



**Spearfish City Council**  
Regular Session Minutes  
June 20, 2023 5:30 p.m.

The Spearfish City Council met at 5:30 p.m. on Tuesday, June 20, 2023. Mayor Senden presided and called the meeting to order. Roll call was taken with the following members present: Clark, Hodgs, Hourigan, Jacobs, and Klarenbeek. Absent: Rath. Also present: City Administrator McFarland, City Attorney McDonald, Finance Officer DeNeui, Public Works Director Broyles, City Planner Kapsa, and Parks and Recreation Director Ehnes. All stood and recited the pledge of allegiance.

Klarenbeek moved, Hodgs seconded, and all voted to amend the agenda to remove item 14A. Hodgs moved, Jacobs seconded and all voted to approve the agenda as amended. No potential conflicts of interest were noted.

**Public Comment** – At 5:31 p.m. a time for public comment was opened and closed with no comments being received.

**Pinning** – Deputy Fire Chief Brian Ziegler was sworn in by Mayor Senden and his spouse pinned his badge to his uniform.

**Consent Agenda** – Hourigan moved, Jacobs seconded, and all voted to approve the consent agenda as follows:

- A. Approve the minutes of the City Council regular session dated June 5, 2023.
- B. Approve the treasurer's report dated May 31, 2023.
- C. Add Natalie Dean to the 2023 library volunteer list.
- D. Add Angie Viehauser to the 2023 recreation center volunteer list.

**Change Order** – Clark moved, Hodgs seconded and with Clark, Hodgs, Hourigan, Jacobs, and Klarenbeek voting aye, motion passed to approve Change Order #1 for the Sky Ridge Sportsplex Phase 2 project for an increase of \$15,766.

**Ordinance 1380** – A public hearing to consider Ordinance 1380 – An Ordinance Amending the Minimum Off-Street Parking Requirements Regulations was opened at 5:39 p.m. and closed with no oral or written comments. Klarenbeek moved, Hourigan seconded and with Clark, Hodgs, Hourigan, Jacobs, and Klarenbeek voting aye, motion passed to approve the second reading of Ordinance 1380.

**Agreement** – Clark moved, Hodgs seconded, and all voted to approve an encroachment agreement for 1710 & 1720 Ryan Road to allow a portion of the existing parking spaces for Iron Creek Plaza Apartments to encroach into the right-of-way of Ryan Road.

**Agreement** – Clark moved, Klarenbeek seconded, and all voted to approve an encroachment agreement for 318 E Rushmore Street to allow a portion of the existing parking spaces and curb for Lookout Mountain View Apartments to encroach into the right-of-way of E Rushmore Street.

**Memorandum** – Nate Stencil, Stencil Group, LLC., and Tobin Morris, Colliers Securities LLC, provided information and answered questions regarding a proposed Tax Increment District #7. Following the discussions, Klarenbeek moved, Hourigan seconded, and all voted to approve the Memorandum of Understanding between the City of Spearfish and Stencil Group, LLC.

**Final Plat** – A public hearing to consider the Final Plat for Lots E1-C and E1-D in Section 30, T6N, R3E was opened at 5:54 p.m. and closed with no oral or written comments being received. Hodgs moved, Jacobs seconded, and all voted to approve the Final Plat.

**Award Bid** – Clark moved, Hodgs seconded and with Clark, Hodgs, Hourigan, Jacobs, and Klarenbeek voting aye, motion passed to award the lowest responsive and responsible bid for the Runway 13-31 Airfield Pavement Maintenance Project to Maxwell Asphalt, Inc. at a total amount of \$390,766.10.

**Grant Application** – Clark moved, Hourigan seconded, and all voted to authorize the submittal of the Federal Aviation Administration Airport Improvement Program grant application for the Runway 13-31 Airfield Pavement Maintenance Project for up to \$560,000 in funding.

**Proposal** – Hourigan moved, Hodgs seconded and with Clark, Hodgs, Hourigan, Jacobs, and Klarenbeek voting aye, motion passed to approve Interstate Engineering’s proposal for engineering services to begin design for the Sandstone Street Repair Project at a cost not to exceed \$179,550, construction is scheduled for 2025.

