



Spearfish City Council
Regular Session Minutes
August 21, 2023 5:30 p.m.

The Spearfish City Council met at 5:30 p.m. on Monday, August 21, 2023. Mayor Senden presided and called the meeting to order. Roll call was taken with the following members present: Clark, Hodgs, Hourigan, Jacobs, and Klarenbeek. Absent: Rath. Also present: City Administrator McFarland, City Attorney McDonald, Finance Officer DeNeui, Parks and Recreation Director Ehnes, Planning Director Kapsa, and City Engineer Mathis. All stood and recited the pledge of allegiance.

Hodgs moved, Clark seconded, and all voted to amend the agenda as follows:

Add – consent agenda item C as stated below.

Remove – item 10A – Approve change order #5 for the 2022 Annual Pavement Maintenance Project – Green Acres for liquidated damages through the end of July 2023 for a decrease of \$50,400 revising the contract amount to \$1,370,440.

Clark moved, Hourigan seconded, and all voted to approve the agenda as amended. No potential conflicts of interest were noted.

Public Comment – At 5:32 p.m. a time for public comment was opened. Comments were received from residents Alan Mattern, Helen Sandager, and Dean Meyers regarding the investigation report for the sewer backups on Washington Street that occurred in June. Additional comments were received from Steven Torgerson regarding issues with sewer backups in a rental unit outside of city limits. There were no further comments and the time for public comment was closed at 5:48 p.m.

Consent Agenda – Clark moved, Hodgs seconded, and all voted to approve the consent agenda as follows:

- A. Approve the minutes of the City Council regular session dated August 2, 2023.
- B. Approve the treasurer's report dated July 31, 2023.
- C. Approve a special on-sale liquor license for Spearfish Canyon Lodge for the 20-year State Championship High School Football Reunion on August 25, 2023 from 3:00 p.m. to 8:00 p.m. at the Joy Center.

Price Adjustment – Hodgs moved, Jacobs seconded, and all voted to approve a Price Adjustment for asphalt pavement placed on Miller Ranch Avenue.

Final Plat – A public hearing to consider a Final Plat for Lot 3 and Lot 4 of Block 1 of Thomson Addition was opened at 5:56 p.m. and closed with no oral or written comments being received. Klarenbeek moved, Hodgs seconded, and all voted to approve the Final Plat.

Resolution 2023-25 – Clark moved, Jacobs seconded, and all voted to approve Resolution 2023-25 as follows:

RESOLUTION 2023-25

A RESOLUTION IN SUPPORT OF AN APPLICATION FOR FINANCIAL ASSISTANCE TO THE SOUTH DAKOTA HOUSING AND DEVELOPMENT AUTHORITY BY CITY OF SPEARFISH, OR ITS AFFILIATES, AGENTS, OR ASSIGNS, FOR THE BENEFIT OF SINGLE-FAMILY DEVELOPMENT

WHEREAS, City of Spearfish (“City”) is constructing a project in which it is building single-family houses, which will be sold at 115% to 150% of the Area Median Income in the City of Spearfish (“Project”); and

WHEREAS, the City of Spearfish Housing Study identified the need for additional single-family housing in the moderate to market price range; and

WHEREAS, this Project will help, but not resolve a housing shortage in the City; and

WHEREAS, the City has determined it is necessary to proceed with improvements to the City's infrastructure, thus enabling additional single-family units to be constructed in the city limits of Spearfish; and

WHEREAS, the City has determined financial assistance will be necessary to undertake the expansion of water infrastructure to the Project and an application for financial assistance to the South Dakota Housing and Development Authority will be prepared by the City for the Project; and

WHEREAS, the City ensures the project infrastructure plans meet the City's requirements for adequate drinking water, sewer conveyance, water treatment capacity and distribution, storm sewer, and all other necessary improvements as needed; and

WHEREAS, the City has adequate treatment facilities and water supply to accommodate the Project; and

WHEREAS, the City is committed to the ownership and long-term maintenance of the infrastructure; and

NOW, THEREFORE BE IT RESOLVED by the Common Council of the City of Spearfish, Lawrence County, South Dakota, that the City hereby supports the submission of an Application for financial assistance by the City of Spearfish to the South Dakota Housing and Development Authority and City officials of the City of Spearfish are hereby authorized to deliver such other documents as necessary, to assist with the Application.

