



**Spearfish City Council**  
Regular Session Minutes  
August 15, 2022 5:30 p.m.

The Spearfish City Council met at 5:30 p.m. on Monday, August 15, 2022. Mayor Senden presided and called the meeting to order. Roll call was taken with the following members present: Clark, Hodgs, Hourigan, Jacobs, Klarenbeek, and Rath. Absent: none. Also present: City Administrator McFarland, City Attorney McDonald, Finance Officer DeNeui, City Planner Broyles, Parks and Recreation Director Ehnes, Human Resource Director Mathis, Public Safety Director Rotert and Assistant Public Works Director McMahon. All stood and recited the pledge of allegiance.

Klarenbeek moved, Hourigan seconded and all voted to amend the agenda to remove item 7B, approve the treasurer's report dated July 31, 2022, as the report is not available. Jacobs moved, Rath seconded and all voted to approve the agenda as amended. No potential conflicts of interest were noted.

**Public Comment** – At 5:31 p.m. a time for public comment was opened. Comments were received from Buck Casey, not a city resident, regarding Measure 27. No further comments were received and the time for public comment was closed at 5:38 p.m.

**Consent Agenda** – Jacobs moved, Hourigan seconded and all voted to approve the consent agenda as follows:

- A. Approve the minutes of the City Council regular session dated August 1, 2022.
- B. Approve the following vacation adjustment for Trent Walters, project engineer:  
Immediately upon commencement of employment, granting forty (40) hours of paid vacation time. Thereafter, granting 4.62 hours of paid vacation per pay period, to begin accruing immediately upon commencement of employment. Upon completion of six full and continuous years of service, 6.15 hours of paid vacation per pay period will accrue. Upon completion of 25 full and continuous years of service, 40 additional hours of vacation will be granted, and 7.70 hours of paid vacation per pay period will be accrued.

**Item from visitor**

**2021 Audit** – Jeff Yennie, Senior Manager with Ketel Thorstenson, LLP presented the results of the 2021 audit of the financial statements for the City. The statements received an unmodified opinion as they present fairly, in all material respects, the respective financial position of the city. Following the presentation, Hodgs moved, Clark seconded and all voted to approve the Financial Statements and Independent Auditor's Report dated December 31, 2021.

**Other Items**

**Support** – Clark moved, Hodgs seconded and all vote to approve a 35% reduction in associated building permit fees and letter of support for the Peak View Apartments under the SD Housing Development Authority's Low Income Housing Tax Credit 2022-23 Qualified Allocation Plan.

**Agreement** – A public hearing was opened at 5:44 p.m. to consider a private hangar ground lease agreement with Door 4, LLC to lease portions of the Black Hills Airport – Clyde Ice Field. No oral or written comments were received and the hearing was closed. Clark moved, Rath seconded and all voted to approve the lease agreement.

**License** – Clark moved, Hodgs seconded and all voted to approve a special on-sale malt beverage and an on-sale wine license for Spearfish Creek Wine Bar for the Dakota 5-0 Pre-Party on September 2, 2022, from 5:00 p.m. to 9:00 p.m. at the Spearfish City Park Band Shell.

**License** – Clark moved, Rath seconded and all voted to approve a special on-sale malt beverage license for SoDak Brewing Company dba Spearfish Brewing for the Spearfish Brewing Block Party on August 27, 2022, from 4:00 p.m. to 11:00 p.m. on Main Street from Hudson Street to Jackson Boulevard contingent upon the special event permit being administratively approved.

**Abatement** – Klarenbeek moved, Hourigan seconded and all voted to approve a 2021 tax abatement (for taxes payable in 2022) for a mobile home under DV Tax Exemption for \$22,648 value and \$331.58 in taxes.

**Set** – Rath moved, Jacobs seconded and all voted to set a public hearing for September 6, 2022, to consider Resolution 2022-18 – A Resolution to Vacate Meier Avenue Right-of-Way.

**Set** – Hodgs moved, Rath seconded and all voted to set a public hearing for September 6, 2022, to consider Resolution 2022-26 – A Resolution to Vacate a Section of Main Street Right-of-Way.

