



Spearfish City Council
Regular Session Minutes
July 3, 2023 5:30 p.m.

The Spearfish City Council met at 5:30 p.m. on Monday, July 3, 2023. Mayor Senden presided and called the meeting to order. Roll call was taken with the following members present: Hodgs, Jacobs, Klarenbeek, and Rath. Absent: Clark and Hourigan. Also present: City Administrator McFarland, Finance Officer DeNeui, Public Safety Director Rotert, Public Works Director Broyles, City Planner Kapsa, Parks and Recreation Director Ehnes, Assistant Police Chief Dean, Assistant Public Works Director McMahon. All stood and recited the pledge of allegiance.

Klarenbeek moved, Hodgs seconded, and all voted to approve the agenda as presented. No potential conflicts of interest were noted.

Public Comment – At 5:31 p.m. a time for public comment was opened. Comments were received from Debra Lausser and many other residents on Washington Street regarding the sewer backups during the recent flooding events. The time for public comment was closed at 5:38 p.m. with no additional comments being received.

Pinning – Collin Smith was recognized for his promotion to Lieutenant in the Police Department and his spouse pinned his badge to his uniform.

Consent Agenda – Hodgs moved, Klarenbeek seconded, and all voted to approve the consent agenda as follows:

- A. Approve the minutes of the City Council regular session dated June 20, 2023.
- B. Approve a special malt beverage license for SoDak Brewing Company dba Spearfish Brewing for the Spearfish Brewing Block Party on August 26 from 4:00 p.m. to 11:00 p.m. on Main Street from Jackson Blvd. to Grant St.
- C. Approve Resolution 2023-19 A Resolution of Intent to Enter into a Private Hangar Ground Lease Agreement as follows:

RESOLUTION 2023-19

**A RESOLUTION OF INTENT TO ENTER INTO A PRIVATE HANGAR GROUND
LEASE AGREEMENT**

WHEREAS, SDCL § 9-12-5.2 authorizes the City of Spearfish to lease municipally owned property to a private person, and

WHEREAS, the Common Council of the City of Spearfish intends to enter into a private hangar ground lease agreement with Legendary Investments, LLC to lease portions of the Black Hills Airport – Clyde Ice Field, and

WHEREAS, a copy of such lease agreement is on file in the Finance Office and available for public inspection,

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Spearfish that the Council intends to enter into such lease, and a public hearing for considering the same shall be conducted at 5:30 p.m. on July 17, 2023.

Dated this 3rd day of July, 2023.

CITY OF SPEARFISH

By: _____
John Senden, its Mayor

(Seal)

Attest:

Michelle DeNeui, Finance Officer

Proposal – Hodgs moved, Jacobs seconded and with Hodgs, Jacobs, Klarenbeek, and Rath voting aye, motion passed to approve KLJ Engineering’s proposal for engineering services to begin design on the 10th Street Utility Improvement Project at a total cost of \$137,500, construction scheduled for 2025.

Change Order – Hodgs moved, Jacobs seconded and with Hodgs, Jacobs, Klarenbeek, and Rath voting aye, motion passed to approve change order #3 for the Sky Ridge Sports Complex for increase of \$71,751.11 (+0.73%) revising the contract amount to \$10,249,605.80.

Interim Bill List – Klarenbeek moved, Hodgs seconded and with Hodgs, Jacobs, Klarenbeek and Rath voting aye, motion passed to approve the bill list dated June 26, 2023, as follows:

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
BLACK HILLS TITLE INC	CLOSING 16-21 BLOCK 3 SKY RIDGE	\$ 888.50
	TOTAL	<u>\$ 888.50</u>

Bill List – Klarenbeek moved, Hodgs seconded and with Hodgs, Jacobs, Klarenbeek, and Rath voting aye, motion passed to approve the bill list dated July 3, 2023 as follows:

