



## City of Spearfish

Public Works Committee Minutes  
August 10, 2021

The Public Works Committee met at 4:15 p.m. in the Council Chambers of City Hall on Tuesday, August 10, 2021, with the following members present: Hodgs and Rath. Absent: Clark. Also present were: Interim City Administrator McDonald, Finance Officer DeNeui, Parks and Recreation Director Ehnes, Public Safety Director Rotert, City Engineer Mathis, Human Resource Director Mathis and Public Works Director Kean.

**Public Comment** – Public comment section was opened at 4:15 p.m. and closed with no comments.

**FYI** – The following departments will present their 2022 budgets during the August 16, 2021 City Council Regular Session: Attorney, Human Resources, Planning and Zoning, Public Safety and Finance.

### **Engineering**

**Proposal** – Committee recommended to full council to approve FMG Engineering's proposal for construction administration services for the Exit 8 Community Path – Phase 1 Project, SDDOT TAPU928) PCN 07RG, at a cost not to exceed \$75,000.00 budgeted in 201-Second Penny Sales Tax Fund.

### **Human Resources**

**Promote** – Committee recommended to full council, consent agenda, to promote Stephanie Kaitfors to assistant library director, grade 19, step 2, \$27.80 per hour, effective 8/22/2021.

**Move** – Committee recommended to full council, consent agenda, to move Gary Lillehaug to (not benefit eligible) part-time/limited hour hydroelectric superintendent, effective 9/2/2021.

### **Public Works**

**Ordinance 1352** – Committee recommended to full council to approve the final reading of Ordinance 1352 – An Ordinance Adopting a Water Conservation Program and Policy in the Revised Ordinances of the City of Spearfish.

**Surplus** – Committee recommended to full council to surplus approximately 1 ton of copper as scrap to be sold.

**Resolution 2021-17** – Committee recommended to full council to approve Resolution 2021-17 – A Resolution to Set Fees Charged by the City. This resolution will set a fee for demolition permits, amend fees for solid waste for extra pickups and large item pickups and remove fees in the water department that are not applicable.

**Grant** – Public Works Director Kean noted the City was awarded a \$90,000 VW Truck Program grant from the South Dakota Department of Environment and Natural Resources. This grant will result in a change to the Capital Improvement Plan to purchase a snowplow in 2022, using grant

funds, and a snow blower in 2023. Both items are currently included in the plan but in the opposite years.

**Change Order** – Kean noted a change order for construction administration for the Perimeter Wildlife Exclusion Fence Project at the Airport will be on the agenda for full council consideration on August 16, 2021.

### **Parks and Recreation**

**Waterpark** – Parks and Recreation Director Ehnes noted due to staffing limitations the waterpark will be adjusting their operational hours. The current plan is to remain open daily until August 22, 2021 and then only on weekends through Labor Day. Occupancy will be limited daily based on lifeguard availability.

No additional discussions were held, and the meeting was adjourned at 4:26 p.m.

