



Spearfish City Council
Regular Session Minutes
September 18, 2023 5:30 p.m.

The Spearfish City Council met at 5:30 p.m. on Monday, September 18, 2023. Mayor Senden presided and called the meeting to order. Roll call was taken with the following members present: Clark, Hourigan, Jacobs, Klarenbeek, and Rath. Absent: Hodgs. Also present: City Administrator McFarland, City Attorney McDonald, Public Safety Director Rotert, Finance Officer DeNeui, Public Works Director Broyles, Parks and Recreation Director Ehnes, Planning Director Kapsa, Assistant Public Works Director McMahan and Assistant Finance Officer Tyler. All stood and recited the pledge of allegiance.

Clark moved, Rath seconded, and all voted to amend the agenda to remove Item 14A.

Clark moved, Hourigan seconded, and all voted to approve the agenda as amended. No potential conflicts of interest were noted.

Public Comment – At 5:32 p.m. a time for public comment was opened and closed with no comments being received.

Consent Agenda – Clark moved, Rath seconded, and all voted to approve the consent agenda as follows:

- A. Approve the minutes of the City Council regular session dated September 5, 2023.
- B. Approve the treasurer’s report dated August 31, 2023.

Sponsorship – Hourigan moved, Klarenbeek seconded and with Clark, Hourigan, Jacobs, Klarenbeek, and Rath voting aye, motion passed to approve a \$750 sponsorship for the Pavilion rental fees to the Zonta’s.

Ordinance 1381 – Jacobs moved, Rath seconded and with Clark, Hourigan, Jacobs, Klarenbeek, and Rath voting aye, motion passed to approve the second reading of Ordinance 1381 – The 2024 Appropriations Ordinance.

Agreement – A public hearing was opened at 5:36 p.m. to consider a Hangar Ground Lease Agreement with SD Wildland Division. No oral or written comments were received and the hearing was closed. Clark moved, Klarenbeek seconded and all voted to approve the Hangar Ground Lease Agreement with SD Wildland Division.

Amendment to Agreement – Jacobs moved, Hourigan seconded and all voted to approve the Fifth Amendment to the Development Agreement with Dream Design International.

License – Hourigan moved, Jacobs seconded and all voted to release the package liquor (off-sale) license available in Spearfish for bid opening set for November 15, 2023 at 1:30 p.m. with a minimum bid of \$100,000.

Proposal – Hourigan moved, Jacobs seconded and with Clark, Hourigan, Jacobs, Klarenbeek, and Rath voting aye, motion passed to award Instigo Agency as the winning proposal for the Sky Ridge Fundraising RFP dated July 10, 2023.

Ordinance 1382 – Clark moved, Hourigan seconded, and all voted to approve the first reading of Ordinance 1382 – An Ordinance Amending the Revised Ordinances of the City of Spearfish, Chapter 2 Administration, Division 6 Spearfish Parks Recreation and Forestry Advisory Board Sec. 2.115.22 Composition, Appointment, and Removal.

Final Plat – Clark moved, Rath seconded, and all voted to approve the Final Plat for Lot 1R of Block 35 of Original Townsite of the City of Spearfish.

Ordinance 1383 – Clark moved, Rath seconded, and all voted to approve the first reading of Ordinance 1383 – An Ordinance Amending the Revised Ordinances of the City of Spearfish, Chapter 2 Administration, Division 5 Planning Commission, Section 2-113 Composition, Membership, Qualifications, and Removal.

Proposal – Clark moved, Rath seconded, and with Clark, Hourigan, Jacobs, Klarenbeek, and Rath voting aye, motion passed to accept the proposal from Zandstra Construction for the Woodlands Drive Culvert Replacement Project emergency repair for \$675,713.