Dated this 21st day of August, 2023.

CITY OF SPEARFISH

By: _____
John Senden, Mayor

ATTEST:

Michelle DeNeui, Finance Officer

(SEAL)

Adopted: August 21, 2023
Published: August 25, 2023
Effective: September 14, 2023

Resolution 2023-26 – Jacobs moved, Clark seconded, and all voted to approve Resolution 2023-26 as follows:

RESOLUTION 2023-26

A RESOLUTION IN SUPPORT OF AN APPLICATION FOR FINANCIAL ASSISTANCE TO THE SOUTH DAKOTA HOUSING AND DEVELOPMENT AUTHORITY BY CITY OF SPEARFISH, OR ITS AFFILIATES, AGENTS, OR ASSIGNS, FOR THE BENEFIT OF SINGLE-FAMILY DEVELOPMENT

WHEREAS, City of Spearfish (“City”) is constructing a project in which it is building single-family houses, which will be sold at 115% to 150% of the Area Median Income in the City of Spearfish (“Project”); and

WHEREAS, the City of Spearfish Housing Study identified the need for additional single-family housing in the moderate to market price range; and

WHEREAS, this Project will help, but not resolve a housing shortage in the City; and

WHEREAS, the City has determined it is necessary to proceed with improvements to the City's infrastructure, thus enabling additional single-family units to be constructed in the city limits of Spearfish; and

WHEREAS, the City has determined financial assistance will be necessary to undertake the roadway improvements to the Project and an application for financial assistance to the South Dakota Housing and Development Authority will be prepared by the City for the Project; and

WHEREAS, the City ensures the project infrastructure plans meet the City's requirements for adequate drinking water, sewer conveyance, water treatment capacity and distribution, storm sewer, and all other necessary improvements as needed; and

WHEREAS, the City has adequate treatment facilities and water supply to accommodate the Project; and

WHEREAS, the City is committed to the ownership and long-term maintenance of the infrastructure; and

NOW, THEREFORE BE IT RESOLVED by the Common Council of the City of Spearfish, Lawrence County, South Dakota, that the City hereby supports the submission of an Application for financial assistance by the City of Spearfish to the South Dakota Housing and Development Authority and City officials of the City of Spearfish are hereby authorized to deliver such other documents as necessary, to assist with the Application.

Dated this 21st day of August, 2023.

CITY OF SPEARFISH

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John Senden, Mayor

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Michelle DeNeui, Finance Officer

(SEAL)

Adopted: August 21, 2023
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Sign Easement – Klarenbeek moved, Jacobs seconded, and all voted to approve a 15-foot by 15-foot sign easement on City of Spearfish property known as Lot 2A-2 of Revised of Hansen Addition.

Dedication Agreement – Hodgs moved, Hourigan seconded, and all voted to approve the Dedication and Acceptance of Public Improvements agreement between Butte Electric Cooperative Inc. and the City of Spearfish for a new section of sewer main improvements.