**Set** – Rath moved, Hourigan seconded and all voted to set a public hearing for September 6, 2022, to consider Resolution 2022-28 – A Resolution to Vacate a Section of Federal Street Right-of-Way.

**Change Order** – Rath moved Jacobs seconded and with Clark, Hodgs, Hourigan, Jacobs, Klarenbeek, and Rath voting aye, motion passed to approve the final under/over change order (#7) for Sky Ridge Workforce Housing Phase 1 Project with a net decrease of \$98,235.60 (-2.48%), resulting in a final net increase of \$175,980.05 (4.45%) for the project. Additionally, Clark moved, Klarenbeek seconded and all voted to approve the Certificate of Final Completion and Acceptance setting November 15, 2021, as the date the two (2) year warranty begins.

**Box Culvert** – Following discussions, Hodgs moved, Rath seconded and with Clark, Hodgs, Jacobs, Klarenbeek, and Rath voting aye, Hourigan voting nay, motion passed to complete the H&H portion of the box culvert design on the Colorado Boulevard Box Culvert Replacement at the intersection with Highway 85 and release the remainder of the associated grant.

**Bill List** – Clark moved, Hourigan seconded and with Clark, Hodgs, Hourigan, Jacobs, Klarenbeek, and Rath voting aye, motion passed to approve the bill list dated August 15, 2022 as follows:

| <b><u>VENDOR</u></b>    | <b><u>DESCRIPTION</u></b>         | <b><u>AMOUNT</u></b> |
|-------------------------|-----------------------------------|----------------------|
| A & B WELDING SUPPLY CO | CYLINDER RENTAL-OXYGEN            | \$390.63             |
| A & J SUPPLY            | 58' PIPE                          | \$207.00             |
| A & L CONTRACTORS LLC   | WARD, KANSAS ASSIT IN WATER LEAKS | \$8,237.87           |
| ADOBE INC.              | ACROBAT PRO                       | \$186.89             |
| ALLIED 100 LLC          | BATTERY-PATHO SHIELD-GLOVES       | \$427.35             |

