



CITY OF SPEARFISH
SIDEWALK SERVICE PERMIT APPLICATION

Date of application: _____ Payment Received: \$ _____ New Renew

Name of Business/Organization: _____

Contact Person: _____

Physical Address: _____

Mailing Address (if different): _____

Contact Phone #: _____ Email Address: _____

Will alcohol be served and sold on the designated public sidewalk? Yes _____ No _____

To Renew: Applicant must submit a sidewalk service permit application, a \$50 annual fee, and a certificate of insurance that lists the City of Spearfish as an additional insured and submit it to the City Finance Office.

New Applicant must provide the following:

1. Attach a scaled drawing for the specific service area that clearly delineates the boundaries where food, beverages, and/or alcohol may be served and consumed. The service area cannot impede pedestrian use of the sidewalk and must provide a minimum width of 60 inches of clear space for pedestrian use. The service area shall meet the requirements of the existing building code.
2. Propose a seating configuration that maintains ADA accessible walkways and employs commercial grade tables, chairs, umbrellas, benches, or other furniture, the design and construction of which shall be subject to approval by the Public Works Director.
3. Propose a plan to address any garbage and waste that may be generated by the proposed use.
4. If you choose to install a physical barrier, the design and materials must be approved by the Public Works Director prior to construction. The barrier must follow all relevant building regulations.

5. Provide a copy of the establishment's certificate of insurance that lists the City of Spearfish as an additional insured. The establishment must agree to all conditions or restrictions the City may deem appropriate based on the location or other characteristics of the establishment. The minimum policy coverage is \$1,000,000 per occurrence and \$2,000,000 general aggregate.

Agreement to Terms

I understand the proposed use of the public right-of-way is at the discretion of the City. I also understand that failure to meet and uphold any requirements for a Sidewalk Service Permit may result in the denial and/or revocation of the permit. I agree to follow all regulations regarding the use of municipal right-of- ways.

The undersigned certifies that all statements and information provided herein are true and correct.

Dated this _____ day of _____, _____

Signature: _____

Printed Name: _____