



City of Spearfish

Public Works Committee Minutes
August 31, 2021

The Public Works Committee met at 4:15 p.m. in the Council Chambers of City Hall on Tuesday, August 31, 2021, with the following members present: Hodgs and Clark. Absent: Rath. Also present were: Interim City Administrator McDonald, Finance Officer DeNeui, Parks and Recreation Director Ehnes, Public Safety Director Rotert, City Engineer Mathis, Human Resource Director Mathis and Public Works Director Kean.

Public Comment – Public comment section was opened at 4:15 p.m. and closed with no comments.

Engineering

Change Order – Committee recommended to full council to approve the final Under/Over Change Order for the 2021 Salem Park Recreation Path Bridge Project for \$7,902.34 (+6.99%) for a final project cost of \$120,932.34. Committee also recommended approval of the Certificate of Final Completion and Acceptance setting September 7, 2021 as the date the two (2) year warranty begins.

Human Resources

Move – Committee recommended to full council, consent agenda, to move Jennifer Driscoll to part-time (not benefit eligible) recreation facility maintenance tech, grade 9, step 1, \$16.55 per hour, effective 8/30/2021.

Move – Committee recommended to full council, consent agenda, to move Mckenzie Becker to part-time (not benefit eligible) recreation assistant, grade 7, step 1, \$14.99 per hour, effective 8/22/2021.

Hire – Committee recommended to full council, consent agenda, to hire Kaylee Cormier, seasonal customer service assistant, \$10.00 per hour, effective 8/31/2021.

Move – Committee recommended to full council, consent agenda, to move Ebony Musonda to part-time (not benefit eligible) recreation assistant, grade 7, step 1, \$14.99 per hour, effective 9/8/2021.

Parks and Recreation

Grant – Committee recommended to full council to approve a one-time payment to BHSU College of Liberal Arts in the amount of \$3,000 for the George Martin Mural. This grant is budgeted in 2022 so a supplement will be needed for the 2021 payment.

MOU – Committee forwarded to full council with no recommendation the approval the Memorandum of Understanding (MOU) with Black Hills Rapids for the use of the lower field at Spartan Park for soccer practice. Representatives from the organization will be present at the council meeting to answer questions.

Public Works

Change Order – Committee recommended to full council to approve Change Order 6 for the Sky Ridge Subdivision Project - Phase 1 with an increase of \$3,185.55 and a decrease of \$0.00, with a net increase of \$3,185.55 (+0.08%). No time was added to the contract for this change.

Purchase – Committee recommended to full council to approve the purchase of a dump truck / snowplow through the South Dakota VW Program Rebate Agreement, a 50/50 grant at a total cost of \$86,441 funded from water (\$78,941) and designating the \$15,000 budgeted for an asphalt hot box trailer in the 2021 capital plan to be used to purchase the sander and plow for snow removal capabilities on the dump truck.

Agreement – Committee recommended to full council to approve the Financial Assistance Agreement with the State of South Dakota Department of Transportation for the 2021 Coronavirus Response and Relief Appropriate Act (CRRSAA) and to authorize the mayor and appropriate city staff to sign all necessary documents related to the grant. This is a \$13,000 for the Black Hills Airport.

Jorgensen Bridge – McDonald noted the pedestrian bridge at Jorgensen Park is currently closed and we are waiting on the engineering report to determine next steps.

No additional discussions were held, and the meeting was adjourned at 4:28 p.m.