**Bill List** – Clark moved, Hourigan seconded and with Clark, Hodgs, Hourigan, Jacobs, and Klarenbeek voting aye, motion passed to approve the bill list dated June 20, 2023, as follows:

<b><u>VENDOR NAME</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>AMOUNT</u></b>
3RD DEGREE SCREENING INC	EMPLOYEE SCREENING	\$20.00
A & B WELDING SUPPLY CO	CYLINDER RENTAL-SAW BLADE	\$278.54
A&J SCREENING	SHIRTS-HATS AND STICKERS CAMPGND	\$1,548.50
ADOBE INC.	ACROBAT PRO	\$359.85
ADVANCED BUILDERS INC	FITNESS ROOM WALL IMPROVEMENT	\$12,746.96
ALPINE IMPRESSIONS	T SHIRTS CAMPGROUND AND PARKS	\$505.00
AMAZON CAPITAL SERVICES	CMPGRND TV-BOOKS- FD PANTS-CHAIR	\$9,217.79
AMERICAN ENGINEERING	CITY PARK BANDSHELL	\$3,550.00
AMERICAN RED CROSS	BABY SITTING TRAINING THROUGH REC CNTR	\$304.00
APA COLORADO	JOB ONLINE FOR PLANNING DEPT	\$195.00
ARGUS LEADER MEDIA #1085	CONVEYOR BELT LACED	\$1,826.49
AXON ENTERPRISES INC	TASER INSTRUCTOR RECERT	\$4,520.00
BAKER & TAYLOR	CD PROCESSING- BOOKS FOR LIBRARY	\$721.50
BECK'S NURSERY CORP	PERENNIAL X4-TREES-ROSES-BIRCH	\$1,221.53
BELLE FOURCHE LANDFILL	MAY 2023 LANDFILL	\$36,368.11
BGUNIFORMS	FD BUGLES	\$103.30
BLACK HILLS ENERGY	MAY/JUNE 2023	\$6,429.59
BIERSCHBACH EQUIP & SUPPLY	WOOD STAKE-COMPOST-FLOCCULENT	\$3,394.70