Bill List – Klarenbeek moved, Hourigan seconded and with Clark, Hourigan, Jacobs, Klarenbeek and Rath voting aye, motion passed to approve the bill list dated September 18, 2023, as follows:

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
3RD DEGREE SCREENING INC	EMPLOYEE SCREENING AND SUBS	\$118.00
911 SUPPLY	TACTICAL PANTS-NAME BARS-SHIRT	\$1,726.33
A & B BUSINESS INC	CITY PRINTER CONTRACTS	\$2,702.58
A & B WELDING SUPPLY CO	CYLINDER-CUT OFF WHEEL-BEAR	\$1,022.93
A & J SUPPLY	3/16 X2 FLAT 24" X5	\$261.00
A&J SCREENING	SUMMER REC	\$1,260.00
ADAMS - ISC	CYLINDER REPAIR-DUMP BOX	\$7,642.41
ADOBE INC.	ACROBAT PRO X16	\$383.84
AINSWORTH-BENNING INC	N AVE STREET RPR APP 2	\$158,092.48
ALLSTATE PETERBILT CO	FUEL FILTER	\$784.87
ALPINE IMPRESSIONS	BUILDING DEPT POLOS	\$140.00
AMAZON CAPITAL SERVICES	CHAIRS-TV-TV MOUNT-BOOKS-DVDS	\$2,705.32
AMERICAN ENGINEERING TESTI	MTN SHADOWS ST IMPROVEMENTS	\$1,211.35
AMERICAN RED CROSS	ADULT AND PEDIATRIC FIRST AID	\$72.00
BAKER & TAYLOR	BOOKS FOR LIBRARY	\$1,882.98
BELLE FOURCHE LANDFILL	AUGUST 2023 LANDFILL	\$35,836.91
BLACK HILLS ENERGY	AUG/SEPT 2023	\$831.82
BIERSCHBACH EQUIP & SUPPLY	COUPLER-SPEEDCREETE	\$90.38
BLACK HILLS CHEMICAL CORP	CLEANING AND SUPPLY RESTOCK	\$1,521.94
BLACK HILLS PIONEER	COMMUNITY PAGES-LEGALS-	\$1,174.53
BLACK HILLS PURE INC	WATER FOR CITY HALL	\$25.75