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| ALPINE IMPRESSIONS         | FD DEAVER POLOS                          | \$151.00    |
| AMAZON CAPITAL SERVICES    | NOTARY STAMPS-BOOKS-CASES-PAPER          | \$2,992.58  |
| AMZN MKTP US               | BILLING PAPERS                           | \$362.86    |
| AMERICAN RED CROSS         | LIFEGUARDING TRAINIING                   | \$225.00    |
| ANTUNEZ                    | STAFF MEETING FOOD                       | \$84.01     |
| WESTERN STATES FIRE PROTEC | MONITORING SERVICE STATION 1 & 2         | \$1,120.00  |
| ATLANTIC POLY INC          | CLEAR BAGS ON ROLLS WWTP                 | \$418.62    |
| AXON ENTERPRISES INC       | DYNAMIC BUNDLE- PD- TASER                | \$13,429.56 |
| BAKER & TAYLOR             | BOOKS                                    | \$261.76    |
| BEE WELL                   | REC CENTER CONCESSIONS                   | \$609.60    |
| BELLE FOURCHE LANDFILL     | JULY 22 LANDFILL CHARGES                 | \$30,119.91 |
| BEST WESTERN               | WILDLAND TRAVEL                          | \$648.00    |
| BLACK HILLS ENERGY         | JUNE/JULY 2022 ELECTRICITY               | \$16,186.23 |
| BLACK HILLS CHEMICAL CORP  | TRASH BAGS FOR CITY FACILITIES           | \$174.18    |
| BLACK HILLS PIONEER        | JULY LEGALS                              | \$577.00    |
| BLACK STONE PUBLISHING     | BOOKS LIBRARY                            | \$301.17    |
| BLINDS GALORE              | BLINDS                                   | \$155.14    |
| BRADLEY, HUNTER            | RIFLE ARMORER TRAINING                   | \$80.00     |
| BUTLER MACHINERY CO        | REPAIR TRANNY LINES                      | \$1,435.47  |
| BUTTE ELECTRIC COOP        | 5/20/22-6/20/22 SERVICES                 | \$60,475.91 |
| VISUAL WORKS INC           | RESERVATION FEES JUNE 22                 | \$1,232.00  |
| AINSWORTH AUTO PARTS LLC   | BATTERY- LAWN AND GARDEN                 | \$54.90     |
| CASH-WA DISTRIBUTING CO    | REC CENTER CONCESSIONS-CANDY ETC         | \$1,488.69  |
| CBH COOPERATIVE            | JULY 22 FUEL                             | \$40,445.49 |
| CENGAGE LEARNING           | BOOKS LIBRARY                            | \$69.73     |
| CENTURYLINK INC            | AIRPORT,FD,PD BACKUP,HYDRO AUG 22        | \$355.71    |
| CHADRON INN AND SUITES     | WILDLAND LODGING                         | \$241.05    |
| CITY OF DEADWOOD           | SUMMER REC TO DEADWOOD REC               | \$60.00     |
| CLAUSER MACHINE WORKS      | REPAIR PART FOR TERMESPHERE              | \$35.00     |
| CLIMATE CONTROL SYSTEMS &  | CITY HALL PREV MAINT-REC BOILER          | \$59,899.69 |
| COCA-COLA BOTTLING CO      | SODA POP-SHELL- REC CENTER               | \$2,906.00  |
| COMFORT INN                | COMFORT INN-VALENTINE NE-FIRE            | \$2,257.92  |
| COOL CONCEPTS TRAVEL INC   | PD TRAINING FL                           | \$1,140.00  |
| CORE & MAIN LP             | EPOXY-BAND-IPSAD-WATER SEWER MTR         | \$4,480.78  |
| CREEKSIDE BEAN AND VINE    | SEDC LOAN PARAMETERS                     | \$17.64     |
| CROELL INC                 | DECORATIVE BLOCK                         | \$140.00    |
| CRUM ELECTRIC SUPPLY       | BREAKER-DRIVER-OXIDE                     | \$170.58    |
| BEGG BOROUGH STEEL LLC     | WHEEL LOADER-RADIATOR-SOCKET-MOW         | \$5,490.00  |
| DAKOTA PUMP INC            | UPDATE PUMPS WATER SEWER                 | \$510.21    |
| DEPT OF AG AND NATURAL RES | CALEB'S APPLICANT'S LICENSE              | \$35.88     |
| ZW USA INC                 | DOG WASTE ROLL BAG 30 ROLLS              | \$934.35    |
| EB WESTERN PLANNER CONFERE | EB WESTERN PLANNER CONFERENCE            | \$184.04    |
| ECOLAB PEST ELIMINATION    | PEST PROGRAMS CITY FACILITIES            | \$528.72    |
| ELKHORN RIDGE @ FRAWLEY RA | JUNE 22 TAX INCREMENT DUE                | \$1,075.30  |
| ENERSPECT                  | DEFIB SEMI AUTO AED & BATTERY REC CENTER | \$2,566.24  |