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
A & B BUSINESS INC	MAY PRINTING SERVICES	\$2,615.96
A&J SCREENING	CAMPGROUND T SHIRTS/HATS	\$842.00
AINSWORTH-BENNING INC	REC PATH RPRS-SPORTSPLX PH II 3	\$99,460.40
AL CORNELLA REFRIGERATION	ICE MAKER REPAIRS REC CNTR	\$1,700.58
ALLSTATE PETERBILT CO	SELECTOR ASSEMBLY	\$524.18
AMAZON CAPITAL SERVICES	PRIZES -LIBRARY SUMMER READ	\$2,322.75
BAKER & TAYLOR	BOOKS FOR LIBRARY	\$429.11
BECK'S NURSERY CORP	PLANTS FOR REC CENTER	\$337.36
BLACK HILLS ENERGY	MAY/JUNE ELECTRIC	\$27,866.33
BLACK HILLS CHEMICAL CORP	CLEANING SUPPLIES	\$2,135.15
BLACK HILLS WINDSHIELD	REPAIR DODGE 2010 TRUCK	\$650.00

BOMGAARS SUPPLY INC	COUPLING-HOSES-BOOTS-LIME	\$3,860.92
BORDER STATES INDUSTRIES I	CORE ITEM-ELECTRIC CORE-	\$1,201.80
BUILDERS FIRSTSOURCE INC	PICNIC TABLE MATERIALS	\$209.22
CASH-WA DISTRIBUTING CO	WATER PARK CONCESSIONS	\$3,545.40
CENGAGE LEARNING	BOOKS FOR LIBRARY	\$209.87
CLAIMS ASSOCIATES INC.	DEDUCTIBLE GENERAL LIABILITY	\$1,000.00
REGENCY MIDWEST VENTURES L	FO TO SD GFOA	\$547.56
COMBINED BLDG SPECIALTIES	SIGNS FOR CITY HALL	\$95.00
CREEKSIDE DEVELOPMENT LLLP	TIF4-JUNE 2023	\$2,211.46
CROELL INC	DELIVERY TO GRANT AND 12TH	\$1,004.00
DAKOTA FLUID POWER INC	CRANE INSPECTION	\$989.39
DRAPEAUX, AUSTIN	REIMB-TRAINING	\$120.00
ELKHORN RIDGE @ FRAWLEY RA	TIF1-JUNE 2023	\$23,744.69
ERIN MAGEE	SD STATE FIRE SCHOOL	\$134.00
BDG INC	FIBERGLASS POLE FOR W/S DEPT	\$265.60
GEFFRE, AVERY	SD FIRE SCHOOL	\$134.00
GEFFRE, LONI	SD FIRE SCHOOL	\$1,489.29
GELLETT, JASON	SRO TRAINING	\$120.00
VIEHAUSER ENTERPRISES LLC	LOCKS AND KEYS-SHOWER BLDNG	\$558.94
GREAT WESTERN TIRE INC	REPAIR OF TIRES-MOUNT TIRES	\$1,656.39
GTI COMPANIES INC	PAVEMENT MAINT- PAYMENT 7	\$127,843.95
CENTRAL PROGRAMS INC	BOOKS FOR LIBRARY	\$19.95
HAWKINS INC	POOL CHEMICALS-WWTP CHEMICALS	\$7,143.45
HDR ENGINEERING INC	SKY RIDGE SPORTS-SANDSTONE SWR	\$64,226.75
HEISLER HARDWARE	WRENCH-COUPLING-FAUCET-CLAMP	\$1,322.99
INTERSTATE ENGINEERING INC	STREET IMPROVEMENTS	\$5,458.20
CHARLES G KING JR	PARKING LOT 12TH AND ILLINOIS	\$2,000.00
MAINLINE CONTRACTING INC	LIFT STATION A&B SCH A PMNT 11	\$40,438.26
METRON-FARNIER LLC	ANTENNA UNIT-SERVICE PLAN-HYD	\$7,049.87
MID-AMERICA GOLF AND LANDS	SKY RIDGE SPORTS COMPLEX PE 18	\$166,249.66
MIDCONTINENT TESTING LABS	WATER TESTING FOR REC CENTER	\$180.00
KENNEDY ENTERPRISES	RPR WHEEL ASSEMBLIES-TUNE UP	\$138.99
NSG LOGISTICS, LLC	RE STOCK ICE SLICE FOR WINTER	\$13,415.09
CARMEN DIAS	PAINTING HISTORIC BUILDING	\$740.00
ORIGINAL WATERMEN INC	SWIM SUITS FOR LIFEGUARDS	\$247.73
QUIK SIGNS INC	PARKS DEPT SIGNS	\$117.42
RECREATION SUPPLY CO	SPINEBOARD FLOW THROUGH SYS	\$929.01
REED, THERESA DAWN	CLEANING DOWNTOWN RESTROOMS	\$450.00
ROCKINGTREE FLORAL/GARDEN	LANDSCAPING RNDABT-TREE RPLC	\$18,772.00
S & S CLEANERS	CITY CAMPGROUND SHOWERS	\$1,990.00
SACRISON ASPHALT INC	ASPHALT STREET DEPARTMENT	\$6,149.60
SANITATION PRODUCTS-EFT VE	MASTER CONTROLLER	\$3,492.89
PETERSON CONSULTANTS INC	ADVERTISING FOR THE FIRE DEPT	\$2,700.00