BLACK HILLS TITLE	LOT TRANSFER SKY RIDGE 14-17	\$741.60
BLUEBEAM INC	CONSTRUCTION SOFTWARE	\$300.00
BROWN'S SMALL ENGINE REPAIR	EDGER BLADES	\$96.32
BUILDERS FIRSTSOURCE INC	PICNIC TABLE REPAIR PARTS	\$193.19
BUTLER MACHINERY CO	PERMATRAN, 821XL-KIT AIR SWIFT	\$301.68
BUTTE ELECTRIC COOP	JULY 2023 ELECTRIC	\$57,641.37
VISUAL WORKS INC	JULY ONLINE RESERVATIONS	\$2,100.00
CASH-WA DISTRIBUTING CO	REC CENTER CONCESSIONS	\$1,085.57
CBH COOPERATIVE	AUGUST FUEL USAGE	\$40,266.06
CENGAGE LEARNING	BOOKS FOR LIBRARY	\$257.54
TMT INC	CABLE-SQUEEGE LIFT	\$176.25
CENTURYLINK INC	SEPT 23 AIRPORT,PD,FD,WWTP LINES	\$493.41
SPEARFISH CHAMBER OF COMM	ADMIN TO ANNUAL FISH FRY	\$66.00
CHRIS SUPPLY CO	STANDBY UPS 120V	\$106.15
CHRISTIANITY TODAY INTERNATIONAL	SUBSCRIPTION FOR LIBRARY	\$62.66
CITY BREW	GIFT CARDS FOR LIBRARY PATRONS	\$50.00
CLIMATE CONTROL SYSTEMS &	CITY HALL PM-RTU T/S REC CENTER	\$3,036.46
COCA-COLA BOTTLING CO	REC CENTER CONCESSIONS-COFFEE	\$3,089.00
COLLABORATIVE SUMMER LIBRARY	SUPPLIES FOR LIBRARY	\$118.72
CORE & MAIN LP	S POINT M2 WIRED SP-METERS-VAL	\$11,156.63
CROELL INC	CRACKER BARREL-SANDSTONE-PRK	\$3,249.50
CULLIGAN SOFT WATER CORP	WATER FOR WWTP	\$91.00
BEGG BOROUGH STEEL LLC	WACKER GENERATOR-BLADE-ROLL	\$2,305.90
DOMINO'S PIZZA	PIZZA ORDER FOR HYDRO PLANT	\$63.90
DRI-VOICE OF THE DEFENSE B	RENEWAL FOR ATTORNEY	\$160.00
DAKOTA REDI-MIX, INC	SKY RIDGE SUB PHASE 2 PE 8	\$24,457.48
E BAY	LAMP- LENS FOR HYDRO PLANT	\$185.97
EAGLE AVIATION INC	LIGHT BULBS X 6	\$121.01
ECOLAB PEST ELIMINATION	CITY BUILDINGS PEST CONTROL	\$211.97
EMPEIRIA HIGH SIERRA HOTEL	WILD LAND FIRE LODGING CA	\$2,980.50
ENERGY LABORATORIES INC	WWTP SPECIES TESTING	\$3,356.00
FELD FIRE	FIRE FIGHTING HELMET	\$450.07
FIB-AP PURCHASE CARDS	P CARDS FOR AUGUST \$245,885.20	\$0.00
EDDIE'S TRUCK CENTER	U BOLTS-BRAKE SHOES-FUEL	\$2,047.27
FLYING E - P CARD	SYMPATHY FLOWERS	\$249.99
TODD GINSBACH- G ARROW LIV	DEER PICK UP AUGUST 2023	\$225.00
GALLS LLC	EQUIPMENT BELT-LED TRAFFIC-CA	\$1,222.10
GAME TIME	PLAYGROUND EQUIPMENT	\$243.99
VIEHAUSER ENTERPRISES LLC	KEYS FOR COLORADO WELL LOCK	\$104.98
GUNDERSON, PALMER,NELSON &	LEGAL SERVICES RENDERED	\$1,350.00
GRAINGER INC	ABSORBENT PILLOWS-DOOR PLATE-	\$501.23
GRANT WRITING	REFUND	(\$100.00)
GREAT WESTERN TIRE INC	REPAIR TIRE - PURCHASE TIRES	\$7,136.48