Bill List – Hodgs moved, Jacobs seconded and with Clark, Hodgs, Hourigan, Jacobs, and Klarenbeek voting aye, motion passed to approve the bill list dated August 21, 2023 as follows:

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
3RD DEGREE SCREENING INC	EMPLOYEE SCREENING	\$60.00
911 SUPPLY	GEAR BAG-POLICE UNIFORMS-BARS	\$1,076.21
A & B BUSINESS INC	CITY PRINTER CONTRACTS	\$2,622.84
ACCESS TRUCK PARTS	SOLENOID 3 WAY	\$864.51
ADOBE INC.	ACROBAT PRO X 15	\$366.81
ADVOCATES FOR HEALTH	AEDS, STORAGE, ACCESSORIES	\$92,194.00
AL CORNELLA REFRIGERATION	FREEZER INOP AT REC CENTER	\$490.00
AMAZON CAPITAL SERVICES	OFFICE SUPPLIES-BATTERIES-	\$608.87
AMERICAN RED CROSS	BLEEDING CONTROL KIT X 5-FIRST AID	\$616.90
AVENZA SYSTEMS INC	MAPS PRO FOR FD	\$949.00
BAKER & TAYLOR	BOOKS FOR LIBRARY	\$863.45
BECK'S NURSERY CORP	GARDEN PHOS	\$29.99
BELLE FOURCHE LANDFILL	JULY 23 GARBAGE FEES	\$32,377.77
BLACK HILLS ENERGY	JUNE JULY 2023 BILLING	\$2,423.53
BICKLE TRUCK & DIESEL INC	3/8TX1/8MPT 45* ELBOW	\$15.50
BIERSCHBACH	SUCTION HOSES- STEP BOW	\$2,540.80
BLACK HILLS CHEMICAL CORP	BLACK TRASH BAGS- TP-CLEANING SPPLS	\$412.60
BLACK HILLS PIONEER	REC CENTER ADVERTISING-LEGALS	\$747.61
BLACK HILLS URGENT CARE LL	EMPLOYMENT PHYSICAL	\$135.00
BRITTS DIESEL & AUTO	COMPLETE SERVICE ON FD TRUCK	\$676.67
BUILDERS FIRSTSOURCE INC	29 PIECES OF WOOD PARKS- CONCRETE	\$635.74
BUTLER MACHINERY CO	FUEL AND OIL FITERS & ELEMENTS	\$733.14