BIG SKY COMMUNICATIONS	BATTERY PACK PLANTRONICS	\$171.00
BLACK HILLS CHEMICAL CORP	CLEANING SUPPLIES-TP-DETERGENT	\$988.72
BLACK HILLS PIONEER	ADVERTISEMENT AND MAY LEGALS	\$1,106.45
BLACK HILLS PURE INC	WATER FOR CITY BUILDING	\$51.25
BUTLER MACHINERY CO	ELEMENT FILTERS-GASKET-SERVICE ON CAT	\$5,334.27
BUTTE ELECTRIC COOP	APR 2023 BUTTE ELECTRIC	\$51,147.00
VISUAL WORKS INC	APRIL CAMPGROUND FEES	\$862.00
CASH-WA DISTRIBUTING CO	REC CENTER CONCESSIONS	\$4,271.24
CBH COOPERATIVE	MAY 2023 FUEL	\$40,917.66
CBS CONSTRUCTORS	SEAT AND CAPS	\$89.00
CDW GOVERNMENT	EDGE TECH FOR LIBRARY	\$699.20
CENGAGE LEARNING	BOOKS FOR LIBRARY	\$47.25
CENTURYLINK INC	MAY 2023 911 BACK UP LINES- PHONE SVCS	\$497.47
CITY BREW	GIFT CARDS FOR LIBRARY PRIZES	\$50.00
CLAIMS ASSOCIATES INC.	DEDUCTIBLE GEN LIAB CLAIM PD	\$1,000.00
CLAUSER MACHINE WORKS	SHARPEN CHIPPER KNIVES	\$195.00
CLIMATE CONTROL SYSTEMS &	CITY HALL PREVENTIVE MAINT-REC RTU	\$5,842.47
COCA-COLA BOTTLING CO	COFFEE AND REC CENTER CONCESSIONS	\$5,612.00
CONWAY SHEILD	FD HELMET	\$163.30
CROELL INC	HERITAGE PARK SWING AREA	\$562.50
CUMMINS SALE AND SERVICE	WASTE WATER 2 HOUR LOADBANK	\$3,809.03
CURTIS-TOOLS FOR HEROES	DEPUTY CHEIF & ZIEGLER PPE	\$459.87
DAKOTA BUS SERVICE CORP	SUMMER REC TO BADLANDS	\$750.00
BEGG BOROUGH STEEL LLC	SCARIFER FLOOR-SCAG MOWER-SWITCHES	\$16,807.50
DANR WASTE MANAGEMENT	0311 & SDG860058 PERMIT FEES	\$2,650.00
DAVIS, SEAN	HIGH PLAINS FIRE CONFERENCE	\$168.00
DENEUI, MICHELLE	FO SHCOOL TRAVEL REIMBURSEMENT	\$238.86
DIVISION OF MOTOR VEHICLES	351983 TITLE REG	\$45.70
DOMINO'S PIZZA	PIZZA FOR DARE	\$240.50
E BAY	GENERAL PURPOSE RELAY	\$208.29
ECOLAB PEST ELIMINATION	LIBRARY-WWTP-REC CENTER PEST PROGRAM	\$571.02
BRIAN LAMPHERE	PARTS FOR HYDRO PLANT BEARING	\$21,820.17
ENERGY LABORATORIES INC	TESTING FOR WWTP	\$3,356.00
ENTENMANN-ROVIN	BADGES AND CASES	\$581.50
ET SPORTS, LLC	OIL CHANGE-FILTER AIRBOX	\$98.48
EVANS CONSOLES INCORP	CHAIRS FOR DISPATCH CONTROL	\$7,782.00
EVENTBRITE	GOSCOMA- CITY ADMIN	\$150.00
FIB-AP PURCHASE CARDS	MAY 2023 CHARGES \$159,020.42	\$0.00
BDG INC	PATHFINDER TERMINATION KIT	\$775.95
EDDIE'S TRUCK CENTER	SHOE AND LINING KIT-RETURN RADIATOR	\$2,715.40
FOTH INFRASTRUCTURE & ENVI	EAST LOW ZONE DRINKING WATER	\$57,298.21
GALLS LLC	NARCAN NASAL SPRAY CASES	\$986.71
VIEHAUSER ENTERPRISES LLC	REPAIR PADLOCK KEY STANDPIPE	\$15.00