SIMON CONTRACTORS OF SD IN	ROADSTONE	\$2,247.95
SPEARFISH LUMBER CO	POOL EPOXY	\$299.90
STOP STICK LTD	9 FOOT STOP STICK	\$1,445.00
STRUCTURAL DYNAMICS, LLC	SPORTS COMPLEX-SKY RIDGE MAINT	\$1,640.00
SUPERIOR SANITATION LLC	MAY 23 RESTROOM RENTALS	\$704.00
SYSCO FOOD SERVICES OF MT	REC CENTER CONCESSIONS	\$420.22
TRAFFIC CONTROL CORP	PEDESTRIAN CROSS BUTTON	\$456.00
TUBE PRO INC	LILY PAD TUBE COVER X4	\$937.00
TYLER TECHNOLOGIES INC	INCODE ANNUAL FEES	\$50,152.43
WALMART CAPITAL ONE	SUPPLIES FOR WWTP	\$256.93
WHEELER LUMBER LLC	FABRICATED LUMBER FIR	\$3,248.00
INTEGRITY ACQUISITION LLC	HEADACHE RACK	\$749.28
WOELBER EXCAVATING, LLC	REMOVE CLAY MAIN -PIPE ENCASE	\$66,547.12
XYLEM WATER SOLUTIONS USA	LAMP-O RING HOLDER	\$2,795.12
	Total	\$784,956.11

June 2023 Salary Expense & Credit Card Fees

	<u>Gross</u>		<u>Gross Wages</u>	<u>Benefits</u>	
	<u>Wages/Benefits</u>				
Mayor/Council	\$13,471.50	0.99%	\$12,514.08	\$957.42	1.10%
City Administrator	30,847.44	2.27%	25,531.96	5,315.48	2.25%
City Attorney	17,150.05	1.26%	14,484.00	2,666.05	1.27%
Finance	40,358.37	2.96%	33,900.00	6,458.37	2.98%
Human Resources	14,523.47	1.07%	12,184.80	2,338.67	1.07%
Gov't Bldgs	27,329.56	2.01%	22,231.45	5,098.11	1.96%
Engineering	53,319.24	3.92%	44,277.16	9,042.08	3.89%
Public Safety Admin	37,072.57	2.72%	30,073.91	6,998.66	2.64%
Police	219,435.31	16.12%	177,071.83	42,363.48	15.57%
Fire	32,864.81	2.41%	28,498.86	4,365.95	2.51%
Bldg Inspection	35,193.86	2.59%	28,526.40	6,667.46	2.51%
Streets & Snow	120,755.51	8.87%	100,091.81	20,663.70	8.80%
Cemetery	19,549.10	1.44%	16,973.86	2,575.24	1.49%
Animal Control	6,526.75	0.48%	4,942.39	1,584.36	0.43%
Recreation/Aquatic	173,109.18	12.72%	153,030.96	20,078.22	13.46%
Parks	105,369.34	7.74%	89,981.32	15,388.02	7.91%
Library	49,551.56	3.64%	41,009.22	8,542.34	3.61%
Plan & Zone	25,714.87	1.89%	21,863.97	3,850.90	1.92%
Motor Pool	32,835.07	2.41%	26,376.24	6,458.83	2.32%
Wildland Fire	18,589.37	1.37%	14,940.07	3,649.30	1.31%
Police Comm	60,970.52	4.48%	50,144.46	10,826.06	4.41%
SAFER Grant	8,456.57	0.62%	7,096.03	1,360.54	0.62%
Water	35,843.78	2.63%	29,458.83	6,384.95	2.59%
Electric Production	25,421.68	1.87%	20,973.67	4,448.01	1.84%
Sewer	33,840.13	2.49%	27,854.27	5,985.86	2.45%