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| FEDERAL MOTOR CARRIER SAFE                 | CDL INFORMATION                         | \$62.50     |
| FIB-AP PURCHASE CARDS                      | JULY 22 PURCHASE CARDS \$255,996.77     |             |
| EDDIE'S TRUCK CENTER                       | REPAIR WIRING HEADLIGHT-FILTERS-LED BAR | \$4,922.89  |
| G & H DISTRIBUTING INC                     | DOUBLE JACKET MILL HOSE                 | \$294.31    |
| GALLS LLC                                  | BLACK LETTERS-WOOL SHIRT-CARGO PANTS    | \$716.69    |
| VIEHAUSER ENTERPRISES LLC                  | KEYS AND PADLOCKS CITY BUILDINGS        | \$113.44    |
| GILLETTE STEEL CENTER                      | FLAT HR 1/8 X 2                         | \$61.50     |
| GUNDERSON, PALMER,NELSON &<br>GRAINGER INC | LEGAL SERVICES                          | \$540.00    |
| THE GREEN BEAN COFFEEHOUSE                 | NG TO LP CONVERTER KIT- SADDLE THRESH   | \$324.61    |
| GUADALAJARA RESTAURANT                     | BUDGET MEETING LUNCH                    | \$73.75     |
| GUNDERSON TRUCKING INC                     | STAFF GOING AWAY                        | \$68.32     |
| HARBOR FREIGHT- RAPID CITY                 | TRANSPORT #2 TO GILLETTE                | \$2,900.00  |
| HAUGO BROADCASTING INC                     | D RING-SNATCH BLOCK-WINCH               | \$418.51    |
| HAWKINS INC                                | SUMMER WATERPARK PROMO                  | \$1,200.00  |
| HILT CONSTRUCTION INC                      | BLEACH-HYDO ACID- REC CENTER            | \$8,172.66  |
| HOLIDAY INN                                | REPAIR 3 CABLE GUARDRAIL                | \$1,600.00  |
| INTERNATIONAL CODE COUNCI                  | GST INSTRUCTOR SCHOOL                   | \$783.34    |
| THE ICE MAN LLC                            | FULL CONFERENCE PAISLEY                 | \$650.00    |
| ID EDGE INC                                | ICE DELIVERY CAMPGROUND                 | \$937.60    |
| INSTANTCARD                                | FOBS FOR REC CENTER                     | \$1,663.84  |
| INTERSTATE ENGINEERING INC                 | ID CARDS FOR EMPLOYEES                  | \$100.00    |
| INTREPID NETWORKS                          | CAMP WATERLINE-RAINDBOW CULV-MEIER AVE  | \$18,193.66 |
| IRON CREEK                                 | CONNECT SUBSCRIPTION PD                 | \$366.00    |
| JENNER EQUIPMENT CO                        | SUMMER REC TRIP                         | \$10.00     |
| JIMMY JOHNS #3223                          | SENSORS-CUTTER BLADES X2                | \$1,356.20  |
| TODD EMERY COLLINS                         | PARK STAFF APPRECIATION-FESTIV          | \$125.94    |
| ARKANSAS FLAG AND BANNER                   | VAC DRAINS AT CAMPGROUND                | \$200.00    |
| WASTE CONNECTIONS OF SD IN                 | AMERICAN AND SD FLAGS X6                | \$1,091.65  |
| KLJ SOLUTIONS HOLDING CO                   | RUBBLE SITE FOR JUNE                    | \$500.00    |
| KNECHT HOME CENTER INC                     | GRAVITY SEWER COLORADO BLVD-TAXIWAY     | \$31,484.27 |
| LAWSON PRODUCTS INC                        | BREAKER 100A 2"-PLYWOOD-FAUCET KIT-CAPS | \$1,863.69  |
| LITTLE CAESARS                             | STRIPE PAINT-BLUE                       | \$94.56     |
| MACQUEEN EQUIPMENT, LLC DB                 | PIZZA PARKS STAFF-FESTIVAL PRK          | \$111.77    |
| MID-AMERICAN RESEARCH CHEM                 | AIR LEAK 04 E-ONE PUMPER-DRAIN VALVE    | \$1,281.70  |
| MATTHEWS INTL CORP                         | TUFF STUFF CLEANER                      | \$335.00    |
| MIDCO BUSINESS                             | BROADHURST X2- PLAQUE ROSE GARDEN       | \$328.00    |
| MIDCONTINENT TESTING LABS,                 | JUNE JULY CITY CAMPGROUND 2MNTHS-ARPPRT | \$2,879.53  |
| MIDWAY USA                                 | WWTP WATER TESTING                      | \$614.50    |
| MIDWEST CONNECT                            | ROLL PIN W/ HAMMER 22 PIECE PD          | \$54.79     |
| PATTLEN ENTERPRISES INC DB                 | POSTAGE MACHINE                         | \$1,950.00  |
| HUSKER PROPERTIES                          | NOZZLE AND STATOR-DRIVE ASSEMBLY        | \$912.73    |
| MONUMENT HEALTH                            | PROPANE EXCHANGE                        | \$27.68     |
| MURPHY PETROLEUM TRANSPORT                 | EMPLOYEE SCREENING                      | \$720.00    |
| NATIONAL BUSINESS FURNITUR                 | ANTIFREEZE DISPOSAL                     | \$55.00     |
|  | STEEL DESK AND CHAIR                    | \$1,854.00  |