GUARDIAN ALLIANCE TECHNOLO	POLICE DEPT SOFTWARE	\$294.00
GUNDERSON TRUCKING INC	TRANSPORT #2 TO GILLETTE	\$2,493.82
HDR ENGINEERING INC	SKY RIDGE SPORTS COMPLEX	\$11,467.00
HOLIDAY INN-SPEARFISH	ASPHALT FOR PARKING LOT	\$14,784.84
HOLIDAY INN	WILD LAND FIRE LODGING CA	\$512.00
THE ICE MAN LLC	CITY CAMPGROUND RESTOCK ICE	\$1,204.00
IMLA	CODE ENFORCEMENT-RENEWAL	\$349.00
INTERSTATE ENGINEERING INC	REPLACE WATERLINE-SANDSTONE	\$45,996.27
JACKSON, TRISTYN	AUG SUB SILVER SNEAKERS	\$50.00
JENNER EQUIPMENT CO	TOOTH- POINT-BOLT-NUT LOCS	\$895.24
JIMMY JOHNS #3223	PARKS DEPT SUMMER HELP	\$155.00
JJS GLOBAL VENTURES INC	REPLACEMENT MICROPEL	\$200.68
KETEL THORSTENSON LLP	AUDIT WORK PERFORMED	\$6,000.00
WASTE CONNECTIONS OF SD IN	CARDBOARD CONTAINER RUS	\$2,136.00
KLJ SOLUTIONS HOLDING CO	GREEN ACRES CA-STREET IMPROVE	\$45,733.50
KNECHT HOME CENTER INC	BLUE BIN-PIPE THREAD-PAINT	\$2,838.62
LAWRENCE COUNTY REGISTER O	RECORDS REQUEST FOR B/D	\$17.00
LITTLE CAESARS	PIZZA FOR ENGINEERING DEPT	\$104.42
LOU'S GLOVES INC	RE STOCK OF RUBBER GLOVES	\$190.00
MID-AMERICAN RESEARCH CHEM	REC CENTER CHEMICALS- HORNET	\$5,712.56
MENARDS	PAVERS FOR SKY RIDGE	\$1,210.04
MID-AMERICA GOLF AND LANDS	SKY RIDGE SPORTS COMPLEX PE 19	\$689,022.33
MIDCO	AUGUST SERVICES CAMP AND AIR	\$880.77
MIDCONTINENT TESTING LABS,	TESTING FOR W/S DEPT, WWTP, REC	\$1,285.62
PATTLN ENTERPRISES INC DB	ROTOR T5-FILTER KIT	\$619.60
MONEY MOVERS	CHARGES FOR AUGUST REC CENTER	\$10.00
MONUMENT HEALTH	EMPLOYEE SCREENING	\$140.00
NEXTMEAPP	REC CENTER WAITLIST APP	\$60.00
NIHCA	ANNUAL MEMBERSHIP INVEST	\$99.00
NORTH CENTRAL INTERNATIONAL	ELECTRIC PUMP-VALVE	\$254.39
NORTHERN BALANCE & SCALE	ONSITE CALIBRATIONS	\$201.00
MOSSET, COREY	10 X 10 COMMERCIAL DOOR	\$10,255.12
PRO WINDMILL INC	PEST PROGRAM CITY HALL	\$895.00
ONE TIME VENDORS	CAMP REFUNDS	\$315.00
PARK WAREHOUSE, LLC	SPARTAN PARK BLEACHERS	\$9,212.74
PERKINS FAMILY RESTAURANT-	MAYOR MEET WITH COUNCIL	\$25.12
PLANETIZEN	PLANNING COMM TRAINING	\$279.00
PETTY CASH	REIMB PLAT MONEY B/D	\$442.00
WEST RIVER TRANSIT AUTHORI	TOUR SKY RIDGE	\$30.00
QUADIEN'T FINANCE USA, INC	POSTAGE USED 7/12-9/7	\$1,000.00
REDWATER KITCHEN	GIFT CARD FOR LIBRARY PATRONS	\$50.00
BH REPTILE GARDENS INC	SUMMER REC PROGRAM	\$552.00
RHOMAR INDUSTRIES, INC.	ARMOUR SEAL FOR RUSTY FLEET	\$745.86

