Chris moved, Julie seconded. Motion carried.

Financial report and bills – Julie moved, Chris seconded. Motion carried

Check #4033	Books by Terrall	\$25.98	local author books
Check #4034	SDLA	\$525.00	membership renewals

Discussion Items

State Level: Grant paperwork for the ARPA grant is complete. We will have a site visit soon to finalize the process. The State Librarian search continues. South Dakota Library Association plans to hold their annual conference in Brookings this year, September 28-30.

Black Hills Library Consortium: Nothing new at this time.

Local Projects: We are getting ready to go all out for Summer Reading this year with a full line-up of in-person programming beginning June 5 and running for 8 weeks. We plan to visit a number of local events to help promote our summer events and those of the surrounding communities as appropriate.

Staffing: Micah Ortiz, our work study page, is off for the summer and has been replaced by a temporary summer page, Katie Knutson, who had been a practicum student here this spring. She will be done in August, and then we will bring back the work study position.

Training: Staff all completed CPR/basic first aid certification through the Red Cross, except Amber who will be joining the next available class.

Circulation Statistics:

March 2022

Physical Loans -----	OverDrive Loans -----	Hoopla Loans -----
5,814	3,291	152

April 2022

Physical Loans -----	OverDrive Loans -----	Hoopla Loans -----
5,570	3,399	167

Strategic Plan Mission & Goals – The Board discussed keeping the same topics for the goals but with a change in wording to reflect next steps when it comes to technology and library space. Amber will put together new wording and objectives to this effect before the next meeting.

Items from the Board – Nothing to add.

Action Items

Review Library Board Bylaws – Amber has received input from the City Attorney for some clean-up language but nothing substantial. In order to provide enough notice for change, Amber will send these out prior to the next meeting. Richard moved to table the Bylaws revisions until the next meeting. Chris seconded. Motion carried.

Review of Collection Development Policy – Amber suggested the change to section 3.8 to strike the words “We believe that” and simply state “What children view is the responsibility of their parents or guardians.” No further changes were suggested. Chris moved to approve the policy with the proposed change. Julie seconded. Motion carried.

Request for Reconsideration of Library Materials – A patron concern regarding Anne Frank’s Diary (graphic novel version) was considered. The item was accidentally moved to the children’s section during a relabeling project, and has since been moved back to the young adult section. Discussion was held relating to the title and how it fits within the collection development policy. Chris moved to maintain the title in the young adult section where it was intended to be. Julie seconded. Motion carried.

Consideration of Fax Service – Amber presented that one of the library’s most frequent requests is for sending faxes. The topic also showed up in our most recent technology survey. This is offered at a couple of businesses in town, but it is not any business’s primary service. Some research has shown that many libraries provide the service, and one suitable service called eFax would provide the service for a flat monthly fee with no long-distance charges. Kelly moved that we add the service from eFax on a trial basis. Sheleen seconded. Motion carried.

Juneteenth Closure – Julie moved to close the library Sunday & Monday, June 19 & 20, per usual practice regarding weekend holidays. Chris seconded. Motion carried.

2023 Library Budget – Chris moved to approve the budget proposal as presented. Sheleen seconded. Motion carried.

2023 County Funding Request – Chris moved to request a 9 percent increase over 2022 funding to reflect inflation. Julie seconded. Motion carried.

The meeting was adjourned at 5:05 p.m.

Next meeting: July 14, 2022, at 4:00 p.m.