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| NATURAL ESCAPE              | BROYLES PROF HEADSHOTS                   | \$75.00     |
| NEXTMEAPP                   | WAITLIST APP FOR REC CENTER              | \$60.00     |
| NORTH CENTRAL INTERNATIONAL | AIR LEAK-FIRE DEPARTMENT                 | \$88.96     |
| MOSSET, COREY               | POLICE STATION DOOR-CANYON SHOP DOOR     | \$2,170.77  |
| NORTHWEST PIPE FITTING CO   | ALUM MALE ADAPTER                        | \$21.73     |
| NSG LOGISTICS, LLC          | ICE SLICER                               | \$59,553.38 |
| ONE TIME VENDORS            | CAMPGROUND REFUNDS X 3                   | \$450.00    |
| PETE LIEN & SONS INC        | LANDSCAPE ROCK 2X4                       | \$75.00     |
| SCHREINER ENTERPRISES, INC  | WHITE GAS TAG 4"x2"                      | \$1,379.82  |
| QUADIENNT FINANCE USA, INC  | 7/12 PAYMENT                             | \$1,000.00  |
| QUADIENNT, INC              | METER RENTAL                             | \$165.00    |
| QUIK SIGNS INC              | BROYLE NAMEPLATE CHAMBERS                | \$26.00     |
| RAMAKER & ASSOC INC         | CEMETERY PROGRAM MAINT                   | \$1,050.00  |
| RAPID DELIVERY              | MIDCO WATER LAB TESTING WWTP/WATER SWR   | \$251.23    |
| RECREATION SUPPLY CO        | ALGAE, SIGN FOR CHEMICAL                 | \$115.13    |
| RED ROSSA- PIERRE           | MAYOR DINNER PIERRE TRAINING             | \$14.90     |
| REED, THERESA DAWN          | CLEANING CAMPGROUND DWNTN RESTROOMS      | \$1,665.00  |
| RIVERSIDE TECHNOLOGIES INC  | DOCKING STATION                          | \$458.00    |
| RUBYS ROOST                 | BHSU TO DISCUSS PLAN UPDATES             | \$10.44     |
| S&S BUILDERS LLC            | SKY RIDGE PH 2 MAINT BLDG PE3            | \$4,912.66  |
| SACRISON ASPHALT INC        | ASPHALT- DUKE PARKWAY AND WARD STREET    | \$3,771.68  |
| SAFEWAY                     | REC CENTER CONCESSIONS NACHOS ETC        | \$243.68    |
| SANFORD HEALTH OCCMED       | EMPLOYEE TESTING                         | \$175.00    |
| SANFORD LAB HOMESTAKE       | SUMMER REC FIELD TRIP                    | \$150.00    |
| SANITATION PRODUCTS INC     | SWITCH W/CONNECTOR-GRAB BAR-END CAP      | \$2,061.70  |
| SAWYER BREWING CO           | STREETS STAFF APPRECIATION               | \$181.68    |
| SOUTH DAKOTA NEWSPAPER ASS  | CLASSIFIED AD STATEWIDE                  | \$1,134.00  |
| SECRETARY OF STATE          | NOTARY FEE X 4                           | \$120.00    |
| SERVALL TOWEL & LINEN       | MOPS-MATS-LAUNDRY                        | \$1,170.77  |
| SHRM                        | HR PROFESSIONAL MEMBERSHIP               | \$229.00    |
| SIGN SOLUTIONS USA, LLC     | YIELD SIGN-VARIOUS ROAD SIGNS-STREET SGN | \$4,633.72  |
| SOUTH DAK STATE TREASURER   | JUNE 22 SALES TAX PAYMENT                | \$26,137.12 |
| VIVI BENE INC               | LED 6 PACKS-FOUNTAIN-LIGHTING-50A BREAK  | \$13,178.20 |
| SPEARFISH AUTO SUPPLY       | FILTERS-HOLOGEN LAMPS-STARTER-BATTERIES  | \$3,372.62  |
| LADS O' LUCK                | CITY PARK SCREEN KIT LOG CABIN           | \$638.00    |
| SPEARFISH LUMBER CO         | REDI CRATE 60#                           | \$340.80    |
| STATE OF SD-EXECUTIVE MGMT  | WWTP LONG DISTANCE PHONE                 | \$13.03     |
| STEC'S INNOVATIVE SAFETY S  | POINTS REDEMPTION                        | \$675.93    |
| STOP STICK LTD              | 9' STOP STICK TRAIN KIT                  | \$315.00    |
| STRUCTURAL DYNAMICS, LLC    | SKY RIDGE MAINT BLD                      | \$2,697.00  |
| SURPLUS CENTER              | GEARBOX SAME ROTATION IN/OUT             | \$193.15    |
| SYSCO FOOD SERVICES OF MT   | REC CENTER CONCESSIONS                   | \$1,167.63  |
| THOMSON REUTERS WEST        | SUB PRODUCT CHARGES                      | \$677.75    |
| TIMECLOCK PLUS              | TIME CLOCK EMPLOYEE LICENSE              | \$6,075.00  |
| TRAFFIC SAFETY STORE        | CROSSWALK SIGNS X 3                      | \$1,276.61  |

