



## City of Spearfish

Legal, Finance, and Public Safety Committee Minutes

September 1, 2021

The Legal, Finance and Public Safety Committee met at 4:15 p.m. in the Council Chambers of City Hall on Wednesday, September 1, 2021, with the following committee members present: Hourigan and Klarenbeek. Absent: Jacobs. Also present were: Interim City Administrator McDonald, City Finance Officer DeNeui, City Planner Watson, Human Resource Director Mathis, Public Safety Director Rotert, Police Chief Jacobs and Assistant Police Chief Dean.

### Public Comment

The public comment section was opened at 4:15 p.m. and closed with no comments.

### City Attorney

**Resolution 2021-24** – Committee recommended to full council to approve Resolution 2021-24 – A Resolution of Intent to Enter into a Lease Agreement. The lease agreement is with SD Department of Public Safety for use of Hudson Hall for driver's license staff. A public hearing will be held on September 20, 2021 regarding the lease as well.

### Finance

**License** – Committee recommended to full council to approve Spearfish Creek Wine Bar for a special on-sale wine license for the Dakota 5-0 Pre-Party on September 3, 2021 from 6:00 p.m. to 10:00 p.m. on Grant Street from Main Street to 5<sup>th</sup> Street. If approved by committee, this item will be on the 9-7-21 Consent Agenda for ratification after the fact.

**FYI** – Ketel Thorstenson, LLP will present the 2020 Financial Audit results during the September 7, 2021 City Council Session. The draft statements will be approved following the presentation.

**Proclamation** – Mayor Boke to proclaim September 17-23, 2021 as Constitution Week. This proclamation will be presented to the Daughters of the American Revolution group on Thursday, September 2, 2021.

**Proclamation** – Mayor Boke to proclaim September 12-18, 2021, as Direct Support Professional Week. The presentation will be held during the September 7th regular session with staff from Northern Hills Training Center present.

**Award** – Committee recommended to full council to approve the US Department of the Treasury Coronavirus Local Fiscal Recovery Fund Award Terms and Conditions and the Assurance of Compliance with Civil Rights Requirements for the City's allocation of American Rescue Plan Act funding. These agreements will begin the process to request the City's \$2,102,285.82 allocation of the Local Fiscal Recovery Fund in the American Rescue Plan Act.

**Ordinance 1344** – Committee recommended to full council to approve the first reading of Ordinance 1344 – The 2022 Appropriations Ordinance. This ordinance establishes the total

governmental funds budget use by department (pages 1-4) and the source of funds (pages 5-7) for those uses, the proprietary funds' budgets (page 9), and certifies the general fund property tax levy at \$2,761,474 for 2022.

**Transfer** – Committee recommended to full council to transfer \$110,000 from 201-Second Penny Tax Fund to 293-Spearfish Creek Restoration Fund as approved in budget supplement Ordinance 1350.

### **Human Resources**

**Hire** – Committee recommended to full council, consent agenda, to hire Brian Vinton as (benefit-eligible) communications officer, grade 12, step 1, \$19.19 per hour, effective 9/8/21.

**Add** – Committee recommended to full council, consent agenda, to add Garrett Ravert, Crystal Chaffins, Kathryn Jones, and Anthony Panza to the 2021 volunteer fire department list for worker's compensation insurance purposes.

### **Planning and Zoning**

**Plan** – Committee recommended to full council to hold a public hearing and then approve the C-1 Redevelopment Incentive Plan for Pioneer Bank at 140 E. Jackson Boulevard. This plan will permit a 22 percent reduction in required parking spaces in exchange for redevelopment of the property.

**Agreement** – Committee recommended to full council to approve a water service agreement at 396 Evans Lane. The property will connect to the water main on Evans Lane with standard agreement language regarding rates and future annexations.

**Set Hearing** – Committee recommended to full council to set a public hearing for September 20, 2021 for Resolution 2021-26 – A Resolution to Vacate a Section Line Rights-of-way in Centennial Prairie Addition.

**Agreement** – Committee recommended to full council to approve the Dedication Agreement for Brooks Loop Phase 4 at Elkhorn Ridge.

No additional discussions were held, and the meeting was adjourned at 4:38 p.m.