BUTTE ELECTRIC COOP	5/27-6/27 ELECTRIC SERVICES	\$56,426.98
VISUAL WORKS INC	CAMPGROUND ONLINE RESERV JUNE	\$1,976.00
CARLS TRAILER SALES INC	MAGNET 12'X 2'	\$299.39
CASH-WA DISTRIBUTING CO	REC CENTER CONCESSIONS	\$2,383.64
CBH COOPERATIVE	JULY 2023 FUEL	\$30,738.44
CENTURY MARTIAL ARTS	WORK OUT EQUIPMENT FOR PD	\$1,249.00
CENTURYLINK INC	PD BACK UP LINES-AIRPORT-FD- HYDRO	\$488.92
CGFOA	CGFOA REGISTRATION CITY ADMIN	\$40.00
CITY BREW	GIFT CARDS LIB-COFFEE W/ CANIDATE	\$160.93
CITY OF DEADWOOD	SUMMER REC TO AQUATICS CENTER	\$66.00
CITY OF RAPID CITY	SUMMER REC FIELD TRIP	\$264.00
CLIMATE CONTROL SYSTEMS &	EMS AGREEMENT-RESTOCK FILTERS	\$4,237.49
COMFORT INN	WILDLAND FIRE TRAVEL TO CA	\$624.03
CORE & MAIN LP	METERS AND ACCESSORIES	\$9,026.69
COUNTRY INN & SUITES	PD TRAVEL TO PIERRE	\$277.75
CULLIGAN SOFT WATER CORP	WATER FOR WWTP	\$67.00
CUMMINS SALE AND SERVICE	FAN NOT WORKING PROPERLY	\$680.53
D AND F TRUCK & AUTO ELEC	CLEANED BRUSHES AND RUST	\$122.48
DAKOTA BUS SERVICE CORP	SUMMER REC PROGRAM TRANSPORT	\$1,975.00
DATA443	LIBRARY SECURITY RISK MITIGATI	\$170.66
DOMINO'S PIZZA	REC CENTER PIZZA ORDER	\$226.63
FEDERAL MOTOR CARRIER SAFE	REGISTRATION	\$62.50
ECOLAB PEST ELIMINATION	CITY BUILDINGS PEST PROGRAM	\$571.02
EDDY, TRAVIS	WILDLAND TRAVEL REIMB	\$1,904.00
EMPEIRIA HIGH SIERRA HOTEL	WILDLAND FIRE TRAVEL TO CA	\$13,937.00
EQUIPMENT SERVICE PROFESSI	SPRING MAINT ON CONDESNSER	\$350.70
EXHAUST PROS OF SPEARFISH	EXHAUST PIPE	\$23.33
FACILITIES MANAGEMENT & TE	FACILITIES MNGMNT & TECH CONF	\$49.00
FEDEX	SHIPPING FOR PD	\$40.06
FELD FIRE	LARGE HOSE-HYDRANT STRAP	\$613.55
FIB-AP PURCHASE CARDS	JULY 2023 CREDIT CARDS \$169,569.14	\$0.00
LIFEMEASURE LLC FISH WINDO	WINDOW CLEANING CITY HALL	\$1,475.00
FISHER SAND & GRAVEL CORP	ROCK FOR PARKS DEPT	\$153.00
FOTH INFRASTRUCTURE & ENVI	EAST LOW ZONE WATER IMPROVE	\$110,422.89
FOX, SHAWN	TRAINIING FOR PD	\$220.00
TODD GINSBACH- G ARROW LIV	DEER REMOVAL- JULY 23	\$225.00
GAHAGAN WOOD PRODUCTS	FIREWOOD BUNDLES	\$720.00
GALLS LLC	HOBBLE RESTRAINT-LEATHER BELT	\$186.92
VIEHAUSER ENTERPRISES LLC	KEYS FOR REC CENTER	\$50.00
GODFREY BRAKE SUPPLY	SPRING-ROD-NUT-U BOLT WASHER	\$1,122.78
GOULD, DONALD F	FOAM REPAIR PANELS SEAT	\$200.00
GRAINGER INC	FURNACE AIR CLEANER	\$99.88
GTI COMPANIES, INC	GREEN ACRES PROJ PAY EST 8	\$244,701.57