GODFREY BRAKE SUPPLY	SPRING FOR MOTORPOOL	\$331.44
GOVERNMENT JOBS	BUNDLE PACK JOB POSTINGS	\$1,000.00
GOVT FINANCE OFFICERS ASSN	GOVERNMENT COMP AND PAYROLL TR	\$315.00
GRAINGER INC	SAFETY GLASSES-FOUNTAIN HEAD-MIRROR	\$934.52
THE GREEN BEAN COFFEE	GIFT CARDS FOR POLICE WEEK	\$420.00
GROSSENBURG IMPLEMENT	BEARING-TOGGLE-SNAP RINGS	\$155.16
HAT BAR CATTLE COMPANY LLC	REIMBURSE LABOR/MATERIAL FENCE	\$1,218.68
HAUGO BROADCASTING INC	ADVERTISEMENT FOR REC CENTER	\$600.00
HAWKINS INC	HYDROCHLORIC ACID-AZONE REC CENTER	\$14,469.62
HDR ENGINEERING INC	SNDSTN STRT RPR SWR UPSIZ CA	\$4,826.50
HEISLER HARDWARE	SPRING SNAP LINKS-CLEANERS	\$150.03
HOLIDAY INN	PD TRAVEL TO PIERRE	\$610.84
INGRAM LIBRARY SERVICES	BOOKS FOR LIBRARY	\$639.14
INTERSTATE BATTERIES	BATTERIES FOR REC CENTER	\$372.70
JACKSON, TRISTYN	SUB SILVER SNEAKER MAY 2023	\$75.00
KETEL THORSTENSON LLP	PROGRESS AUDIT WORK PERFORMED	\$18,463.34
WASTE CONNECTIONS OF SD IN	RUS SITE RECYCLING	\$500.00
KNECHT HOME CENTER INC	ADAPTER-PAINT-WOOD-PVC-TAPE-LIGHTS	\$2,396.61
KULLY SUPPLY	RED SPRING HOUSING KIT	\$80.50
LAWRENCE COUNTY REGISTER	PLAT PAYMENT	\$5.00
LEDMYPLACE.COM	LIGHT BULB ORDER-PARKS DEPT	\$229.95
LEONE'S CREAMERY	SPEARFISH FILM CREW	\$13.20
LITTLE CAESARS	PIZZA FOR DARE EVENTS	\$240.46
THOMAS GERALD PAISLEY	MAY PLAN REVIEW AND CONSULTING	\$1,996.34
LORNA TISDALL	FITNESS CLASS MAY	\$262.50
LOU'S GLOVES INC	RESTOCK LATEX GLOVES	\$483.00
MATTHEWS INT'L CORP	CUSTOM LITSCHEWSKI-BRADLEY	\$422.00
MCD CONSTRUCTION SERVICES	PATCH ASPHALT HUDSON STREET	\$20,977.80
MONTANA-DAKOTA UTILITIES	MAY/JUNE 2023 USAGE	\$7,173.18
MEREDITH SERVICES CO INC	EXCAVATION WATERMAIN BRK CO BL	\$6,400.00
MIDCO	MAY 2023 SERVICES CAMPGROUND-AIRPORT	\$1,101.52
MIDCONTINENT TESTING LABS,	WATER TESTING W/S AND WWTP	\$908.06
MOELLER, CHRIS DBA BH ANIM	MAY 2023 ROADKILL	\$120.00
MONEY MOVERS	REC CENTER MAINT FEE	\$10.00
MONUMENT HEALTH	EMPLOYEE SCREENING	\$760.00
MPLC	UMBRELLA LICENSE 6/19/2024	\$754.86
MP FT PIERRE LLC	CODE ENFORCEMENT TRAINING	\$394.24
NAVIGATE360 LLC	ALICE TRAINING	\$749.00
NEXTMEAPP	REC CENTER WAIT LIST APP	\$60.00
NNDAVIS PHOTO	POSTCARDS FOR CAMPGROUND	\$67.50
NORTH CENTRAL INTER	WARNING BUZZER- BEZEL INSERT	\$433.09
OBERLE'S RADIATOR & REPAIR	REPAIR SMALL RADIATOR	\$65.00
PRO WINDMILL INC	PEST CONTROL REC CENTER-HYDRO-FD	\$542.00