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| TRASH FLOW                 | ROUTE/ADDRESS SERVICES                 | \$1,800.00          |
| TRUGREEN CHEMLAWN          | CODE ENFORCEMENT ISSUES                | \$1,000.00          |
| TTG ENTERPRISES INC        | CHECK PROGRAMMING-FILTER- VALV         | \$480.00            |
| USA TODAY                  | 7/31/22 SUBSCRIPTION                   | \$30.74             |
| CITY OF SPEARFISH          | JULY 2022 W/S/G                        | \$56,194.76         |
| VARIOUS FUEL VENDORS FOR T | WILDLAND TRAVEL                        | \$2,356.22          |
| CLARITY TELECOM LLC        | JULY 22 PHONE INTERNET                 | \$4,475.71          |
| VERIZON WIRELESS           | SCREEN PROTECTOR-CASE                  | \$5,858.45          |
| VICTIMS OF VIOLENCE        | ANNUAL ALLOCATION                      | \$4,000.00          |
| VISIT SPEARFISH INC        | MONTHLY BID BOARD                      | \$26,056.00         |
| WALL STREET JOURNAL        | LIBRARY SUBSCRIPTION                   | \$49.99             |
| WALMART.COM                | LIBRARY SNACKS AND DRINKS-REC SUPPLIES | \$1,010.75          |
| WELLS PLUMBING CORP        | STRAIGHT WHITE VIPER-METER BOX-VALVE   | \$902.98            |
| WESTERNER HOTEL            | WILDLAND LODGING                       | \$585.00            |
| INTEGRITY ACQUISITION LLC  | INSTALL ENFORCER SNOW PLOW             | \$2,572.91          |
| WHITE'S QUEEN CITY MOTORS  | SP-ORD LOCK-SENSOR                     | \$99.32             |
| WOLFF'S PLUMBING & HEATING | BHP COMPLEX TOILET LEAKING             | \$90.00             |
| ZANDSTRA CONSTRUCTION      | SKY RIDGE DEVELOP PHASE 1              | \$241,257.32        |
|                            |  | <u>\$850,584.53</u> |

**2023 Budget** – Discussion was held on the previously presented 2023 budget proposals and no action was taken for any changes.

There being no further business, Hourigan moved, Hodgs seconded and all voted to adjourn at 6:32 p.m.

Dated this 15th day of August, 2022.

**CITY OF SPEARFISH**

By: \_\_\_\_\_  
John Senden, Mayor

**ATTEST:**

\_\_\_\_\_  
Michelle DeNeui, Finance Officer

Published once at the approximate cost of \_\_\_\_\_.