GUARDIAN ALLIANCE TECH	SOFTWARE LICENSE	\$266.00
GUNDERSON TRUCKING INC	TRANSPORT #2 TO GILLETTE	\$4,424.00
HAGEMAN, THOMAS	WILDLAND TRAVEL REIMB	\$1,904.00
HAMPTON INN	WILDLAND FIRE TRAVEL TO CA	\$852.04
HAWKINS INC	AZONE-BLEACH-REC CENTER CHEM	\$8,562.37
HDR ENGINEERING INC	SKYRIDGE SPORTS COMPLEX- SWR UPSIZE	\$31,327.30
HOFMANN, STEVEN	SA INVESTIGATION TRAINING	\$220.00
HOLIDAY INN	PD TO STAY IN VERMILLION	\$1,437.40
HUSKER PROPERTIES LLC	FUEL FOR WHEN PUMPS DOWN	\$2,597.71
THE ICE MAN LLC	ICE FOR CAMPGROUND	\$405.45
IIMC	MEMBERSHIP RENEWAL	\$185.00
INTREPID NETWORKS	CONNECTION SUBSCRIPTION PD	\$486.00
INVINCIBLE SHOE	STEEL TOE BOOTS	\$103.54
JENNER EQUIPMENT CO	FUEL AND OIL FILTERS	\$208.94
JERREL, MCKINSEY	WILDLAND TRAVEL REIMBURSEMENT	\$1,904.00
CATON, NICHOLAS	LUNCH FOR FO OFFICE	\$123.59
LITTLE CAESARS	PIZZA FOR PARKS AND REC	\$70.95
LUEDERS FOOD CENTER	FOOD FOR HYDRO PLANT	\$15.99
MARRIOTT	ALICE TRAINING	\$2,513.16
MASIERO, ANTHONY	WILDLAND TRAVEL REIMBURSE	\$1,904.00
MONTANA-DAKOTA UTILITIES	MDU JULY 2023 SERVICES	\$5,163.93
MEREDITH SERVICES CO INC	SEWER REPAIR 12TH STREET	\$16,955.25
MIDCO	JULY 23 CITY CAMPGRD AND AIRPORT	\$880.77
MIDCONTINENT TESTING LABS,	WATER TEST W/S DEPT AND REC CTR	\$1,341.81
PATTLLEN ENTERPRISES INC DB	ROTOR X 20	\$312.21
MONUMENT HEALTH	EMPLOYEE SCREENING	\$700.00
NORTH CENTRAL LABORATORIE	THERMOMETER-THERM PROB	\$186.57
NEXTMEAPP	APP FOR REC CENTER	\$60.00
NFPA	1 YEAR MEMBERSHIP RENEWAL	\$175.00
NORTH CENTRAL INTERNATL	BUZZER ALARM-TRANS CASE-BEZEL	\$6,083.25
NORTHERN HILLS EXCAVATION	SEWER REPAIR 125 S 5TH STREET	\$3,775.52
NORTHWEST PIPE FITTING CO	COUPLING-PVC-PIPE JOINT	\$1,648.90
NSG LOGISTICS, LLC	ICE SLICER RE STOCK	\$15,721.55
PRO WINDMILL INC	PEST CONTROL	\$232.00
ONE TIME VENDORS	CAMPGROUND REFUNDS	\$1,035.00
ONSITE FIRST AID, LLC	FIRST AID RESTOCK WWTP	\$150.68
PETE LIEN & SONS INC	DELIVERY TO YALE ST AND JKSON	\$488.50
PETTY CASH	FO OFFICE REIMBURSEMENT	\$184.08
PETTY CASH	PETTY CASH REIMBURSE B/D	\$324.00
PRECISION MECHANICAL LLP	NO COOLING ON MAITLAND HOME	\$193.82
PRICELINE.COM	MAINT EMP TO CONFERNCE	\$614.80
QUADIEN'T, INC	METER RENTAL	\$165.00
QUALITY INN	WILDLAND FIRE TRAVEL TO CA	\$7,623.00