WWTP	57,566.72	4.23%	47,893.96	9,672.76	4.21%
Solid Waste	40,096.40	2.95%	32,351.12	7,745.28	2.85%
Campground	25,480.10	1.87%	22,801.26	2,678.84	2.01%
Totals	<u>\$1,361,242.83</u>	<u>100.00%</u>	<u>\$1,137,077.89</u>	<u>\$224,164.94</u>	<u>100.00%</u>
Banking Fees MAY	59.17				
Credit Card Fees MAY	<u>\$11,938.25</u>				
Grand Total	<u><u>\$1,373,181.08</u></u>				

Added Bill – Finance Officer DeNeui noted one item was missed from the bill list registers. Jacobs moved, Hodgs seconded and with Hodgs, Jacobs, Klarenbeek, and Rath voting aye, motion passed to approve the additional bill as follows:

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
VISIT SPEARFISH INC	BID BOARD ALLOCATION-6/2023	<u>\$13,386.00</u>
	Total	<u><u>\$13,386.00</u></u>

Added or Adjusted Wages:

<u>Employee</u>	<u>Position</u>	<u>Wage</u>	<u>Stipend</u>	<u>Effective Date</u>
Heiting, Barb	Front Desk & Concessions Coordinator	\$ 23.04		6/11/2023
Nicholas, Nicolle	Water/Wastewater Utility Operator III	\$ 26.07	\$ 3.00	6/11/2023
Ball, Amber	Communications Officer	\$ 20.87	\$ 2.00	7/6/2023
Freed, Michele	Administrative Coordinator - PW	\$ 23.04		7/5/2023
Seasonal Employees				
Sevold, Lauren	Lifeguard/WSI	\$ 15.25		6/1/2023
Bull, McKenzie	Summer Recreation Assistant	\$ 14.25		6/6/2023
Tudor, Brianna	Summer Recreation Assistant	\$ 14.50		6/6/2023
Noor, Abigail	Recreational Janitorial Seasonal	\$ 15.25		6/30/2023
Wildland Firefighters rates while deployed:				
Hageman, Thomas	Seasonal Wildland FFT1 (ENGBt)	AD-D \$23.20		6/25/2023
Jerrel, McKinsey	Seasonal Wildland FFT2 (FFT1t)	AD-C \$21.08		6/25/2023
Masiero, Anthony	Seasonal Wildland FFT2 (FFT1t)	AD-C \$21.08		6/25/2023
Anderson, Michael	FFT2	AD-C \$21.08		6/25/2023
Chaffins, Crystal	FFT2	AD-C \$21.08		6/25/2023
Davis, Sean	FFT2	AD-C \$21.08		6/25/2023
Dragoo, Sky	FFT2	AD-C \$21.08		6/25/2023
Geffre, Avery	FFT2	AD-C \$21.08		6/25/2023
Hover, William	ENGB	AD-F \$27.80		6/25/2023
McNeil, Brent	FFT2	AD-C \$21.08		6/25/2023
Wenzel, William	ENGB	AD-F \$27.80		6/25/2023
Williams, Marc	FFT2	AD-C \$21.08		6/25/2023
Ziegler, Adam	ENGB	AD-F \$27.80		6/25/2023
Daugherty, Pat	RT-130 only	AD-B \$18.88		6/25/2023

Geffre, Loni	RT-130 only	AD-B \$18.88	6/25/2023
Jansevics, Jake	RT-130 only	AD-B \$18.88	6/25/2023
Jones, Carter	RT-130 only	AD-B \$18.88	6/25/2023
Kerutis, Krista	RT-130 only	AD-B \$18.88	6/25/2023
Mullaney, Troy	RT-130 only	AD-B \$18.88	6/25/2023

There being no further business, Hodgs moved, Klarenbeek seconded, and all voted to adjourn at 6:00 p.m.

Dated this 3rd day of July, 2023.

Attest:

By: _____
John Senden, Mayor

Michelle DeNeui, City Finance Officer

Published once at the approximate cost of _____.