ONE TIME VENDORS	CAMP REIMBURSEMENTS	\$180.00
OPTISIGNS INC	STANDARD YEARLY SUB CMPGRND	\$120.00
PETTY CASH	PETTY CASH REIMBURSEMENT FO	\$301.14
PLANETIZEN	JOB LISTING	\$99.95
PETTY CASH	PLAT MONEY REIMBURSEMENT	\$434.00
POSITIVE PROMOTIONS INC	THERMAL POLY BAGS	\$165.60
PRECISION MECHANICAL LLP	RECLAIMING 53 UNITS	\$2,385.00
QUADIEN'T FINANCE USA, INC	3/1/2023-5/12/2023 POSTAGE	\$1,000.00
QUIK SIGNS INC	CAMPGROUND-REC CENTER-PARKS SIGNS	\$874.87
RACE WHEELS, LLC	PD CANDIDATE EVALUATIONS	\$600.00
RAMKOTA HOTEL	FD TRAINING	\$1,041.16
RAPID DELIVERY	SHOP DELIVERY- W/S WATER SAMPLES	\$326.30
RECREATION SUPPLY CO	SLIDE CAULK FOR JOINTS REC CNT	\$80.58
ROBERT S MCDONALD	YOUTH STRENGTH TRAINING CLASS	\$956.25
SAFEWAY	REC CENTER - MAYO, KETCHUP, CHEESE	\$82.74
SANITATION PRODUCTS INC	HOPPER COVER-SPROCKETS-PRESSURE SWT	\$1,895.18
SCOTT PETERSON MOTORS INC	A/C RECHARGE-MULTIPOINT INSP	\$199.92
SOUTH DAKOTA ONE CALL	MESSAGE FEES FOR MAY 2023	\$233.10
SDARWS	CLASS B ANNUAL DUES	\$1,240.00
SDASRO	REGISTRATION FEE	\$75.00
SERVALL TOWEL & LINEN	MATS- MOPS-SHOP LAUNDRY	\$926.95
SIGN SOLUTIONS USA, LLC	SIGNS FOR STREET DEPARTMENT	\$619.30
SIMON CONTRACTORS OF SD IN	ROADSTONE FOR CEMETERY ROADS	\$938.78
SOUTH DAK STATE TREASURER	JUNE 23 SALES TAX	\$19,470.39
SOWERS & SON DIRTY LAUNDRY	UNIFORM SHIRT	\$38.00
VIVI BENE INC	YOUNG WELL-PHOTOCELL-BREAKER AT CMP	\$1,248.04
SPEARFISH AUTO SUPPLY	FILTERS-CABLES-HOSE-LIGHTS-BATTERY	\$4,721.19
SPEARFISH LUMBER CO	TRAFFIC PAINT WHITE-REBAR	\$156.93
STEC'S INNOVATIVE SAFETY S	MAY SAFETY REWARDS	\$698.00
STEERFISH STEAK & SMOKE	PD LUNCH	\$72.75
STREICHER'S	TACTICAL .223 CAL	\$1,285.75
STURDEVANTS AUTO PART	BEARINGS FOR PLAYGROUND EQUIP	\$142.58
STURGIS RESPONDER SUPPLY,	PANTS,PATCHES, HEMMING PD	\$460.81
SUMMIT STRUCTURAL ENG	FIRE STATION OPENING FRAMING	\$500.00
SUPPLYCACHE	WILDLAND BOOTS-KENETREK	\$564.85
SYSCO FOOD SERVICES OF MT	ICE CREAM BARS REC CONCESSIONS	\$531.95
THE UPS STORE #5137	POLICE DEPARTMENT SHIPPING	\$134.54
THE WESTERN PLANNER	JOB LISTING	\$55.00
THOMSON REUTERS WEST	SOFTWARE SUBSCRIPTIONS MAY	\$442.89
ULINE INC	REC CENTER FIRST AID SUPPLIES	\$315.20
USA BLUE BOOK	THERMO ORION DUAL STAR--AMMONIA	\$4,497.39
USA TODAY	MAY 2023 SUBSCRIPTION	\$30.74
CITY OF SPEARFISH	MAY/JUNE 2023 CAMPGROUND	\$35,304.37

VARIOUS FUEL VENDORS FOR TRAVEL	FD/PD TRAVEL	\$394.34
CLARITY TELECOM LLC	APRIL/MAY 23 BLUEPEAK	\$4,702.12
VERIZON WIRELESS	MAR/APR 2023 VERIZON BILL	\$4,909.33
VUE MORE	CEILING TURNERS-SPEED CHANGE	\$689.35
WALL STREET JOURNAL	MAY 23 SUBSCRIPTION	\$54.99
WALMART.COM	OFFICE SUPPLIES REC CNTR-WINDOW SHADE	\$1,024.44
WELLS PLUMBING CORP	S KIT RETURN-GRINDER-NOZZLE-MILL HOSE	\$839.39
WESTERN COMMUNICATIONS	PORTABLES X 4	\$1,272.00
INTEGRITY ACQUISITION LLC	EXPLORER ALIGNMENT-SOLENOID-KIT SENS	\$1,180.63
INTEGRITY ACQUISITION LLC	F 150 FOR WATER SEWER DEPT	\$49,394.00
WHITE'S QUEEN CITY MOTORS	BLK TAHOE POLICE DEPARTMENT	\$44,900.00
WOLFF'S PLUMBING & HEATING	REPLACE TOILET- WAX SEAL	\$735.76
		<u>\$611,718.15</u>

There being no further business, Clark moved, Hourigan seconded, and all voted to adjourn at 6:01 p.m.

Dated this 20th day of June, 2023.

Attest:

By: \_\_\_\_\_  
John Senden, Mayor

\_\_\_\_\_  
Michelle DeNeui, City Finance Officer

Published once at the approximate cost of \_\_\_\_\_.