QUIK SIGNS INC	PARK KEYS	\$71.30
ROSEN & ROSEN INDUSTRIES I	RAINWEAR JACKET ORDER	\$1,143.35
RACE WHEELS, LLC	PD PSYCHOLOGICAL EVALUATIONS	\$600.00
RAMAKER & ASSOC INC	ANNUAL CEMETERY CONTRACT	\$1,050.00
RAPID CITY AIRPORT	AIRPORT FEES FOR PD TRAVEL	\$98.00
RAPID DELIVERY	WATER SAMPLE PICK UPS	\$374.41
RAPID FIRE PROTECTION INC	AIR COMPRESSOR ISSUE	\$418.37
RIVIERA	PD IN SARATOGA WY	\$246.34
RUBYS ROOST	GIFT CARDS FOR LIBRARY	\$50.00
RUSHMORE COMMUNICATION	RADIO TECH -TANK AND WELL SITE	\$230.00
SACRISON ASPHALT INC	ASPHALT	\$5,021.60
SAFEWAY	REC CENTER CONCESS-GIFT CARDS	\$291.22
SANFORD LAB HOMESTAKE	SUMMER REC FIELD TRIP	\$444.00
SANITATION PRODUCTS INC	I/O MODULE- COILS	\$1,050.83
SD DEPT OF AG AND NATURAL	APPLICATORS LICENSE	\$35.88
SOUTH DAKOTA ONE CALL	MESSAGE FEES FOR JULY	\$234.15
SDPRA	CHAINSAWS/TREE FELLING CLASS	\$60.00
SDWWA	REGISTRATION W/S X7	\$910.00
SE GROUP	SPEARFISH COMPREHENSIVE PLAN	\$4,027.50
SERVALL TOWEL & LINEN	MAT-MOPS-LAUNDRY	\$1,239.79
SIERRA DESIGN INC	PD CAR GRAPHICS	\$750.00
SIGN SOLUTIONS USA, LLC	TELESPAR X 35	\$2,685.54
SOUTH DAK STATE TREASURER	JULY 2023 SALES TAX	\$29,774.57
VIVI BENE INC	LABOR YOUNG WELL-CAMP POLE-BRKRS	\$5,880.93
SPEARFISH LUMBER CO	GRADE STAKES	\$95.00
SPEARFISH GLASS INC	INSTALL NEW TUBELITE DOOR	\$5,085.00
SPEEDY MART INC	FUEL WHEN PUMPS WERE DOWN	\$1,007.58
STAN HOUSTON EQUIPMENT	MAG HANDLE-BULL FLOAT	\$276.10
STEC'S INNOVATIVE SAFETY S	STEC'S SAFETY PROGRAM	\$185.00
SYSCO FOOD SERVICES OF MT	CONCESSIONS FOR REC CENTER	\$909.16
TRAFFIC & PARKING CONTROL	BRACKETS-BALL CAP-POST TOPS	\$2,070.00
KAMERON FLEMING DBA	LAWN MOWING CODE ENFORCEMENT	\$250.00
THE UPS STORE #5137	PD, FD AND PUBLIC WORKS SHIPPING	\$352.14
THOMSON REUTERS WEST	SUBSCRIPTION- ATTORNEY	\$721.88
TIMECLOCK PLUS	PER CALL FEES	\$100.20
TRUGREEN	TRUGREEN JUNE 2023	\$9,161.08
SD DEPARTMENT OF LABOR & R	UNEMPLOYMENT	\$223.67
UNITED AIRLINES	BAGGAGE FEE X2 ALICE TRAINING	\$513.38
USA BLUE BOOK	LOCKOUT PROCEDURE STATIONS	\$395.05
USA TODAY	SUB JULY 2023	\$30.74
USPS	SHIPPING FOR LIBRARY	\$7.75
CITY OF SPEARFISH	CITY PROJ WATER USAGE & CAMPGDS	\$5,193.49
VARIOUS FUEL VENDORS FOR T	FUEL- WILDLAND TRAVEL TO CA	\$5,052.22

CLARITY TELECOM LLC	JUNE/JULY 23 PHONE & INTERNET	\$4,790.69
VERIZON WIRELESS	MAY/JUNE 2023	\$5,661.45
VISIT SPEARFISH	MONTHLY BID BOARD ALLOCATION	\$30,088.00
WALL STREET JOURNAL	JULY 2023 SUBSCRIPTION	\$54.99
WALMART.COM	CANDY-ALICE TRAIN-USBS-REC CONCESS	\$1,148.54
INTEGRITY ACQUISITION LLC	VEHICLE KITS	\$250.86
WILD IDEA BUFFALO	SNACK STICKS FOR CAMPGROUND	\$152.05
WOLFF'S PLUMBING & HEATING	REPAIR KIT FOR PARKS DEPT	\$95.00
		<u>\$884,156.58</u>

Planning Director Kapsa noted the public meeting and open house on the Colorado Boulevard Corridor study will be on Thursday, August 24, 2023, from 5:30 p.m. to 7:00 p.m. at the High Plains Western Heritage Center.

Councilmember Klarenbeek requested more information on the proposed wage increases for the 2024 budgets.

There being no further business, Clark moved, Hourigan seconded, and all voted to adjourn at 6:04 p.m.

Dated this 21st day of August 2023.

Attest:

By: _____
John Senden, Mayor

Michelle DeNeui, City Finance Officer

Published once at the approximate cost of _____.