



## City of Spearfish

Legal, Finance, and Public Safety Committee Minutes

July 29, 2020

The Legal, Finance and Public Safety Committee met in the Council Chambers of City Hall at 4:15 p.m. on Wednesday, August 12, 2020 with the following committee members present: Eisenbraun, Jacobs and Klarenbeek. Absent: none. Also present were: City Administrator Harmon, City Attorney McDonald, City Planner Watson, Human Resource Director Mathis, Finance Officer DeNeui, Fire Chief Deaver, and Police Chief Jacobs.

### City Administration

**FYI** – The 2021 departmental budget presentations during city council are scheduled as follows:

- 8/3/2020 – Human Resources, Public Works, Engineering, Public Safety, Library, and Planning & Zoning.
- 8/17/2020 – City Administration, City Attorney, Finance, and Parks and Recreation.

### City Attorney

**Agreement** – Committee recommended to full council to approve the Facility Lease and Use Agreement with Kids Point, LLC for daycare at the Spearfish Recreation and Aquatic Center.

### Finance

**Transfer License** – Committee recommended to full council to hold public hearing to consider an application from Keith Cullinan with Aladdin Food Management Services @ BHSU to transfer an (on-off sale) wine license from Aviands LLC located at 1200 University Street, BHSU Campus excluding the Joy Center. Consideration of the transfer of the license will follow the public hearing.

**Fees** – Committee recommended to full council to authorize the finance office to make the second quarter budgeted administrative fees for personnel and information technology costs.

**Underwriter** – Committee recommended to full council to engage Colliers Securities LLC as the underwriter for the Sales Tax Revenue Bonds, Series 2020 and authorize staff to sign the Letter of Intent and disclosure forms required.

**Resolution 2020-21** – Committee recommended to full council to adopt Resolution 2020-21 – A Resolution Authorizing the Execution, Terms, Issuance, Sale and Payment of Sales Tax Revenue Bonds, Series 2020 in the Aggregate Principal Amount of Not to Exceed Ten million and No/100 (\$10,000,000.00), of the City of Spearfish of Lawrence County, South Dakota.

**Refinance** – Committee recommended to full council to begin the process to refinance the 2008 WWTP Clean Water State Revolving Fund Bond with a potential savings over the remaining life of \$120,000 to the Sewer Fund.

**Purchase** – Committee recommended to full council to purchase three Microsoft Datacenter 16 Core Government Licenses with software assurance for 2 years at a cost of \$20,922.84.

### **Human Resources**

**Hire** – Committee recommended to full council, consent agenda, to hire Travis Morgan as a full-time, benefit-eligible solid waste collector/operator, grade 10, step 12, \$18.93 per hour effective August 18, 2020. (Hiring contingent upon results of background checks and pre-employment drug screen).

### **Planning & Zoning**

**Ordinance 1324** – Committee recommended to full council to approve first reading and set a public hearing for September 8, 2020 for Ordinance 1324 – An Ordinance rezoning the two 17-foot strip parcels along Colorado Boulevard.

**Ordinance 1325** – Committee recommended to full council to hold a public hearing and approve second reading of Ordinance 1325 – An Ordinance concerning Lots 1B-1 through 1B-8 of Block 4 Heritage Addition.

**Ordinance 1326** – Committee recommended to full council to approve first reading and set a public hearing for September 8, 2020 for Ordinance 1326 – An Ordinance amending Appendix A Zoning, Article V. Supplementary Regulations, Section 6. Sign Regulations.

**Resolution 2020-18** – Committee recommended to full council to adopt Resolution 2020-18 – A Resolution Establishing the Boundaries of Tax Increment Finance District Number 6.

**Lease** – Committee referred to full council the request to provide direction concerning Riverfront Broadcasting's request to renegotiate a ground lease on Lookout Mountain. Three options were discussed and no recommendation was provided.

**Public Comment** – Public comment section was opened and closed with no comments.

There being no further discussion before the committee, the meeting was adjourned at 4:50 p.m.