



City of Spearfish
City Council Study Session Minutes
October 12, 2022, 4:15 p.m.

The City Council Study Session was called to order by Council President Hodgs at 4:15 p.m. in the Council Chambers of City Hall on Wednesday, October 12, 2022. The following council members were present: Clark, Hodgs, Hourigan, Klarenbeek, and Rath. Absent: Jacobs and Mayor Senden. City staff present were: City Administrator McFarland, City Attorney McDonald, Finance Officer DeNeui, Public Safety Director Rotert, Public Works Director Broyles, City Planner Kapsa, Park and Recreation Director Ehnes, City Engineer Mathis, Human Resource Director Mathis, and Assistant Public Works Director McMahan.

Hourigan moved, Rath seconded, and all voted to approve the agenda as presented.

Items for Council Discussion:

Elkhorn Sewer Allocation Sales – City Engineer Mathis proposed a method of selling the sewer allocations based on overall cost of the Elkhorn Sewer Lift Station, a minimum amount of allocation per parcel area, and collection of the amount at time of annexation. Additional discussions were on the ability for the purchaser to resell the allocation. Staff recommendation is to have all excess allocations be prohibited to be resold to private parties, but allow the City to purchase the excess back at original purchase price. Input was provided and a final recommendation will be presented at a later date.

Package Liquor License – Finance Officer DeNeui noted one package liquor (off-sale) license is available in Spearfish. Staff recommendation is for the license to be placed open for sealed bids with a minimum bid requirement of \$50,000, which is the same price as the last one sold via sealed bids in 2011. Final recommendation will be presented at a later date.

Items for City Council Meeting:

The following items will appear on the Council agenda for consideration. Comments received are noted:

A. Finance

- 1) Consent Agenda – Approve application from Cheyenne Crossing for a special malt beverage and on-sale wine license for the LCRW – Reagan Day Dinner on October 22, 2022 from 5:00 p.m. to 10:00 p.m. at the Pavilion.
- 2) Transfer \$15,000 from Hospitality Tax Fund to General Fund, as budgeted.
- 3) Approve the corrected minutes of the September 19, 2022 City Council regular session.

B. Human Resources

- 1) Approve the second reading of Ordinance 1374 – An Ordinance Adopting the Revisions to the City of Spearfish Personnel Policy Manual.

C. Parks and Recreation

- 1) Approve the recommendation for the funding and construction of a new skate park. Comments were received from resident Tom Deis on the location at the south end of Spartan Park and he requested the location be reconsidered. Mr. Deis provided other options and information on other communities that have located skate parks in non-residential areas. Eric Nies, attorney for Mr. Deis, requested the specific language of the location at the south end of the lower field of Spartan Park be removed from the council action so that alternative sites can still be considered.
- 2) Approve the skate park concept design package proposal from the American Ramp Company in the amount of \$9,000.

D. Planning & Zoning

- 1) Approve Resolution 2022-30 – A Resolution to Transfer Real Property from the City of Spearfish to Spearfish Economic Development Corporation. (10 additional lots at Sky Ridge)
- 2) Approve the C1 Redevelopment Incentive Plan for 544 North 7th Street.

Public Comment – A time for public comment was opened at 5:00 p.m. and closed with no comments being received.

Park and Recreation Director Ehnes noted the ribbon cutting for the Sawmill Community Path will be on Friday, October 14, 2022 at 1:00 p.m.

No additional discussions were held and the meeting was adjourned at 5:01 p.m.