RUBYS ROOST	GIFT CARDS FOR LIBRARY	\$57.95
RUNNING SUPPLY INC	BLACK TOP MIX-WRAP PIPE-DAVOS	\$217.12
RUSH MOUNTAIN ADVENTURE PA	SUMMER REC PROGRAM TO RUSH	\$953.25
S & C CLEANERS	CLEANING CAMP SHOWERS	\$1,990.00
SACRISON ASPHALT INC	ASPHALT	\$2,688.80
SACRISON PAVING INC	EMERGENCY REPAIRS ASPHALT	\$6,924.50
SAFEWAY	WATER-BUNS REC CENTER-KET	\$170.33
SAMBROWNSHIELD.COM	SHIELDS FOR FIRE DEPT HELMETS	\$161.00
SANFORD HEALTH OCCMED	EMPLOYEE SCREENING	\$105.00
SANFORD LAB HOMESTAKE	RICHES OF OUR UNIVERSE BOOK	\$59.99
SANITATION PRODUCTS INC	LIDS- SHUTTER CAM-VALVE-PROBE	\$4,008.47
SAWYER BREWING CO	PIZZA FOR SOLID WASTE	\$168.24
SD HALL OF FAME	HALL OF FAME SUPPORT	\$500.00
SD LIBRARY ASSOCIATION	CONFERENCE FOR LIBRARIAN	\$390.00
SECRETARY OF STATE	FREED NOTARY	\$30.00
SERVALL TOWEL & LINEN	MATS-SHOP LAUNDRY-CLEANING	\$926.95
SIGN SOLUTIONS USA, LLC	NEW STREET SIGNS	\$1,874.80
SOCIETY FOR HUMAN RESOURC	MEMBERSHIP FOR CITY HR	\$244.00
SOUTHWEST AIRLINES	ICMA CONFERENCE	\$181.24
VIVI BENE INC	EXHAUST WORK CITY HALL-WALL	\$11,447.63
SPEARFISH AUTO SUPPLY	REGULATOR-BLADES-LAMP-BITS	\$5,094.51
STEC'S INNOVATIVE SAFETY S	SAFETY REWARDS PROGRAM AUG	\$485.00
STURGIS RESPONDER SUPPLY,	SEWING PATCH ON FD SHIRTS	\$25.00
SWANEY ELECTRIC LLC	FIRE ALARM WIRE	\$164.38
SWANK MOTION PICTURES INC	REC CENTER USAGE OF MOVIE	\$480.00
SYNTECH	SOFTWARE FOR FUEL PUMP	\$1,866.50
TRAFFIC & PARKING CONTROL	DELINEATOR	\$795.00
THE WEEK MAGAZINE	SUBSCRIPTION FOR LIBRARY	\$105.14
THOMSON REUTERS WEST	SOFTWARE SUBSCRIPTION	\$442.89
TRACTOR SUPPLY	COUPLER-CLAMPS-HOSES	\$102.64
TREETOP PRODUCTS INC	PICNIC TABLES-BENCHES- SKYRDG	\$25,490.18
TRUGREEN	JULY 2023 APPLICATIONS	\$10,465.12
TYLER BUSINESS FORMS	W2S AND 1099'S	\$472.82
ULMER, BRIAN	BOOT REIMBURSEMENT	\$100.00
USA TODAY	RENEWAL FOR LIBRARY	\$25.87
CITY OF SPEARFISH	7/31-8/31 WATER USAGE	\$70,507.23
VARIOUS FUEL VENDORS FOR T	WILD LAND FIRE TRAVEL TO CA	\$872.94
CLARITY TELECOM LLC	JULY AUGUST 2023	\$4,792.89
VERIZON WIRELESS	JULY 2023 SERVICE	\$5,299.03
VERMEER HIGH PLAINS	BLADES-FIBERGLASS-	\$1,585.52
WALL STREET JOURNAL	AUG 2023 SUBSCRIPTION	\$54.99
WALMART.COM	SUPPLIES REC CENTER-HDMI-LIB	\$479.16
WELLS PLUMBING CORP	COUPLING-BELL REDUCER	\$951.11

INTEGRITY ACQUISITION LLC	NUTS AND SENSORS	\$167.64
WHITE'S ELECTRICAL SERVICE	ELECTRONIC TIMER SWITCH	\$917.00
WHITE'S QUEEN CITY MOTORS	SILVERADO FOR WWTP	\$56,105.00
WILD IDEA BUFFALO	SNACK STICKS FOR CAMPGROUND	\$152.05
WILLIAMS & ASSOCIATES	BAND SHELL	\$2,425.00
WYSS ASSOCIATES, INC.	ELKHORN RIDGE LIFT STATION	\$11,702.75
ZORO TOOLS	REPLACEMENT LIGHTBULBS X6	\$488.81
	TOTAL	<u>\$1,485,874.35</u>

There being no further business, Hourigan moved, Klarenbeek seconded, and all voted to adjourn at 5:58 p.m.

Dated this 18th day of September 2023.

Attest:

By: _____
John Senden, Mayor

Michelle DeNeui, City Finance Officer

Published once at the approximate cost of _____.